

Minutes of the Meeting
3rd IQAC Meeting
(Saturday, June 01, 2024)

Sharda University
Greater Noida, U.P



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03-07-23/24	Any other item with the permission of the Chair

Minutes of the 3rd IQAC Meeting of Academic Session 2023-24 held on Saturday, June 01, 2024, at 11:00 AM in the VC Board Room (Block-2) of the University.

The Following members were present in this meeting

- Prof. Sibaram Khara, Vice- Chancellor
- Prof. Parma Nand, Pro-Vice-Chancellor
- Mr. Vivek Kumar Gupta, Registrar
- Prof. R. D. Sahay, Advisor Policy
- Prof. Sally Lukose, Director, IQAC
- Prof. Bhuvnesh Kumar, Dean Research
- Prof. R. C. Singh, Director National and International Ranking & Dean, Academic Affairs
- Prof. Vinay Kumar Verma, Controller of Examination
- Prof. Pramod Kumar, Dean Students's Welfare
- Prof. Dharminder Kumar, Professor, (CSE) Guru Jambheshwar University, Hisar
- Mr. Amit Malhotra, Trustee, MonAmi Foundation
- Shri. Ajay Agarwal, Finance Officer
- Dr. Bhawna Mallick, Professor (SSET) & Director TLC
- Prof. (Dr.) Shankar Ramamoorthy, Dean, SSET
- Prof. S.K Banerjee, Dean (SSBSR)
- Prof. Ritu Sanjeev Sood, Dean (SSMFE)
- Prof. Arti Koul Kachroo, Dean (SSOE)
- Dr. Komal Vig, Dean (SSOL)
- Dr. Karuna Singh, Dean (SSAHS)
- Prof. Nirupma Gupta, Dean (SSMSR)
- Prof. M. Siddharth, Dean (SSDS)
- Prof. Amrish Chandra, Dean (SSOP)
- Prof. Dolly Wattal Dhar, Dean (SSAS)
- Prof. Dipti Parashar, Dean (SSAP)
- Prof. R Sreeraja Kumar, Dean (SSNSR)
- Prof. Anviti Gupta, Dean (SSHSS)
- Dr. Kapil Pandla, Dean (SSBS)
- Dr. Parul Saxena, Associate Professor (SSBS) & Overall Co-Ordinator of IQAC
- Dr. Sudeep Varshney, Associate Professor (SSET) & Dy. Director National and International Rankings. (Special Invitee)
- Dr. Kennedy S, Associate Professor (SSET) & Member, IQAC
- Dr. Kumud Madan, Associate Professor (SSOP) & Member, IQAC
- Dr. Hari Om Sharma, Associate Professor (SSHSS) & Member, IQAC
- Dr. Subrata Sahana, Associate Professor (SSET) & Member, IQAC
- Dr. Toran Talwar, Assistant Professor (SSHSS) & Member, IQAC
- Mr. Firoz Khan, Administrative Officer (IQAC) (Special Invitee)
- Ms. Yamini Budhalakoti, Student, (SSBS)
- Ms. Aina Sultan, Student, (SSDS)
- Mr. Akash Singh, HR Executive Paramount Health Services and Insurance TPA Pvt. Ltd. (Alumni)
- Dr. Varun Mohan, Associate Professor (SBSR) & Member National and International Rankings

The following members could not attend the meeting due to prior commitments:

- **Mr. Prashant Gupta, Chief Executive Officer (CEO), Sharda Group and President, Sharda University Uzbekistan**
- **Mr. Anil Gupta, Executive Vice President Satin Creditcare Network Ltd**
- **Prof. (Dr.) Madhukar M. Deshmukh, Professor (SSET) & Director Industry Integration and Knowledge Exchange Cell (IIKEC)**



**Attendance Sheet of 3rd IQAC Meeting
June 01, 2024 (AY-2023-2024)**

S.No.	Name	Designation	Signature
1	Prof. Sibaram Khara	Vice-Chancellor	
2	Mr. Prashant Gupta	Chief Executive Officer (CEO), Sharda Group and President, Sharda University Uzbekistan	
3	Prof. Parma Nand	Pro-Vice-Chancellor	
4	Mr. Vivek Kumar Gupta	Registrar	
5	Prof. R. D. Sahay	Advisor Policy	
6	Prof. Sally Lukose	Director, IQAC	
7	Prof. Bhavnesk Kumar	Dean Research	
8	Prof. R. C. Singh	Director National and International Ranking & Dean, Academic Affairs	
9	Prof. Vinay Kumar Verma	Controller of Examination	
10	Prof. Pramod Kumar	Dean Students's Welfare	
11	Prof. Dharminder Kumar	Professor, (CSE) Guru Jambheshwar University, Hisar	
12	Mr. Anil Gupta	Executive Vice President Satin Creditcare Network Ltd	
13	Mr. Amit Malhotra	Trustee, MonAmi Foundation	
14	Shri. Ajay Agarwal	Finance Officer	
15	Prof. (Dr.) Madhukar M. Deshmukh	Professor (SSET) & Director Industry Integration and Knowledge Exchange Cell (IIKBC)	
16	Dr. Bhawna Mallick	Professor (SSET) & Director TLC	
17	Prof. (Dr.) Shankar Ramamoorthy	Dean, SSET	
18	Prof. S.K. Banerjee	Dean (SSBSR)	
19	Prof. Ritu Sanjeev Sood	Dean (SSMFE)	
20	Prof. Arti Koul Kachroo	Dean (SSOE)	
21	Dr. Komal Vig	Dean (SSOL)	
22	Dr. Karuna Singh	Dean (SSAHS)	
23	Prof. Nirupma Gupta	Dean (SSMSR)	
24	Prof. M. Siddharth	Dean (SSDS)	
25	Prof. Amrith Chandra	Dean (SSOP)	
26	Prof. Dolly Watal Dhar	Dean (SSAS)	
27	Prof. Dipti Parashar	Dean (SSAP)	
28	Prof. R. Sreeraja Kumar	Dean (SSNSR)	
29	Prof. Anviti Gupta	Dean (SSHSS)	
30	Dr. Kapil Pandya	Dean (SSBS)	
31	Dr. Parul Saxena	Associate Professor (SSBS) & Overall Co-ordinator of IQAC	
32	Dr. Sudeep Varshney	Associate Professor (SSET) & Dy. Director National and International Rankings. (Special Invitee)	
33	Dr. Kennedy S	Associate Professor (SSET) & Member, IQAC	
34	Dr. Kumud Madan	Associate Professor (SSOP) & Member, IQAC	
35	Dr. Hari Om Sharma	Associate Professor (SSHSS) & Member, IQAC	
36	Dr. Subrata Sabana	Associate Professor (SSET) & Member, IQAC	
37	Dr. Toran Talwar	Assistant Professor (SSHSS) & Member, IQAC	
38	Mr. Firoz Khan	Administrative Officer (IQAC) (Special Invitee)	
39	Ms. Yamini Budhalakoti	Student, (SSBS)	
40	Ms. Aina Sultan	Student, (SSDS)	
41	Mr. Akash Singh	HR Executive Paramount Health Services and Insurance TPA Pvt. Ltd. (Alumni)	
42	Dr. Varun Mohan	Associate Professor (SBSR) & Member National and International Rankings	

At the outset, the Director IQAC as Convenor of the IQAC Committee extended a warm welcome to the Chairman, External Experts, invited guests and all the esteemed members present.

The agenda was thereafter taken up for discussion with the permission of Chair.

Item No. 03-01-23/24: Confirmation of the Minutes of the 2nd meeting of IQAC (2023-24) held on Saturday, 6th April 2024.-

The Director, IQAC informed the Committee that the minutes of the 2nd meeting of the IQAC were circulated to all the members and the same have been approved.

The Committee accordingly confirmed the minutes of the last meeting held on **April 06, 2024**

Item No. 03-02-23/24: Action taken on the Minutes of 2nd IQAC Meeting held on 6th April 2024 for the AY 2023-2024 were presented by the Director IQAC.

The Committee noted the action taken and accordingly approved the report.

Items for consideration:

Item No. 03-03-23/24: Institutionalizing the Quality Assurance Strategies

Establishment of Sharda Student Service Cell Committee.

It was apprised that students face lot of difficulties in documentation work during the exit from the University including issuance of transcripts, marksheets, and in getting no dues clearance. The CoE proposed E-governance of the related processes. The agenda of Establishment of Sharda Student Service Cell Committee was well received by the members. The CoE proposed an ERP to streamline student support services during the exit from the university.

[Action: Examination Cell, Time frame: July 2024]

Item No. 03-04-23/24: Review of the Quality of Teaching-Learning Process

Appointment of Academic Managers for checking quality of Teaching & Learning.

The Director-Teaching Learning Centre informed the members that recruitment of academic managers for checking quality of Teaching & learning is in process. This is being done for effective strategic planning, Staff management and policy implementation. These academic managers will have expertise in Teaching Learning process and hence will ensure both academic excellence and student success.

[Action: Teaching & Learning Dept and HR, Time frame: July]

Item No. 03-05-23/24: Review of the Structure & Methodologies of Operations

a. Development of in-house academic portal.

The Dean Academic Office proposed the development of in-house attendance portal E-zone. The e-governance of attendance, faculty, question bank was outsourced by an external agency *Rapyder Cloud Solutions Pvt. Ltd. (I-cloud)* and was facing lot of issues. The University team proposed to integrate their student & faculty data, question bank, and e zone for smooth conduct of academic processes and in order to have our own in-house portal.

[Action: Dean Academics, Time Frame: July]

b. Reconstitution of Equal Opportunity Cell

The agenda was well received by the committee members. Reconstitution of Equal Opportunity Cell is in accordance with guidelines issued by UGC to ensure equity and equal opportunity to the community at large in the University. This will enhance the diversity among the students, teaching and non-teaching staff population and at the same time eliminate the perception of discrimination.

[Action: Registrar Office, Time Frame: July]

c. Constitution of committee to frame a policy for enhancement of Real-life Problem-solving skills of the students.

The agenda was well received by committee members. It was suggested to constitute a committee with a purpose to create a policy document aimed at enhancing Students' Real-life Problem-solving skills.

[Action: Registrar Office, Time Frame: Ongoing]

Item No. 03-06-23/24: Strategic Planning -Proposed Activities by the IQAC (Accreditations & Rankings and Compliance)

a. Submission of QS Sustainability Ranking 2024 and QS DMF Ranking 2024.

It was apprised that University is in-process to file for QS Sustainability Ranking 2024 and QS DMF Ranking.

[Action: IQAC, Time Frame: June 2024]

b. To decide road map for NIRF Ranking 2023-24.

The committee was apprised about the various parameters which are crucial for prestigious position in NIRF Ranking. The members suggested different factors related to Teaching Learning & Resources, Research and Professional Practice, Graduation Outcome, Outreach & Inclusivity, Perception and their scope of improvement. The suggestions were well taken.

[Action: IQAC, Time Frame: Ongoing]

Item No. 03-07-23/24: Any other item with the permission of the Chair


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Director IQAC

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Internal Quality Assurance Cell (IQAC)
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Vice-Chancellor

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