

# SHARDA UNIVERSITY

32,34, Knowledge Park-III, Greater Noida-201310 (U.P.)

## OFFICE OF THE REGISTRAR

SU/Reg./Notification/2020/027

March 16, 2020

### Notification

**I. Payment of Hostel Fee by the continuing students (2020-21) from the following Schools:**


1. School of Engineering and Technology
2. School of Business Studies
3. School of Basic Sciences and Research
4. School of Architecture and Planning
5. School of Media, Film and Entertainment
6. School of Humanities and Social Sciences
7. School of Law
8. School of Education
9. School of Pharmacy
10. School of Dental Sciences
11. School of Nursing Science and Research
12. School of Allied Health Sciences

**II. The First Phase of Hostel Allotment to the continuing students shall be as follows:**

- a. That the continuing students staying in any hostel during the academic Session 2019-20 are eligible for applying for Hostel Allotment (subject to availability, eligibility on grounds of academic promotion, hostel attendance, involvement in any act of indiscipline, or any other reason such as debarment on account of non-payment of dues, etc.).
- b. That the student mentioned in (a) should vacate the hostel by the last day of the Academic Session 2019-20 or 31<sup>st</sup> May, 2020, whichever is earlier. However, the students belonging to SNSR, SDS and SAHS may continue to stay in the hostel allotted beyond 31<sup>st</sup> May 2020, till the last date of academic session 2019-20. But they will have to execute the following procedure for seeking hostel accommodation by paying the required advance hostel fee. The International students on scholarship and as recommended by the International Division shall be provided alternate accommodation during Summer Break i.e., from 1<sup>st</sup> June to 31<sup>st</sup> July, 2020.
- c. That the Room is booked by the students in the following manner:

One Seater	-	by One Student
Two Seater	-	by Two Students together
Three Seater	-	by Three Students together
Four Seater	-	by Four Students together
- d. That the hostels are reserved for existing students in the following manner:

**FOR BOYS:**  
Mandela (Boys) hostel (Only for MBBS & BDS students)  
Jawahar hostel (Only for International students)  
Vardhman hostel  
Tagore hostel

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**FOR GIRLS:**

Mandela (Girls) hostel

Kasturba hostel

Mother Teresa hostel

Indira hostel (Only for MBBS & BDS students)

	Particulars	Last Date(s)
•	Registration for hostel accommodation ( <b>FOR PAYMENT IN INR</b> ) subject to eligibility & on payment of Advance Hostel Fee: Rs. <u>50,000/-</u> for Non Air-Conditioned as Advance Fee. Rs. <u>1,00,000/-</u> for Air-Conditioned as Advance Fee.	
•	Registration for hostel accommodation ( <b>FOR PAYMENT IN USD</b> ) subject to eligibility & on payment of Advance Hostel Fee: USD <u>1,000/-</u> for Non Air-Conditioned as Advance Fee. USD <u>1,500/-</u> for Air-Conditioned as Advance Fee.	
•	<b>Last date of Advance Payment of Hostel fee.</b>	15 <sup>th</sup> April, 2020
•	<b>Last date of payment of Balance Hostel Fee.</b>	31 <sup>st</sup> May, 2020

**Note:**

Any payment made to the University on account of Hostel fee shall be taken into consideration by the IHA (Inter Hostel Administration) only, if receipt of the payment made and submitted with Hostel application to the IHA, within due dates.

- The fee will be accepted by Accounts Department only after submission of "Hostel Application Form" at the office of IHA and countersigned by the hostel authorities. The time and date of the fee receipt provided by Accounts Department (whether the fee is deposited on-line or direct) will be taken into account for consideration on **First come first served criteria**.
- Non-payment of Fee/ remaining Hostel Fee by due date(s) will invite imposition of Late Fee fine notified vide **Notification No. SU/Reg./Notification/2017/360** 1<sup>st</sup> August, 2017, and further, modified if any.
- **Mode of Payment:** For 'Payment Procedure' please refer to '**ADMISSIONS**' Section on the University website [www.sharda.ac.in/payment-procedure](http://www.sharda.ac.in/payment-procedure)
- That the new rooms will be allotted only after the date of notification regarding the commencement of the Academic Session, 2020-21.
- **Allotment of Rooms will be done on first come first served basis.**
- Since there is severe shortfall of rooms to accommodate all students, they are advised to deposit advance hostel fee at the earliest to avoid disappointment. However, this shall not reserve right for any allotment, which is always subject to availability and eligibility.
- University reserves its right to give preference to meritorious students.
- Student found guilty in any act of indiscipline will not be considered for allotment.
- Student should accept the room partner (allotted by IHA).



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- Room category specified by the student can be changed by the hostel authorities, depending on administrative availability and exigencies.
  - Any other criteria, which the Allotment Committee may consider necessary.
- III. In case any student require Hostel Accommodation in the month of June and July 2020, i.e. before commencement of the new Academic Session (2020-21), he/she may be allotted a room in the hostel as decided by office of IHA for the said period on payment of fixed charge of Rs. 5,000/- per month for Non AC and Rs. 10,000/- per month for an AC Room.

International student will be charged USD 100/- per month for Non AC Room and USD 200/- per month for an AC Room.

However, this facility shall be available only to those students who have availed Hostel facility during the full academic session (2019-20) and has no dues standing against him/her. AC and Non-AC rooms will be allotted for the vacation period depending on the AC/Non AC categories availed during the previous session.

For Day Scholar, the charges for Hostel Accommodation during the month of June and July 2020, shall be on pro-rata basis as per the hostel charges for the session 2019-20.

*An,*  
*16.3.2020*  
(Ashok Kumar Singh)  
Registrar (Officiating)

To,  
The Dean (SET/SBSR/SAP/SMFE/SBS/SOL/SHSS/SOE/SOP/SNSR/SAHS)

Copy to;

1. Chancellor Office/ Pro-Chancellor Office
2. Vice-Chancellor Office / Pro Vice-Chancellor
3. Principal Advisor
4. All Deans/ Directors/ ED Office
5. Dean, Academic Affairs/ Students' Welfare/ Research *and* Chief Proctor
6. Finance Officer/ Controller of Examinations
7. Chief Warden/ Sr. Security Officer (SSO)
8. All OSDs/ Jt. Registrars/ Dy. Registrars/ Assistant Registrars/ AOs
9. Web Content (With a request for uploading on Sharda University Website)
10. Notification file