STUDENT HANDBOOK
2024-25

SHARDA UNIVERSITY
Beyond Boundaries

NAAC A+ ACCREDITED

CONTENTS

WELCOME NOTE
DIRECTOR, ADMISSION

Dear Students,

Welcome to India's truly global university.

You have chosen to attend a premier university in India, which is nationally recognized for its research and global standards in academic programmes. I am sure that you will be delighted with your decision to pursue your higher education here.

At Sharda University, you will be taught by some of the best professors from India and abroad. You will study in a dynamic campus, close to the historical city of New Delhi, with access to all the recreational and social opportunities. We are aware of the mixed feelings of excitement and anxiety that you might be experiencing now and will experience as you settle here in Greater Noida. My team warmly welcomes you and will continue to support you in your adjustment at Sharda University campus.

Please stay in touch with us over the next few weeks. Do not hesitate to ask us any questions that you might have.

Once again, congratulations and welcome to the Sharda Family.

Sincerely,

Rajiv Gupta

STUDYING AND LEARNING AT SHARDA UNIVERSITY

At Sharda University, we understand that the transition to university level study can be difficult. To assist you in developing the study skills necessary to successfully complete your programme, Sharda University offers a variety of support services.

Our choice based credit system will make your studies more relevant to you. There will be instructors to help you to address any concern you might have about your progress in the course. The centralised AC based class, equipped with state-of-art facilities, fully Wi-Fi campus and specialised instruction will help you improve your skills. Meetings with academic advisors will happen throughout the semester as well. Your mentors would always guide you and make your journey easy & smooth.

THINGS TO DO:

In campus-

- You can play Football, Cricket, Basketball, Volleyball, Tennis, Table Tennis, Yoga & Gym in the campus.
- You can also join various Societies/Clubs like:-

    Sports Clubs- Athletics Club, Badminton Club, Basketball Club, Cricket Club, Football Club, Table Tennis Club, Volleyball Club

    Cultural Societies/Clubs- Dance Club, Diversity Club, Dramatic Club, Fine Arts Club, Literary Club, Music Club, Yoga & Meditation Club

    Technical Societies- Robotic Club, Technova, Language Club, Computer Society of India, IEEE, IETE, NPTEL Sharda University Chapter

    NGO (Kartavya)- An NGO to educate & help the poor children

In Town Area-

- Swimming, Golf, Billiards, Snooker, Shopping in Malls, Eating in world-class restaurants, Watching movies in multiplexes.

ADJUSTING TO LIFE AT SHARDA UNIVERSITY

CULTURAL ADJUSTMENT:

When you start your programme at Sharda University, it would be necessary to make a cultural adjustment also. It is also very normal to miss your old friends, your family and your home. Sharda University community will be here to help you to settle down.

Here are some of the ways by which you can help yourself to culturally adjust here:

- Be aware that you may experience some sadness or home sickness in the initial days.
- Have a tolerance for diversity and differing opinion. Remain open minded, flexible and adaptable. Try to suspend judgment until you have looked for the logical reasons behind differences. Be objective and perceptive.
- Stay busy. Get involved with activities at Sharda University campus. You may even find out that you can continue with the same sports or hobbies you did in your home city.
- Focus on the learning and opportunities to grow at Sharda University.
- Keep up your self-life confidence. Believe that you can do it and keep in mind your strengths and the advantages you will have here to excel in your life.

LIVING WITH A ROOMMATE:

If you have never lived with a roommate before, there will be an adjustment period after you first move in. Don't worry; living with a roommate can be a lot of fun.

Here are some hints to living with a roommate:

- **Be friendly-** If you are nice and friendly to your roommate it is likely to be reciprocated.
- **Be understanding-** Try to see the motives behind your roommate's actions and help if you can.
- **Sometimes give your roommate some peace and quiet-** It's great to have a conversation, however everyone needs time to be alone and of course, to study. Make sure you are supportive of that.
- **Do not use your roommate's belongings-** If there is something that you would like to use, ask!
- **Keep it clean-** Help them to keep the room clean, as no one wants to live in filth & dirt.
- **Talk it out-** If you are having a problem with your roommate, always remember that good relationship with your roommate will require some give and take. Discuss and try sorting the faults out.
- **Treat your roommate as you would like to be treated**

SHARDA UNIVERSITY
ANNUAL EVENTS

We hope that your tenure here would prove to be amongst your best years of life. The University would try its best to provide you with world class education along with a myriad of activities, designed to groom you as an all-round professional. The details are listed below.

FRESHERS

Freshers joining at Sharda University will have to go through an orientation programme to familiarise themselves with the functioning of the University. It helps in:

- Providing information on respective roles of students and teaching staff
- Providing information on who staff are and where their offices are located
- Helping to create an environment where students are encouraged to speak about their needs and seek appropriate support
- Advising on different approaches to teaching and learning

Once you are familiarised & start your classes, get ready for the most awaited evening the *"Fresher's Party"*. It's an event of Fun & Floric, Activities, Music, Dance & knowing each other. So gear up for the fresher's party ahead with the best of your attires. Be prepared to showcase your talent on the stage too.

CULTURAL FEST-CHORUS

Chorus is Sharda University's biggest "Annual Cultural Festival" and has established itself as a legacy where everyone looks forward to coming together, be it competing or enjoying. Offering a rich blend of events, Chorus promises an exuberant garland of cultural diversity, learning and never- ending entertainment. Last year, Chorus saw footfall of over 45,000 students. There were 32+ events, ranging from different categories such as Music, Dance, Theatrics, Literature, Art, Fashion, Strategy, Sports, Photography and many more. This year, Chorus promises to be a bigger extravaganza with a plethora of events designed to bring out the best in every student.

In the previous years, Chorus saw extremely talented singers and actors like Guru Randhawa, Shalmali Kholgade, Neha Kakkar, Javed Ali, Irrfan Khan among many others. Chorus has been successful in bestowing the best to the students with a long and inevitable list of celebs.

To register yourself & participate, contact:
Office of Dean Student Welfare
Dr. Suman Lata Dhar (Associate Dean Student Welfare)
9871252413, suman.lata@sharda.ac.in

SHARDA MARATHON
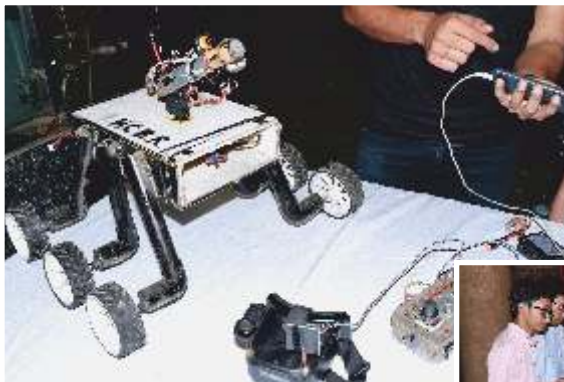
TECH FEST

DJ NIGHTS

FESTIVAL CELEBRATIONS

STUDENT ACCOMMODATION AT SHARDA UNIVERSITY

Living in the campus hostels is an amazing experience at Sharda University. It's like a 'home away from home'. There are separate hostel facilities for boys & girls. It has been proved that students who live on campus score higher marks in their academics than those who do not due to focused study environment in hostels. Students also feel more connected to the University Family.

Caring wardens and tight security ensures a pleasant and safe stay allowing students to focus on studies. The hostel stay provides the students an insight into cross-cultural and cross-religious traditions, followed within and outside the country. Community living develops self-respect for the other communities, and discipline amongst the hostellers and prepare them for the future grills of life.

BOYS HOSTELS
Vivekanand Hostel
Vardhman Hostel
Tagore Hostel
Jawahar Hostel
Mandela (B&C Wings) Hostel

GIRLS HOSTELS
Sarojini Hostel
Kasturba Hostel
Mother Teresa Hostel
Mandela (A Wing) Hostel
Indira Hostel

FACILITIES PROVIDED IN THE HOSTELS

The University has established an Inter-Hostel Administration (IHA) department for efficient and effective management of University Hostels. The Wardens, Resident Assistant Wardens, Deputy/Assistant Registrar and other administrative and support staff works under overall guidance and control of the chief warden/IHA head. The team ensures comfortable stay of the students in University Hostels.

The students are provided with hygienic food through contractors having experience and specialization in providing catering facilities to the students in large numbers.

The Hostel Rooms are Single, Double and Triple sharing with or without attached bathrooms, and/or Air-conditioners. Each Room is provided with a bed (with mattress for air-conditioned rooms in International Hostel), study table, wardrobe, ceiling fan, tube light and curtains. The multi-storey hostels have been provided with elevators for easy access. The facilities of laundry, stationery kiosk and multi-utility kiosk are available in the campus for the benefit of students.

An Ambulance of Sharda Hospital is available, round the clock and students can avail multi-speciality treatment, including required tests at Sharda Hospital.

Each hostel block has a reading-room having regular supply of newspapers, periodicals and magazines. The Campus is connected with controlled Wi-Fi and internet facilities. Standby generators are installed to provide uninterrupted power supply. Each hostel block has a satellite cable television.

The University's Mess is designed to cater to providing students & staff with hygienically cooked, healthy food. The menu is decided by the Students Mess Committees. The food served, is of high quality and meets great quality standards. Special consideration is given to provide a well-balanced, nutritional diet with varying food tastes.

Mr. Sharat Chandra, Chief Warden

Contact Number: **9205586069**

FACILITIES FOR YOU

LIBRARY

The main objective of the library is to provide access to trustworthy, updated and relevant resources to support the teaching, learning and research activities of the university. The library is fully automated with ILMS and modernized with the latest barcode-based and amp; RFID integrated automation system. At present, the library holds a total collection of over 1, 52,000 volumes of books and 289 National and International print periodicals. Apart from the print resources, the library is full of e- resources like Science Direct, Springer, IEEE, Jove, Nexus Lexus, Hein Online, DVL Virtual Library, Perlego e-Books, DELNET, Scopus, Clinical Key, EBSCO, Emerald, ProQuest, Manupatra, etc. The library also provides Institutional Repository, E-Library, Reprography facility, Inter Library Loan, DDS, CMS, and CAS etc..

Library: 9937199713

HOSPITAL

Students of Sharda University have access to medical facilities within the campus as University has a world class 1200+ Beds, Multi-specialty Hospital with all modern medical facilities such as General Medicine, ICU, Trauma Centre, 3 Tesla MRI, CT Scan, ECG, X-Ray and Laboratory Investigation. Health insurance cover for all students is one of the additional services under active consideration.

Students can avail medical facilities at 50% discount on billed amount on their hospital expenditure. OPD for students is at very minimal charges.

Hospital Call Centre: 0120-2333999, Emergency: 9313818334

PHARMACY

We believe that medical needs should be given utmost priority. In sync with this, Sharda University has multiple on-campus pharmacies to cater to students and faculty. The pharmacies specialize in a wide variety of medications, sourced from leading brands. The pharmacies are located in the School of Dental Sciences and Sharda Hospital.

Student can avail 10% discount on their total bill by showing their ID Card.

Pharmacy: 9818788224 (Hospital), 8800348317 (Dental)

GYM

A healthy mind resides in a healthy body. A well equipped Air-conditioned gym, having latest state-of-art equipment and machines, has ensured availability of excellent fitness and health facilities for the students, faculty and staff members of the University. Instructors and trainers are available throughout the day to train the gym enthusiasts. There are two sections in the gymnasiums. One section is meant for general exercises while the other is meant for weight training. There are separate timings for boys and girls.

Gym: 9917925660

STUDENTS ACTIVITY CENTRE

Student Activity Centre is a well designed building with all modern facilities for students. The centre aims at being the activity hub for students with facilities like Gym, Tuck Shops, Central Library, State-of-art auditorium accessible 24x7, Convenience Store 24x7, Amphitheatre etc.

FACILITIES
FOR YOU

TRANSPORT

The University runs a fleet of buses to facilitate its students and staff to commute to and from various places in Delhi, Noida and other NCR areas. All buses are deluxe and have high capacity. The University provides transportation from villages as well as cities. The transport facility is provided within a radius of 90 km. Public transport buses also ply to points near the campus.

Regular to & fro via public transport makes your stay in Greater Noida very convenient.

Transport: 8800998964

LAUNDRY

The fully functional laundry service is available for all the students, residing in the campus. The university's laundry is equipped with state-of-the-art machinery for all kinds of clothes and fabrics. The plant uses eco-friendly chemicals for washing and other treatments. With nominal charges, laundry offers both wet and dry-cleaning services. Complementary laundry service will be provided to every hosteller to the extent of 20 washes of upto 5kgs load each time, through world class fully automatic laundry machines.

Laundry: 9910130786

SALON

Personal grooming is an integral part of our lives. We all want to look good in this competitive world. Students at Sharda don't have to wait for weekends for personal grooming. At in campus "New Looks Salon", students have a choice of great hair & skin care solutions.

Salon: 8287652875, 9711599286

COMMUNITY RADIO SUNO SHARDA 90.8 FM

Suno Sharda is Greater Noida's own radio station. Senior TV journalist and RJ Richa Anirudh officially launched Suno Sharda 90.8FM. This community radio offering from Sharda University aims to change the lives of Greater Noida residents. Be it students, apartment dwellers and farmers, Suno Sharda 90.8FM has something for everyone with a variety of programming on legal, medical and various social issues.

Sonal Srivastava - Radio Manager : 9899684095

IT DEPTT

The campus has a seamless Wi-Fi network with more than 2.24 Gbps leased line with two ISPs (Airtel, BSNL) which allow the students to connect to internet anytime, any where! We have a campus LAN, with Learning Management System to facilitate students to discuss academic topics, submit their assignments online, see their class notes, study through specially designed learning resources and also refer to reference and digital library. The campus Cafes & outer spots allow the students to complete their assignment after the classes and submit it to the teacher online within the stipulated deadline.

IT Deptt: 9810496458 /2856 E-mail: ithelpdesk@sharda.ac.in

IN CAMPUS CALL CENTRE

Sharda University has established its own Call Centre having dedicated well trained team of Tele-Counsellors who are the First Point of Contact (FPOC) on behalf of the University. Call Centre is available throughout the year to guide you about the University, help you in choosing the right career option and also taking you through the admission procedure. Once you are enrolled in the University we provide support for answering all your day to day queries related to classes, placements, admission, loans, exams, fee, holidays, etc.

CALL CENTRE: 0120-4570000

FACILITIES FOR YOU

CAFETERIAS

Sharda University adopts special measures to ensure that the students are provided with healthy and hygienic food. There are about 10 cafeterias located in different blocks of the campus. Apart from cafeterias, the campus also holds mini refreshment joints and vending machines etc.

Sharda University provides its students all the amenities and facilities to enjoy the fast paced metro lifestyle right within the campus. Lego House, Amul Milk Parlour, Bikano, Café Coffee Day, Nestle are already running their outlets in the campus.

Café Coffee Day Global Ltd.	8586972710	Kanyaiya Grocery Store	9717480719
Shiva Juice Corner	8810333807	Feel Fresh Juice	9582150462
Nescafe (Starbean)	9810328111		
Italian Pizza 7 South Indian	8650853608		
Tea & Friends	9667304244		
Lego House, Sharda Foods	9873155543		
Coca-cola (Hide out)	965422482		
Amul Parlour	8076680595		
Café - 24 x 7	9312899573		
Cake & Bakers	8800728218		
Amazing Café	9711666731		
Ms Freshius Foods	9811690049		

STUDENT RELATIONSHIP MANAGEMENT SOFTWARE

PeopleSoft is a one-stop shop where you can get all the details and get connected with Sharda University. You can track your academic as well as non-academic details here.

Following are the features of student self-service:

- **View your enrolled subjects**
  Navigation - Main Menu **>** Self Service **>** Student Center
- **Track your GPA and Grades**
  Navigation - Main Menu **>** Self Service **>** Student Center - Select Grades in dropdown under Academics
- **Download Admit Card**
  Navigation - Classic Home **>** Student Center - Select Grades in dropdown under Academics
- **Raise your grievances (both Academic & Non- Academic) in Student Care Management.**
  Navigation - Main Menu **>** Student care Management
- **View all your fee dues and payments in a simplified account ledger**
  Navigation - Main Menu **>** Student Ledger
- **Download all your fee payment receipts**
  Navigation - Main Menu **>** Self Service **>** Student Receipt Print
- **Pay your fees hassle-free using e-payment**
  Navigation - Main Menu **>** Self Service **>** Fee ePayment

For any issues kindly mark a mail to *cs.support@sharda.ac.in*

CULTURAL SOCIETY OF SHARDA UNIVERSITY

The Cultural Society of Sharda University is formed of 9 Clubs, where each of the clubs will be operated by student coordinators and board members under the supervision of faculty coordinators. The cultural society will be governed overall by the following functionaries:

- The Dean of Students' Welfare
- The Associate Dean of Students' Welfare
- Faculty Advisors of Cultural Society

Music Club caters to the passion of student providing quality facilities like instruments, dedicated music room and a plethora of events. It serves as a platform for musicians of all genres and skill levels to showcase their talent at various events like Sufi Night and Voice of Sharda, etc. held at Sharda University.

The Fine Arts Club brings out the hidden artistic talents of our students, cultural programmes are conducted during Independence, Sports and college day function. Students participate in Inter & Intra-College competitions. The purpose is to encourage students to express their thoughts and emotions through art.

FINE ARTS CLUB

MUSIC CLUB

DRAMATICS CLUB

DANCE CLUB

The Dramatics Club is for students who are interested in Performing Arts. The Club o€ers acting education, a creative outlet for theatrically minded students, and a variety of theatrical productions for the students to enjoy. In the past students from the Club brought accolades for the University in various events.

The Club was established with the mission of bringing out the hidden talents of students and also provides them a stage where they can showcase their dancing talent and interest. The Club provides lot of opportunities in the form of competition and workshops for igniting the spark of interest present in the budding technocrats and honing their skills towards showcasing their talents.

The Fashion Club aims to bring students together who have a passion for the fashion industry by participating in local and regional fashion events. Club members work with Fashion Merchandising students to help with events and activities on and off campus. The Club has hosted fashion shows, fashion showcases, and window dressings of local businesses.

FASHION CLUB

The Club aims to foster love for language, enhance literary creativity and provide an avenue for self-expression beyond the school curriculum. It is also to develop and hone the literary skills of students and inspire them to develop a taste for literature by conducting various workshops. The Club also initiates competitions in extempore, essay writing, creative writing, poetry writing, debate, elocution, quiz and reading to enhance the speech and oratorical skills.

LITERARY CLUB

DIVERSITY CLUB

PHOTOGRAPHY CLUB

ENVIRONMENTAL CLUB

Sharda University has a diversified group of students from across 80+ nationalities. The Diversity Club is dedicated in raising awareness of the various cultures among all students. Throughout the year various events are organized by the students to explore different cultures like Rejoice 3D, Festivals of Light, etc.

Photography Club of Sharda provides a platform where talent meets creativity and gives rise to productivity. Students are engaged in various activities that challenge their imaginative capabilities, assist in sharpening their photographic skills, and present an opportunity for students to learn from each other.

The main purpose of the Environmental Club is to educate on sustainable practices, to implement change in the best interest of the environment, and to include all persons working to improve the future of our earth by conducting significant workshops and seminars.

A HEALTHY LIFE
AT SHARDA

SPORTS

Sports and fitness activities are an integral component of the University. Under the supervision of qualified coaches, the students engage in regular practice sessions in order to fulfill their aspirations of wearing the University jerseys. Apart from participating and winning in various tournaments throughout the year, the students also participate in an exciting "Inter School championship Intramural Tournament" which has gained immense popularity. The evening practice sessions create a kind of ambience and feeling that has no substitute. Special emphasis is given to improving, not only the wellness component and lifestyle of students but also to instill in them the qualities of team cohesion and sportsman spirit.

The Department of Sports has many clubs

1. Athletics Club 2. Badminton Club 3. Basketball Club 4. Chess Club 5. Cricket Club 6. Football Club 7. Volleyball Club 8. Table Tennis Club 9. Yoga & Meditation Clubs

FACILITIES

Sharda University has a large concentration of world-class facilities across a wide range of sports, including Badminton, Volleyball, Basketball, Squash, Table Tennis courts and Football, Cricket grounds, and a well equipped fitness centre.

ORGANIZATION

The Department of Sports is responsible of organizing all the sport activities inside the campus such as:

• Inter-department league • Inter- School league • Autumn fest • Inter-hostel

PARTICIPATION LEVEL

Since 2009, the sports department has been involved in organising students participation in many prestigious tournaments. Sharda University teams are participating in:

• State Level • National Level • All India University (AIU), Reliance and other invitational tournaments across Delhi NCR

TRAINING SESSION

Training will be of two to three hours on a daily basis from Monday to Friday.

Sushant Mishra, India under 19 Asia Cup and World Cup Part of RCB Development Squad for 2020 and 2021 IPL SRH Main Team for 2022

Ishika Karnani Represented India in the International Shooting Competitions twice and Played Nationals for 5 times.

3rd Year BPT Student of Sharda University

Contact Name: Kapil Dave | Contact Number: 8826892402

YOGA/ MEDITATION

Yoga is a 5,000 year-old physical, mental and spiritual practice having its origin in India, which aims to transform both body and mind. On December 11 in 2014, the United Nations General Assembly declared June 21st as the International Day of Yoga. The declaration came after the call for the adoption of June 21st as International Day of Yoga by Mr. Narendra Modi, Prime Minister of India during his address to UN General Assembly on September 27, 2014 wherein he stated: "Yoga is an invaluable gift of India's ancient tradition. It embodies unity of mind and body; thought and action; restraint and fulfillment; harmony between man and nature; a holistic approach to health and well-being. It is not about exercise but to discover the sense of oneness with yourself, the world and the nature."

Sharda University has been celebrating the International Day of Yoga with great enthusiasm. The participants comprised of students as well as faculty & all staff members. The participants were introduced to Yogasanas, Pranayam, Dhyan, Sankalp and Meditation, as per the common protocol issued by Ministry of Ayush, Govt. of India by Anandacharya (Guruji) from Bhramhakumari.

Infact, Sharda University offers not any more only Certificate Course for those who wish to imbibe the amazing qualities of Yoga in their life and explore the global job opportunities it offers.

Contact Name: **Dr. Sudhanshu Verma**　　　Contact Number: **7017901732**

SHARDA LAUNHPAD FEDERATION
Supporting Young Entrepreneurs & Innovators

An Early Stage Incubator & Entrepreneurial Ecosystem

Funding Schemes

UP Startup Policy Seed Capital & Prototype Grant

Sharda Launchpad NIDHI i-TBI Igntion Grant

iHUB Sharda Fellowship, EIR & Prototype Grant

Startup India Seed Fund Scheme

Sharda University Student Innovation Seed Fund

Sharda Global Food & Beverages Accelerator

MSME Idea Hackathons

Spread across the area of 10,000 sq.ft., Sharda Launchpad Federation is a not-for-profit Business Incubator of Sharda University, backed by an eminent team of professionals, working diligently to encourage the innovative and entrepreneurial ecosystem of the university and the community around. Having a pool of mentors from industry and academia, we are well recognised by various state and central governmental bodies. Being sector- agnostic, SLPF houses startups from various sectors, such as, Agritech, Health tech & Bio Tech, Environment, Green Energy, Waste Management, SDG's, Food & Beverages, SAAS /PAAS, Drones & EV, Fintech, Edutech, and AI / ML, etc. and enjoys one of the best success-rates in the region.

Learn more about current projects, stakeholders and programmes at https://launchpad.sharda.ac.in/

Sharda LaunchPad

Prof. (Dr.) Amit Sehgal, Director

SHARDA SKILLS @SHARDA UNIVERSITY

Sharda Skills nurtures students of Sharda University in varied areas thereby enabling them to face the challenges of the corporate world with panache and be true corporate citizens on graduating from campus.

Total personality development, team spirit, problem solving and decision making capability, ability to create "Out-of-The-Box" solutions, presentation skills, the spirit of enquiry, innovation, good communication skills, positive attitude towards everything etc are a few of the competencies that the coaches in Sharda Skills develop.

Sharda Skills has professionals from the industry who are subject matter experts and Master Trainers of NLP (Neuro Linguistic Programming), EFT(Emotional Freedom Techniques), DISC, FIROB, MBTI,   having cumulative training and teaching experience of more than a 100 years in some of top companies of the country namely Oracle, Aon Hewitt, TCS, Genpact, HCL, Wipro etc. They have brought in their best practices to create the pedagogy, teaching methodology and experiential learning concepts to maximise fast paced retention and learning. SHARDA SKILLS has started training students from the first year till final year on various technical, soft and hard skills so that by the time these students reach graduation time they are proficient in clearing and cracking placement interviews of the top companies who visit the university for Campus Recruitment.

The pre-final and final year students are given extra training through an exhaustive programme called "Placement Mantra" which enables students to not only secure their dream job, but also be prepared for a Corporate life thereafter.

Some courses that we offer as a part of the student curriculum are:

• Functional English • Quantitative Aptitude, Reasoning and Business Communication Skills • Building Essential Language and Life Skills • Behavioural and Interpersonal Skills • Impression Management • Personality Development and Transformation • Higher Order Mathematics and Advanced People Skills • 4 hour Employability Skills and Acing the Interview Workshops • Problem Solving Creative Thinking and Leadership Skills

Professional Skill Enhancement

Life Skills Training

Career Guidance

Foreign Language Programmes

Competitive Exams Preparation

Hobby-Based Certifications

Sharda Skills	Mr. Dheeraj Sharma, Director

TRAINING & PLACEMENT CELL FOR YOU

The Training and Placement Department is moreover working as a bridge between students and their first job. The department provides the opportunities for internships and placements in various multi-national and national companies. We have a well laid-out systematic process of meeting students career aspirations and corporates expectations. Under Industry-Connect initiative various activities like Industry visit, symposia, live projects, interaction with Industry expert and etc. are intrinsic part of the annual calendar.

The Placement Department comprises of the Student Committees having 15 members from the Final two years of a course, the Placement Department official consisting of Faculty members and Industry Professionals. The leading companies from all sectors are invited by the Placement Department on the campus and the eligible students are facilitated to go through the selection process. The process is governed by the student's ability and performance, as well as the requirements and norms of the Industries & Companies.

Career Services	Training and Placement
Mr. Deepak Kumar, Director	**Dr. Vibha Thakur, Joint Director**

Companies recruiting our students every year:

RULES & REGULATIONS
OF THE UNIVERSITY
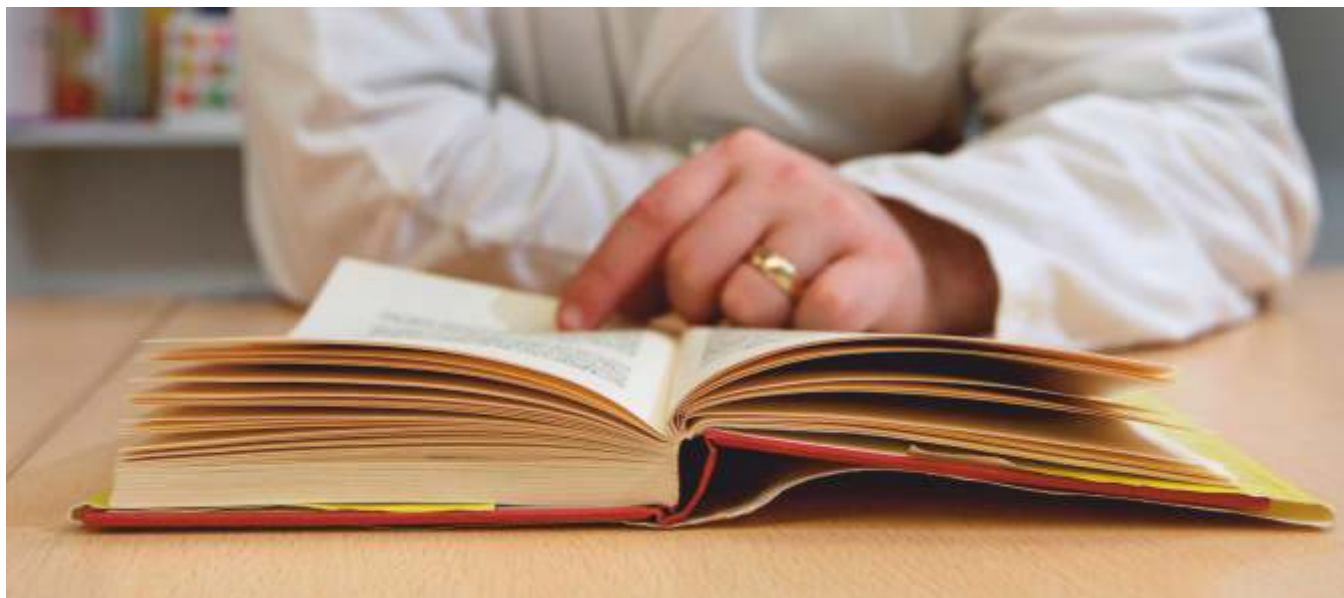
1. ADMISSION AND ENROLMENT OF STUDENTS

1.1 Admission to different programmes of the University shall be based on merit, providing equal opportunities to all without any prejudice towards the gender, religion, caste, creed or nationality of a candidate.

The University may provide suitable provisions for reservation for the students belonging to weaker section(s) of the society and others in accordance with the provisions of the Act of the University and the decision of the Executive Council.

1.2 The admission criteria recommended by the Admission Committee and approved by the Academic Council shall be followed for admission in all the programmes of studies.

Provided that the number of seats in each programme of study, as determined by the Admission Committee and approved by Academic Council may, at the discretion of the Vice Chancellor in his capacity as the Chairman of the Academic Council, be increased by a maximum of 15% of the approved seats for additional intake of students in the said program. This proviso, however, shall be subject to the condition that there are no overhead costs of faculty and resources.

In general, the criterion prescribed by the respective Statutory Councils shall be followed in admission to council-based

programmes. However, the university may decide to have intake less than that prescribed, provided the same is approved by the Academic Council of the university.

1.3 The University may make provisions for admission through lateral entry in programmes, as may be approved by the relevant competent authority. The admission in various academic programmes may also be facilitated through the Multiple Entry Multiple Exit (MEME) guidelines issued by the UGC, in pursuance of the NEP-2020. The qualification type and credit requirements for entry or exit at various academic levels (Level 5 to Level 10) shall be as per the SOP for operationalization of NCrF at Higher Education Institution.

1.4 The registration of the provisionally admitted and continuing students shall be done by the School(s)/ Department(s) on dates notified in the Academic Calendar.

1.5 Enrolment

1.5.1 The student shall be given unique and permanent enrolment number and issued with an identity card bearing enrolment number (i.e. system ID), and same must be quoted by the student in all communications with the University.

1.5.2 The office of the Registrar and Internal Quality Assurance Cell shall maintain a record of all enrolled students studying in the various Departments/ Centres/ Schools of the University or carrying research in the University.

1.5.3 A student applying for change of his name in the record of students, shall submit his application to the Registrar accompanied by

a. The prescribed fee;

b. An Affidavit relating to his present and proposed name, duly sworn in the presence of a Magistrate by himself;

c. A publication in a newspaper in which the proposed change of name has been advertised. However, the provision relating to publication shall not be applicable in case where a woman student wants to change in her name following her marriage in which case marriage certificate indicating the new name shall be valid.

1.6 Migration of Students

Inter-university migration of students may be allowed in special circumstances as per the policy notified on the subject. It shall be allowed under special circumstances on the recommendations of the Equivalence Committee, appointed by the Vice-Chancellor under the Dean Academic Affairs.

If a student takes a Migration Certificate to join another University, his enrolment to the University shall lapse until such time as he may subsequently return with a Migration Certificate from that University, to take admission in another programme of this University. Fresh enrolment in such cases shall be necessary.

1.7 Transfer of Programme

A first-year student, subject to the availability of seats and fulfilling the minimum qualifications, may be allowed to change his Programme on the recommendation of the Equivalence Committee appointed by the Vice Chancellor under the Dean, Academic Affairs.

1.8 Procedure of Withdrawal

A student may withdraw his admission as specified by the University on or before the prescribed date. The University will refund the deposited amount after deducting the processing fee in accordance with the guidelines issued by the concerned regulatory authority, from time to time.

2.   Courses of study for Certificate, Diploma, & Degree Programmes

2.1.   Programmes of Study

2.1.1   The University on the recommendations of the Academic Council and with the approval of the Executive Council, shall offer under-graduate and post-graduate programmes in areas of Agriculture, Allied Health Sciences, Anthropology, Archaeology, Architecture, Basic and Applied Sciences, Business Studies, Commerce, Culture, Design, Dental Science, Economics, Education, Engineering and Technology, Geography, History, Hotel and Hospitality, Humanities, Languages, Law, Life Sciences, Literature, Management, Media and Journalism, Medical Sciences, Nursing, Pharmacy, Philosophy, Political Science, Psychology, Social Sciences, and in other streams as approved from time to time. The University may also run Diploma programmes and Certificate courses of shorter durations.

2.1.2   The University shall also offer doctoral and/ or post-doctoral programme in chosen areas of specialization in regard to the degree programmes.

2.1.3   The nomenclature of various degrees shall be in consonance with the regulations framed by the regulatory authorities as defined in the Act, or as may be approved by the Executive Council.

2.1.4   The structure and duration of the academic programmes shall be as approved by the Academic Council.

2.1.5   The University shall make provisions in its regulations to enable students to concurrently convert their programme of studies into integrated degree programmes of durations approved by the Academic Council wherever permissible by the statutory regulatory bodies.

2.1.6   NCrF recognizes two types of experiential learning i.e. within academic or vocational programmes and through employment post-completion. Credits are awarded based on the basic principles of NCrF for both scenarios.

Recognition of Prior Learning (RPL)

Through NCrF, the NEP-2020 recognizes RPL, allowing students, learners, and the workforce to receive credit for the knowledge and skills they have acquired through formal, non-formal, traditional, or other methods.

Pursuing two degrees

In accordance with the UGC guidelines, a student can pursue two full time academic programmes simultaneously in physical mode/ Online Distance Learning or combination of both, provided that in such cases, class timings for one programme do not overlap with the class timings of the other programme.

2.1.7   The University may also run courses through distance learning, correspondence, and online mode. The guidelines of University Grants Commission, however, are to be complied with.

2.1.8   (a) The administrative structure of a School shall be as approved by the Executive Council. The Executive Council shall also lay guidelines for smooth running and effective management of academic programmes, the cooperation and coordination amongst the Schools and the linkages with other academic and research organisation(s) as well as Industry.

(b) All the academic programmes framed by Board of Studies of a Department and concurred in by the Faculty Board of the School shall be submitted to the Academic Council for approval by the Executive Council.

© The Executive Council as and when deemed necessary, may appoint committee(s) for periodic review of a programme, a Department or a School.

2.2   Registration of Students

2.2.1 Academic Registration

(a)   The Head of the Department/ Dean of the School shall issue the list of courses to be offered during the semester well before the Registration date(s) specified in the Academic Calendar.

(b)   Every student shall register himself for the prescribed courses that he wishes/ opts to pursue in that semester.

(c)   Programme-coordinators/ mentors amongst the faculty members of the Department will provide necessary information on the courses and advise the students on the course registration.

2.2.2 Registration for Semesters

a.   Registration for each semester has to be done on date(s) notified in Academic Calendar. It will involve:

I.   Clearance of all dues of the University; however merely depositing of the fee will not amount to academic registration.

ii.   After completing the online process for academic registration on or before the dates specified in the Academic Calendar, it is mandatory for the students to verify and sign in person, the course registration document available with the respective mentors.

b.   A student must ensure that he satisfies the pre-requisites, if any, for each course he registers for. The sole responsibility for registration rests with the student.

c.   In case a student is registering for course(s) other than those prescribed in the regular scheme for that semester, the University shall not be responsible for a clash-free scheduling of such course(s). Student himself shall verify the time-table and ensure that the regular course(s) do not clash with other course(s) he is choosing.

d.   The student will not be allowed to undergo academic registration if the 'Maximum Duration for Completion of the Degree/ Diploma/ Certificate does not permit so.

e.   A student will not get any credit for a course for which he has not registered or has registered without being eligible.

2.2.3 Late Registration

(a)   The maximum time permitted for late registration on payment of prescribed late fee shall be one week from the last date of registration as specified in the Academic Calendar.

(b)   Late registration may be allowed, beyond the period of one week, by the Vice Chancellor or his nominee only on valid reasons and on the recommendations of the Mentor, Head of Department, Dean of School and Dean Academic Affairs.

(c)   Late Registration may be allowed for a student who is on disciplinary probation, only with the approval of the Vice-Chancellor on recommendations as mentioned in 4.2.3 (b).

(d)   Students registering late may be allowed to compensate for the loss of any component of continuous assessment by the Dean of the School. The student may be allowed to complete the same on date(s) decided by the Dean of the School.

2.3   Adding and Dropping of Courses

(a)   A student on the recommendations of his Mentor, duly endorsed by his Head of the Department and recommended by the Dean to add or drop course(s) as notified in the Academic Calendar with the approval of the Dean Academic Affairs.

(b)   A student who is on disciplinary probation shall be allowed to change the course, only with the approval of the Vice-Chancellor, within two weeks.

(c)   A student shall be asked to drop a course within two weeks:

(i) if it is found that he does not meet the pre-requisites of the course, or

(ii) if there is a clash in the student's timetable preventing him from attending the course, or

(iii) if he is found not entitled to register for that course for any other reason(s).

(d) A student shall be allowed to take any course out of his active backlogs if time table permits, within the permissible credit limits.

2.4. Maximum Duration for the Completion of a Certificate, Diploma and Degree Programme

2.4.1 The maximum duration for completion of a degree or a diploma programme, shall be N+2 years, where N, stands for the normal or minimum duration prescribed for completion of any Programme;

Provided, that in exceptional circumstances a further extension of one more year may be granted. The Vice-Chancellor may consider allowing an extension by one year beyond N+2 years for completion of a degree on case to case basis, depending on the merit of each case.

2.4.2 The enrolment of the student, who fails to complete the requirements of the award of a certificate/ diploma/ degree in extended duration, shall stand cancelled and resepective certificate/ diploma/ degree shall not be awarded;

Provided that the student may be considered for the award of a certificate or diploma or degree, in case he has earned the requisite credits, wherever permissible.

2.4.3 The time taken to improve the grade/ CGPA shall be counted in 'Maximum Duration allowed for completion of a Programme'.

2.5 Duration of the Semester

2.5.1 The date of commencement and conclusion of Odd Semester and Even Semester shall be as notified in the Academic Calendar.

2.5.2 The duration of each semester shall be on an average 15-18 weeks excluding examinations - 6 days a week-with two Saturdays off.

3. Medium of Instruction and Examinations

English shall be the medium of instruction and examinations. The University may, however, decide to introduce regional language(s) as a medium of instruction and examination.

4. University Fee

4.1 The fee structure of various programmes shall be concomitant with the objective of providing quality education to the University students.

4.2 The tuition, examination and any other fee chargeable from the students shall be as recommended by the Fee Fixation Committee and approved by the Executive Council keeping in view of the provisions of Section 48 of the Act. The fee revision shall be duly notified.

The revised fee shall be applicable to all the students admitted in that Academic year and onwards.

5. Examinations and Evaluation

5.1 Registration for Examination

(I) No student shall be admitted to any examination of the University, unless he has been duly enrolled/ registered as a student for the prescribed number of courses, except in the case of an Ex-Student.

ii. A student who fails to submit the registration form (every semester) shall be deemed as an unregistered student and shall not be allowed to attend classes and take examinations even if he has paid the fees.

A. For Council-based Programmes

For all Council-based programmes, the University shall follow the rules and regulations of the respective Councils for assessment and evaluation.

B. For Non-Council based Programmes

5.2 Attendance Requirements

5.2.1 Course-Wise Attendance

A student is expected to attend all the classes consisting of lectures, tutorials, labs, and workshop sessions. A student may be debarred from appearing in the examinations of one or more courses for shortage of attendance as enumerated below:

(a) Attendance shall be monitored course-wise.

(b) A student must have minimum 75% attendance in each course to be eligible to appear in the Mid-Semester Examination (MSE) as well as in the End-Semester Examination (ESE) of that course.

(c) Students will be given a 10% attendance benefit to participate in approved co-curricular and extra-curricular activities if prior approval has been taken from the competent authority.

(d) If a student is eligible for the End-Semester Examination based on attendance in the class, but is not able to take the examination due to any reason, then he/ she can appear in that ESE at the next time. He/she will not need to take classes again and the marks earned by him in the CA and MSE shall be taken into account while determining overall marks in the course.

(e) In extreme cases of hardship on account of hospitalization of self, immobilization for valid reasons, or in case of natural calamity, the Dean of the School may recommend attendance to the extent of 10%, provided the claim is duly supported by requisite documents to the satisfaction of the Dean concerned/ the medical committee constituted by Dean Academic Affairs for which the case is referred to.

i. In case of hospitalization, complete medical treatment records of the hospital, may be verified by the University.

ii. In case of natural calamity, the official government notification relating to the calamity in the concerned region will suffice.

(f) In case a student has been allowed to change the course or programme during the current semester, the classes attended in previous course/ programme will also be considered in the calculation of attendance, and the eligibility for appearing in examinations will be determined accordingly.

(g) Irrespective of whether a continuing student has registered late or on time, calculation of attendance shall be based on all the classes held, and not from the date on which the student has registered, unless otherwise decided by the Dean Academic Affairs.

5.3 Debarring from Examination

i. A student who has less than 75% attendance will not be able to take the End-Semester-Examination (ESE) and such students will be designated as 'debarred' students.

Ii. A debarred student shall be awarded 'DEB' grade in the End-Semester Examination.

5.4   Components of Evaluation

Unless provided otherwise in the Course and/ or Programme details, the components of Evaluation for each course shall be as under:

Theory Courses

(a) Continuous Assessment (CA)   :   25 marks

(b) Mid-Semester Examination (MSE)   :   25 marks

©   End-Semester Examination (ESE)   :   50 marks

To pass a course (theory/ major/ minor/ core), it will be necessary to score a minimum of 17 marks (33% of 50) out of a maximum of 50 marks in the ESE, and score minimum 33% marks in the aggregate in CA, MSE and ESE.

To pass in each course (theory and practical) of co-curricular/ minor research courses, it will be necessary to score minimum 20 marks out of maximum 50 marks (40% of 50) in ESE, and score minimum 40 marks in the aggregate in CA, MSE and ESE.

Laboratory/ Practical Courses:

Laboratory/ Practical Courses:

(a)   Continuous Assessment (CA)   :   60 marks

(i)   Practical Records File

(ii)   Performance in conduct of experiments/ results reported during the semester

(iii)   Viva-Voce throughout the semester

(b)   End-Semester Examination (ESE)   :   40 marks

To pass in practical courses, it will be necessary to score minimum 20 marks out of maximum 50 marks (40% of 50) in ESE, and score minimum 40 marks in the aggregate in CA, MSE and ESE.

For practical examinations, external examiners will be appointed by the Dean Academic Affairs on the recommendation of the HoD/ School Dean.

5.5   Conduct of Examinations

The Mid-Semester and End-Semester examinations shall be conducted by the Controller of Examination of the University on the date(s) notified in Academic Calendar.

5.6   Use of Unfair Means

An Examination Manual shall provide for what constitutes use of unfair means and penalties there for.

5.7   System of Grading

Unless otherwise prescribed by the statutory regulatory authority of a Programme, the University shall use a ten-point broad-band grading system.

I.   Each Programme shall have prescribed number of credits assigned to it, depending upon the academic load of the course determined by the weekly contact hours. The credits assigned shall be provided in course details.

ii.   The credits assigned to a course reflect its weightage in determination of the Grade point. The courses that have not been assigned any credit shall be treated as non-credit courses.

5.7.1 Award of Grades

Based on the marks obtained in the courses studied by a student, a letter grade shall be awarded to each course using an absolute or relative grading system. The following letter grades shall be used to assess a student's performance:

Letter Grades	Description	Grade Points
O	Outstanding	10
A+	Excellent	9
A	Very Good	8
B+	Good	7
B	Above Average	6
C	Average	5
P	Pass	4
F	Fail	0
AB	Absent	0

The following grades shall be used for non-credit courses:

Grades and Grade Points		
Letter Grades	Description	Grade Points
Q	Qualified	0
NQ	Not Qualified	0

For computation of grade point, the University follows both relative and absolute grading, wherever applicable.

5.7.2 General guidelines for the award of grades

(i)   Evaluation of different components of a course outlined in the course plan shall be done in marks.
(ii)   The marks obtained in various components shall be added to get total marks secured on a 100-point scale for theory and laboratory courses.
(iii)   The End-Semester Examinations' question paper shall cover all the sections of the syllabus.
(iv)   The grades shall be notified with the approval of Vice-Chancellor on the recommendations of the Grade Moderation Committee (GMC). The GMC shall consist of:
(i)   Dean Academic Affairs   -   Chairman
(ii)   Dean of the School   -   Member
(iii)   Controller of Examination   -   Convener

5.7.3   Semester Grade Point Average (SGPA)

The Semester Grade Point Average is a weighted average of the grade points earned by a student in all the courses credited and describes his academic performance in a semester. If the grade point associated with the letter grades awarded to a student are say, g1, g2, g3, ………. and the corresponding weightage is (credits) are say, w1, w2, w3, ………. the SGPA is given by:

Thus, for j^{th} semester

$$SGPA(S_j) = \frac{\sum (C_i \times G_i)}{\sum C_i}$$

Here,

C_i = number of credits of the ith course in j^{th} semester

G_i = grade point scored by the student in the ith course in j^{th} semester.

$$SGPA = \frac{(w\_1\ g\_1 + w\_2\ g\_2 + w\_3\ g\_3 + \ldots\ldots\ldots)}{(w\_1 + w\_2 + w\_3 + \ldots\ldots\ldots\ldots).}$$

5.7.4   Cumulative Grade Point Average (CGPA)

The Cumulative Grade Point Average indicates overall academic performance of a student in all the courses registered up to and including the latest completed semester. It is computed in the same manner as SGPA, considering all the courses (say, n), and is given by:

$$CGPA = \frac{\sum_{i=1}^{n} W_i \, g_i}{\sum_{i=1}^{n} W_i}$$

	Here,
$$CGPA = \frac{\sum (C_j \times S_j)}{\sum C_j}$$	S_j = SGPA of the jth semester C_j = total number of credits in the jth semester

5.7.5 Conversion factor for converting CGPA into marks equivalent

If a conversion to marks is required, the following formula shall be used to calculate the same:

Note:

(i)   A student shall be required to complete successfully all the courses of the curriculum prescribed for the Programme and attain a minimum level of academic performance, by way of obtaining a minimum CGPA of 5.0 in UG Programmes as well as PG Programmes, until otherwise decided by the Academic Council.

(ii)   A student shall normally have to clear his backlogs in the sequence in which he has obtained the low grades.

(iii)   A copy of the grade card is issued to each student at the end of a Semester. A duplicate copy, if required, can be obtained on payment of the prescribed fee.

(iv)   If a student fails at the end of a semester to achieve minimum required SGPA, he shall be placed on ACADEMIC PROBATION during the semester immediately following. He may either repeat the course(s) in which he has obtained 'P' or 'F' grade or opt for a new course of the same category/ discipline/ subject as and when offered, in order to complete the credit requirement.

The equivalent percentage of Marks = CGPA × 10.

5.8   Minimum CGPA Requirement for award of Certificate/ Diploma/ Degree

5.8.1 Certificate Programme

Criterion as decided by the University from time to time shall be applicable.

5.8.2 Diploma Programme

Criterion as decided by the University from time to time shall be applicable.

5.8.3   Under-Graduate and Post-Graduate Programme

Unless approved otherwise, the minimum CGPA requirement for the award of a degree in an Under-Graduate Programme shall be 5.00 subject to getting a minimum of 'P' or a higher grade in each of the courses offered.

5.9   Result

(i)   The results for each semester shall be declared on the date(s) notified in Academic Calendar.

(ii)   The mathematical principle of rounding off shall be followed to round off the grade points up to two places after decimal.

(iii)   The result of a student may be withheld if he has not cleared the university dues, or a case of misconduct or use of unfair means pending against him; or for any other reason, as may be decided by the University.

5.10   Transparency Guidelines

(i)   All marks obtained in assignments/ practicals, presentations or a report may be made available to the students within a reasonable time after evaluation.

(ii)   A student shall be allowed to see his MSE answer books. Error of evaluation, if any, will be reported to the HOD. Any change in the marks will be made with due approval of the Dean. The change of marks shall be reported to the Controller of Examinations for updating the result accordingly.

(iii)   A student shall be allowed to see all the answer-books of ESE at one time and location as notified by the concerned School. No second opportunity shall be provided for the purpose. A student may seek re-evaluation by making a written request in the following types of complaints:

(a) Question left ungraded, and

(b) A correct answer has been awarded a zero or less marks.

No other request of re-evaluation shall be entertained. The result shall be conveyed to the student.

(iv)   A student not satisfied with the result of re-evaluation, may request for challenged evaluation on deposit of the specified fee. If marks increase by 5 per cent of the maximum marks or more, the revision shall be made, and the money will be refunded. There shall be no increase of marks if the change is less than 5 per cent, and the fee deposited will be forfeited. If marks decrease by more than 5 percent, the lesser marks shall be awarded.

5.11   Academic Progression

i.   A student will always be promoted from the current Odd semester to the next Even semester, irrespective of the result of the current Odd semester.

ii.   Promotion from the current Even semester to next Odd semester i.e. from current year to the next year shall be subjected to the following conditions:

a.   A student shall have a CGPA of at least 4.00 out of 10.00 in the first year of study to be eligible to register for courses offered in third semester (second year). Student shall maintain a CGPA of at least 5.00 out of 10.00 at the end of second and subsequent years for academic progression.

b.   If a student does not meet the academic progression criteria as stated above (ii(a)), then he/ she must repeat the same year of study to continue in the programme. During repeating the year, the student will have to pay full fee.

c.   Student shall be given option to carry the credit of passed course(s) while repeating the year.

5.12   Grade Improvement

Students who secured CGPA less than 6.5 after completing the pre-requisite credits for the award of degree, and wish to improve their CGPA may be permitted for CGPA improvement. Such students shall be allowed to withdraw the grade given in

the course(s) earlier passed with low grade and shall be permitted to reappear for the examinations for improving the grade(s) and in turn his CGPA. Such students shall have to comply with the following conditions:

(a)   Student will submit a written application to Dean Academic Affairs seeking his permission through the Dean/ Head of the Department from where he has graduated to register for CGPA improvement within one month from the date of declaration of his exam result; provided that he should not have taken (i) Leaving Certificate from the university and ii) Degree from the University. No student will be admitted once the course registration process of improvement examination ends.

(b)   For grade improvement, a student can register for a maximum of 05 courses in which he has secured a C or P grades. In case a student wishes to register for more than 05 courses, he will need to obtain special permission from the Vice-Chancellor.

(c)   A student can choose a maximum three theory courses from a particular semester in which he has secured C or P grade, the student will have to register for these courses in a particular semester in which those courses are offered.

(d)   At the time of registration student will surrender all the original Grade Cards received by him from the university. The maximum grade awarded would be 'A' in the courses in which he appears for grade improvement.

(e)   Grade improvement shall be allowed only in theory courses and it shall not be permitted in courses like Minor Projects, Major Projects / projects, Seminars, Laboratory Courses, Term Paper, etc. He will have to give an affidavit on Rs.100/ judicial stamp paper that he will not use the surrendered Grade Card till he gets official result of the courses for which he wishes to appear for grade improvement. No change will be allowed after registration of a course(s) for grade improvement.

(f)   Student wishing to improve his grade will have to pay the requisite fee as prescribed by the University.

(g)   Student wishing to avail the facility of grade improvement will have to pass in all the courses at a time for which he has registered for. He will not be entitled to appear in the summer term or re-examination in such cases.

(h)   Only one attempt will be permissible to a student wishing to use the facility of grade improvement. If the student fails to secure higher grade(s) the original result (grade) before registering for improvement will be retained.

(i)   Student who improves his CGPA will be issued fresh Grade Card(s) by the university. These Grade Cards will clearly indicate "Grade Improvement" against the course for which the students re-appeared. The date on the new Grade Card will be that as issued for other students appearing in those courses.

(j)   Such students who appear for grade improvement shall not be considered for any Merit Position or Medal.

5.13   Back Paper or Improvement Examination

i.   The facility of back paper (in F and NQ graded courses) or improvement (in C and P graded courses) will be available to the student for the courses of Even (Odd) semesters only in the Even (Odd) semesters.

ii.   There shall be no back paper or improvement examination in the Continuous Assessment (CA) and Mid-Semester Examination (MSE). A student can improve in Continuous Assessment (CA) and Mid-Semester Examination (MSE) in a course only if he/ she repeats the course.

Iii.   The syllabus of the course for the student shall be the same as that of the current semester in which he/ she is appearing for the back paper or improvement examination.

5.14   Deficient Student

(i)   A deficient student is one who has either not registered himself for one or more courses or has registered but not completed successfully one or more courses of the previous semester(s) or has a Cumulative Grade Point Average (CGPA) less than the minimum CGPA required for the award of a certificate/ diploma/ degree.

(ii)   The course planning of such deficient student shall be made by the concerned Mentor/ Programme Coordinator, duly endorsed by the HoD, recommended by the concerned Dean and with the approval of the Dean Academic Affairs in such manner as may be permissible for the backlog(s). Further, backlog courses may be registered for, as far as practicable, in the sequence of their accumulation.

(iii)   The facility of repeating or improvement of grade in a compulsory course(s) shall be available within the maximum duration of the programme.

(iv)   If a student fails in an programme elective or open elective course, he may opt to re-register for the same course or may opt for other prescribed course of same credit provided the maximum duration for the completion of certificate/ diploma/ degree permits so.

(v)   Student (s) unable to secure minimum CGPA for promotion from one Academic year to another will have to repeat the whole year. While repeating the whole year, the student shall complete all the requirements together with other students admitted in the programme in that Academic year, while the System ID/ enrolment number allotted at the time of registration shall be retained, his old marks will be replaced by the marks obtained in Continuous Assessment (CA), MSE and ESE examination held in current Academic Year.

(vi)   An ex-student who has failed in a/ few courses after appearing in final year/ semester examinations may register afresh to pass the said course(s) as failed on payment of prescribed fee.

5.15   Ex-studentship

(i)   A student can opt for Ex-studentship provided he/ she has obtained minimum 50% marks in the internal assessments (CA+MSE) in theory/ practical courses. An ex-student only has to appear in End-Semester Examinations (ESE).

(ii)   A student opting for 'Ex-studentship' must apply to the concerned School 15 days before the start of new academic session and have to pay only the prescribed examination related fee as decided by the University.

5.16   Multiple Entry and Multiple Exit (Applicable to all except Council-based Programmes)

i.   In pursuance of provisions made in NEP-2020, students are given the option of multiple entries and multiple exits. If a student wants to leave the Programme after the end of a particular academic year (even after the first year), then he/ she must:

(a)   achieve a minimum CGPA equal to or greater than 5.00.

(b)   accumulate the minimum prescribed credits for the award of respective certificate/ diploma/ degree.

(c)   The University shall follow the guidelines issued by the Uttar Pradesh State Council of Higher Education/ University Grants Commission (UGC).

ii.   For all council-based programmes, the University shall follow the rules and regulations of their respective Councils.

5.17   MOOC/SWAYAM/ NPTEL Courses

1.   It is mandatory for faculty mentors and students to follow NPTEL SU policy document (SU/Reg./Notification/2024/008

dated February 26, 2024) for smooth registration process and proper monitoring.

2.	A student will be eligible for a Certificate only if (i) Average Assignment Score ≥ 10/25 and (ii) Exam Score ≥ 30/75. If either of these two criteria is not met, the student will not get the certificate, and shall be deemed to have failed, even if the final score is ≥ 40/100.

3.	If a student is not able to earn his/her certificate, in that case student will submit the scorecard of NPTEL course to faculty mentor. His/her result will be declared on the basis of the marks obtained and the passing criteria of OPE/ OE/ DE.

4.	If a student fails an NPTEL course in Odd semester, he/she will have a chance to pass that course in Odd semester and if the student fails in Even semester, he/she will have a chance to pass that course only in Even semester.

5.	Only final year student may be considered to take the university backlog exam for the NPTEL course in guided mode in summer term, provided that a summer semester is held.

6.	The NPTEL University Coordinator and SPOC of the School will maintain semester wise records of the certificates obtained by the students. The SPOC will upload all the verified NPTEL certificates on ERP and maintain the verified certificates with the mark sheet in his/her file. The SPOC/Mentor will upload the marks of the NPTEL courses on ERP.

5.18   VALUE ADDED Courses

1.	The University offers both non-credit and credit value added courses, the Non-Credit Value Added Courses will be abbreviated as NCVAC and the Credit Value Added Courses will be abbreviated as VAC.

2.	Since NCVAC is an audit course, unlike regular university courses, there will be no Mid Semester- and End Semester Examinations, but students will be assessed by their respective faculty/instructors.

3.	Students for the NCVAC will be assessed through continuous assessment with the following assessment components: Three assignments: 50 marks; 3 quizzes or equivalent: 20 marks; Presentation/Group discussion/Project, etc.: 20 marks; Attendence: 10 marks.

4.	To pass the NCVAC, a student must score minimum 40 marks out of 100 marks in continuous assessment.

5.	Students who will pass in NCVAC will get a certificate on successful completion of the course; students who fails this course will not get the certificate.

6.	Students should be encouraged to enroll in NCVAC.

7.	The minimum attendance requirement for NCVAC will be same as decided by the University.

5.19   Division classification

The following two divisions, as defined below, shall be awarded to the students:

Division	Classification
First Division	CGPA ≥ 6.50 and ≤ 10.00
Second Division	CGPA ≥ 5.00 and < 6.50

5.20   Doctoral Programme

Examination, evaluation, and award of degrees of Doctoral Programme(s) shall be conducted in accordance with the rules and regulations framed by the University in this regard after due approval by the Academic Council and Executive Council.

6. **AWARD OF CERTIFICATES, DIPLOMAS, DEGREES AND OTHER DISTINCTIONS**

A student shall be deemed to have completed the requirements of a Programme and declared eligible for award of a Certificates or Diplomas or Degrees, only if he has completed all the requirements specified in the University Ordinances, Examination Manual and/ or the Programme and Curriculum details.

6.1 The certificates, diplomas and degrees shall be awarded to successful students based on their performance evaluated through examinations and/ or any other method of testing prescribed by the Academic Council.

However, the degrees shall be awarded by the University in terms of Section 51(2) of the U.P. Private Universities Act, 2019.

6.2 The degrees shall be awarded in Convocation or in a function specially organized for the purpose.

6.3 The text and the format of the degrees and citations shall be approved by the Academic Council.

6.4 Duplicate Degree

A duplicate degree shall be issued to a student who has lost his degree, after the completion of following steps:

(a) The student shall file an F.I.R. at the local police station and shall publish it in the national newspaper also.

(b) The student shall submit an affidavit on an INR 10/- stamp paper that he has lost the degree.

(c) The student shall submit a written request together with a payment of prescribed fee to the office of the Dean of the School concerned.

(d) The Dean's Office will forward the application with all documents to the Office of Controller of Examination for verification and printing of the degree.

(e) Once the degree has been printed and received, a **"DUPLICATE"** stamp shall be affixed in the Controller of Examination office for issuance.

7. **MAINTENANCE OF DISCIPLINE AMONG STUDENTS**

7.1 **General**

(a) Section 38 (i) of the Statutes provides that all powers relating to maintenance and enforcement of discipline and taking disciplinary action against the students shall vest in the Vice-Chancellor.

(b) Section 38 (ii) of the Statutes provides that "without prejudice to the generality of his powers relating to maintaining discipline amongst students of the University and taking desired action in the interest of maintaining discipline, the Vice Chancellor shall be guided by the recommendations of the Chief Proctor or the Proctorial Committee.

(c) Section 38 (iii) of the Statutes provide that "the Vice Chancellor may delegate all or such of his powers, as he deems proper, except that of expulsion of a student from the University, to the Chief Proctor, to any such other persons as he may specify on his behalf".

(d) Section 14 of the Statutes provides for the appointment, powers, and functions of Chief Proctor, Associate/ Assistant Proctors, and Proctorial Committee.

(e) The Dean of School may exercise delegated powers to discipline an errant student of the school, to the extent of suspending him in an emergent situation, pending an inquiry by the Chief Proctor.

(f)   The Chief Proctor may be delegated powers to exercise disciplinary control over the students on the University campus, including the hostels.

7.2.   Ethics and Conduct

1.   The code of conduct and ethics for students includes, inter-alia, the following:

(a)   He shall be a regular student and will complete his studies in the University, in accordance with the University Ordinances, rules and regulations in regard to 75% attendance, examinations and academic progression;

(b)   In case he is forced to discontinue his studies for any legitimate reason, he may be relieved from the University only after the written approval of the School, through its Dean or any such authority who has been authorized for the purpose;

(c)   He undertakes to deposit University fee and other charges as per the University schedule and that he is aware of the fact that in case of default in fee payment or late registration, late fee charges shall be applicable and that pending clearance of any such dues, the students may not be allowed to attend classes or to take the examination.

(d)   In case he is allowed to leave the University, he shall clear all pending tuition fees, hostel/mess/ transport dues and any other dues/penalty imposed on him. If he had joined the University on scholarship, the said scholarship shall be revoked and he shall have to deposit the amount received on this account, before such release/ migration is allowed.

2.   The students are expected to uphold highest standards of academic integrity, respect towards teachers, fellow students and society as a whole, and also honour the right to property and safety of others.

3.   At the time of admission, each student/ parents shall undertake that in case the student is admitted to the University / University hostel, He shall scrupulously follow the University rules/ Hostel Manual.

4.   Students must deter/ refrain from indulging in any form of misconduct, including participation in any activity such as *dharna* or agitation whether on or off the campus that may affect adversely the reputation and interests of the University. The various forms of misconduct include:

(a)   Any act of discrimination or abuse, physical or verbal, based on any person's gender, race, religion, religious beliefs, caste, colour, region, language, disability, sexual orientation, marital or family status, physical or mental disability, etc.;

(b)   intentionally damaging, destroying or causing harm to University assets and property or properties of other students, staff or faculty members;

(c)   any disruptive activity in the class room, examination room or in any event sponsored or organized by the University;

(d)   inability to produce the identity card issued by the University or refusing to produce it on demand by the University authorities, including the security personnel on the campus. The misconduct includes misusing or allowing identity card to be misused for unauthorized entry of others in the University campus/ forcible entry through the turnstile gates or boom barriers or scaling of the boundary walls;

(e)   indulgence in the activities prohibited by the University include:

i.   organizing gatherings/ meetings or processions without permission from the University;

ii.   accepting membership of religious, terrorist, and anti-national groups prohibited by the University/ Government;

iii.   encouraging or indulgence in violence or any act of moral turpitude.

(f)   possession of or carrying of or use of any weapon, potential weapons, ammunition, explosives or fireworks, contrary to law or University instructions on the campus or off-campus;

(g)   possession or use of harmful chemicals, fire crackers, inflammable material and banned drugs;

(h)   indulging in physical assault or issuing threat to use physical force against any member of the teaching, non-teaching staff or any student in the University Campus / University transport.

(i)   indulgence in any form of gambling, bribing, or corruption in any manner;

(j)   indulgence in absenteeism, unpunctuality, and resorting to mass bunking, and or boycotting examinations, or extra-curricular activities;

(k)   smoking on the University campus, or University provided transport;

(l)   possessing, consuming, distributing, selling of alcohol in any form/ tobacco products/ intoxicants/ any banned substance in the University campus/ University transport. Refusal to undergo breathalyzer/ drug test. Throwing any empty/ filled bottles inside the campus or on the University road, particularly with an intention to harm someone;

(m)   parking a vehicle in a no parking zone or in area earmarked for parking other type of vehicles or bringing vehicle inside the University campus, without proper authorization;

(n)   rash driving/ driving in an inebriated state on the campus that may cause any inconvenience or injury to others;

(o)   not disclosing a pre-existing health condition, either physical or psychological, to the Mentor/ Warden, which may cause obstruction to the academics of either self or other students or putting them to any kind of risk;

(p)   theft of University property or the property of any student, staff and faculty;

(q)   unauthorized access to the privacy or property of the University and other fellow students, Staff and Faculty members;

(r)   insult/ assault/ misbehavior with other students, faculty and staff including security at any time, including at the time of University events or activities. Ragging in any form in University campus or transport.

(s)   engagement in disorderly, lewd, or indecent conduct including, but not limited to, creating unreasonable and loud noise; pushing and shoving of fellow students or any staff; inciting or participating in a riot or group disruption at the University premises.

(t)   eve teasing, indulgence in any act that violates the dignity of or is derogatory to the women in general which may include any lewd gesture, inappropriate behavior, any objectionable verbal, or pictorial communication/ message/ graffiti, written anywhere in the campus or on social media including WhatsApp/ Instagram/ Twitter/ Facebook messages, etc.; and

(u)   violation of any provision of the Civil Right Protection Act 1976; which prohibits casteism and untouchability in any form or inciting any other person to do so.

(v)   tempering/ fabrication/ photo shopping/ altering of certificates/ documents/ receipts/ admit cards issued by a competent University authority with the intentions to cheat or gain undue benefits and or using unfair means in University examinations.

(w)   unauthorized absence, late return, producing fake parental permission / consent to stay away from hostel, tempering/ manipulation biometric machines on hostel gates, wastage of water, electricity, food in the hostel, indecent behavior in the

hostel/ hostel rooms causing inconvenience to others, unauthorized stay in rooms not allotted, unauthorized keeping/ using electrical gadgets in the hostel, cooking in the hostel room, cheating, theft/ stealing, causing damage to hostel property, misbehavior with fellow students, mess/ security/ University staff and or breaking any other hostel rules.

5. Students are expected not to interact, on behalf of the University, with media representatives or invite media persons on to the campus, without the permission of the University authorities.

6. Students are not permitted to tape or record lectures/ discussions/ exchanges in the classroom or actions of other students, faculty, or staff through audio or video gadgets without prior permission.

7. Students are not permitted to provide audio and video clippings of any activity on the campus to media without prior permission.

8. Students are expected to use social media such as face book, WhatsApp, twitter, etc. and other electronics and print media carefully and responsibly. They cannot post derogatory or offensive comments/ videos on social or electronic & print media, or indulge in any such activities that may have grave ramification on the reputation of the University or an individual.

9. Damage, theft, abuse or unauthorized interference with the University IT infrastructure and other electronic resources such as computer and electronic communication facilities/ systems, infrastructure and services that includes unauthorized entry, use, tampering, etc. of the University property or facilities, private residences of staff/ faculty etc., offices, classrooms, and other such facilities are liable for strict disciplinary action which may include expulsions / rustication from the University.

10. The University maintains zero tolerance towards any student indulging in any form of obscene comments, harassment, intimidation/ bullying etc., which are defined as misconduct and are triggered on account of a person's race, colour, caste, creed, national or ethnic origin, citizenship, sex, religion, age, sexual orientation, gender identity, marital status, physical or mental disability, medical condition, etc.

7.3. Disciplinary Measures

If a case is lodged against any student for a possible breach of Code of conduct, the case shall be referred to the Proctorial Committee which will recommend suitable disciplinary action after proper enquiry into the alleged violation. The accused shall be given a reasonable opportunity to defend herself/ himself as per the principles of natural justice, but in case the accused fails to appear before the Proctorial Committee, the Committee may make an ex parte recommendation. The Committee may interrogate the affected students and concerned staff to ascertain the misconduct and suggest one or more of the following disciplinary actions, based on the gravity/ nature of the misconduct/ offence committed, for consideration and approval of the Vice-Chancellor.

1. **Warning and/ or Placing on Conduct Probation**- A warning indicating that the action of the accused student was in violation of the Code of Conduct and Ethics for the students of the University, and any further act(s) of misconduct shall result in severe disciplinary action, will be issued.

2. **Debarred**- The student may be debarred from taking examinations or punished by cancellation of examination results.

3. **Suspension**- A student may be suspended for a specified period of time as punishment/ or till completion of inquiry which will entail prohibition on participating in student related activities, classes, programs, etc. Additionally, the student

will be forbidden to use various University facilities, unless permission is accorded by the competent authority. Suspension may also follow by possible expulsion/ rustication from the University, along with additional penalties:

4.   **Restrictions**- A restriction/ restraint order indicating that the student is perceived as a threat to other students, staff or university property, etc. and as such he is being reprimanded with restricted access to various facilities on the campus for a specified period.

5.   **Community Service**- A student may be asked to do some kind of community service for a specified period of time, which may be extended, if need be. However, any future misconduct, along with failure to comply with any specified conditions imposed on the student, may lead to severe disciplinary action, including suspension or expulsion.

6.   **Monetary Penalty**- A monetary penalty or addition security deposit may be imposed on the delinquent student, which may also include suspension and/ or forfeiture of part or whole scholarship/ fellowship, for a specific period.

7.   **Expulsion/Rustication**– The student may be expelled/ rusticated from the University temporarily/ permanently, indicating prohibition from entering the University premises or participating in any student related activities or entering campus residences, etc. The penalty may include withholding the Grade cards, Degree Certificate or any other certificate for the courses studied or work carried out and ineligibility to reapply for admission to the University for a specified period. forbidden to use various University facilities, unless permission is accorded by the competent authority. Suspension may also follow by possible expulsion/ rustication from the University, along with additional penalties:

7.4.   Appeal

If any student is aggrieved by the imposition of any of the above mentioned penalties, he may appeal against the punishment to the Vice Chancellor. The Vice Chancellor may decide on one of the followings:

(a)   may accept the recommendation of the Proctorial Committee and confirm the punishment as recommended by the Committee, or may modify and impose any of the punishments as contained herein above, taking into account the nature of his misconduct; or

(b)   may refer the case back to the Proctorial Committee for re-consideration.

The Vice Chancellor's decision shall be final and binding in all such cases.

7.5.   Anti-Ragging

The UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 seeks to put in place an effective and zero tolerance policy of Anti-ragging which are mandatory in nature for universities to follow. Accordingly, the University Ordinance stipulates that the said UGC Regulation shall apply mutatis mutandis to the University and its students which may be referred to while implementing the policy. However, for ready reference, certain salient features of the regulation are briefly brought out as under:

7.5.1 What Constitutes Ragging?

Ragging constitutes one or more of the following acts:

(i)   any conduct by any student or a group of students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness of any student;

(ii) indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, harassment, hardship, physical or psychological harm or to raise fear or apprehension in any other student;

(iii) forcing or asking any student to do an act which such student may not in the ordinary course do and which has the effect of causing or generating a sense of shame, torment or embarrassment so as to adversely affect the physique or psyche of such a student;

(iv) any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any student;

(v) exploiting the services of a student for completing the academic tasks assigned to an individual or a group of students;

(vi) any act of financial extortion or forceful expenditure burden put on a student by senior students;

(vii) any act of physical abuse including all variants of it: sexual abuse, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;

(viii) any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to any other student;

(ix) any act that affects the mental health and self-confidence of any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any other student.

7.5.2 Measures for Prohibition and Prevention of Ragging:

The University shall not permit or condone any reported incident of ragging in any form that may take place on its premises and/ or various constituent units, whether located within the campus or outside, and in all means of transportation of students. It will take all necessary and required measures to achieve the objective of eliminating ragging, within the University or outside. It will also take punitive action, as stipulated herein under sub-para 13.5.5 against those are found guilty of ragging and/ or abetting ragging.

For prevention of ragging the University shall take requisite steps, as enumerated in the UGC Regulations, at the time of admission or registration of the students which will include, inter alia, an affidavit to be signed by the parents/guardians of the applicant to the effect that he/she has read and understood the provisions of the said Regulations, besides the penal provisions under the law. Subsequent to the admission, every fresh student shall be provided with detailed instructions advising them that they should desist from doing anything, with or against their will, even if ordered to by the senior students, and that any attempt of ragging shall be promptly reported to the Anti-Ragging Squad or to the Warden or to the Head of University, as the case may be. At the same time, the University may schedule orientation/ counselling and sensitization programme for senior students with a view to ensuring that the incidents of ragging are minimized, if not eliminated. The hostel wardens and the faculty members will have to maintain extra vigil against ragging.

7.5.3 Anti-Ragging Committee

The Anti-Ragging Committee, as constituted by the Vice Chancellor and headed by Dean, Students' Welfare or any other Senior Professor from the University. The Committee shall have, as its members, the Dean(s), faculty members, student counsellors, senior administrative officers, etc. with a diverse mix of memberships in terms of levels as well as gender.

It shall the duty of the Anti-Ragging Committee to ensure compliance with the provisions of the UGC Regulations as well as the provisions of any law for the time being in force concerning ragging; it shall examine all complaints of anti-ragging and come out with recommendations based on the nature of the incident. Another major role of the Committee shall be to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the University.

7.5.4 Anti-Ragging Squad

To render assistance, an Anti-Ragging Squad, is a smaller body, may be constituted consisting of certain members drawn from the campus community. The said Squad shall keep a vigil on ragging incidents, if any, taking place on the campus. The Squad is empowered to inspect places of potential ragging, and also to make surprise raids in hostels and other hotspots. It may also investigate incidents of ragging and make recommendations to the Anti-Ragging Committee. The Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice shall be followed.

7.5.5 Punishment

A student found guilty by the Committee will attract one or more of the following punishments, as imposed by the Anti-Ragging Committee:

(i)   Suspension from attending classes and academic privileges;

(ii)   Withholding/ withdrawing scholarship/ fellowship and other benefits;

(iii)   Debarring from appearing in any test/ examination or other evaluation process;

(iv)   Withholding of results;

(v)   Debarring from undertaking any collaborative work or attending national or international conferences/ symposia/ meeting to present his/her research work;

(vi)   Suspension/ expulsion from the hostels and mess;

(vii) Cancellation of admission;

(viii) Expulsion from the University and consequent debarring from admission to any other institution for a specified period;

(ix)   In cases where the persons committing or abetting the act of ragging are not identified, the University may resort to collective punishment;

(x)   If need be, in view of the intensity of the act of ragging committed, a First Information Report (FIR) shall be filed by the University with the local police.

The Anti-Ragging Committee of the University shall take appropriate decision, including imposition of punishment, depending on the facts and circumstances of each incident of ragging and its gravity.

7.5.6 Appeal

An appeal against any punishment that may be imposed shall lie to the Vice-Chancellor and his decision shall be binding on all concerned.

7.6 Sexual Harassment

The Policy in respect of prevention, prohibition and redressal of sexual harassment of women employee and students in the

University is in line with the University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015 and shall be applied, ***mutatis mutandis***, to the women employees and students of the University.

7.6.1 What constitutes Sexual Harassment

As per the Regulation "the following acts shall mean and be deemed as acts of 'Sexual Harassment', punishable as per the provisions laid in the aforesaid Regulation:

(i) "An unwanted conduct with sexual undertones if it occurs or which is persistent and which demeans, humiliates or creates a hostile and intimidating environment or is calculated to induce submission by actual or threatened adverse consequences and includes and one or more or all of the following unwelcome acts or behavior (whether directly or by implication), namely: -

(a) any unwelcome physical, verbal or non-verbal conduct of sexual nature;

(b) demand or request for sexual favours;

(c) making sexually colored remarks;

(d) physical contact and advances; ***or***

(e) showing **"pornography"**

(ii) any one (or more than one or all) of the following circumstances, if it occurs or is present in relation or connected with any behavior that has explicit or implicit sexual undertones:

(a) implied or explicit promise of preferential treatment as ***quid pro quo*** for sexual favours;

(b) implied or explicit threat of detrimental treatment in the conduct of work;

(c) implied or explicit threat about the present or future status of the person concerned;

(d) creating an intimidating offensive or hostile learning environment;

(e) humiliating treatment likely to affect the health, safety dignity or physical integrity of the person concerned."

7.6.2 Internal Complaints Committee (ICC)

In terms of sub-clause (1) of clause 4. of the said Regulations, the University shall constitute an "Internal Complaints Committee" (ICC) with an inbuilt mechanism for gender sensitization against sexual harassment.

(i) The ICC shall have the following composition:

(a) A Presiding Officer who shall be a women faculty member employed at a senior level (not below a Professor) in the University, nominated by the Vice-Chancellor;

(b) Two faculty members and two non-teaching employees, preferably committed to the cause of women or who have had experience in social work or have legal knowledge, nominated by the Vice-Chancellor;

(c) Three students, if the matter involves students, who shall be enrolled at the undergraduate, master's, and research scholar levels, respectively; and

(d) One member from amongst non-government organizations or associations committed to the cause of women or a person familiar with the issues relating to sexual harassment, nominated by the Vice-Chancellor.

(ii)   At least one-half of the total members of the ICC shall be women.

(iii)   Persons in senior administrative positions in the University, such as Vice-Chancellor, Pro-Vice-Chancellor, Registrar, Deans, Heads of Department, etc., shall not be members of ICC in order to ensure autonomy of their functioning.

(iv)   The term of office of the members of the ICC shall be for a period of three years. The University may also endeavor to follow a system whereby one-third of the members of the ICC may change every year.

(v)   The Member appointed by the Vice-Chancellor from amongst the non-government organizations or associations shall be paid such fees or allowances for attending the proceedings of the ICC, as may be prescribed.

(vi)   The Presiding Officer or any Member of the Committee may be removed from the Committee for the reasons stipulated in the Regulation, and the vacancy so created or any casual vacancy shall be filled in by fresh nomination for the residual period of the said member, with the approval of the Vice-Chancellor.

7.6.3 Punishment

Sexual misconduct or harassment encompasses a range of conduct, as indicated in the preceding paragraphs, and shall be determined on the basis of circumstances in each case. Any aggrieved student or employee may approach the "Internal Complaints Committee", the details whereof are notified periodically on the University Website as well as in the Student Information Brochure. Any violation of these provisions shall make the accused liable of strict disciplinary action, as prescribed in the UGC Student

Grievance Redressal Committees (SGRC)

(i)   A complaint from an aggrieved student relating to the University shall be addressed to the Chairperson, Students' Grievance Redressal Committee (SGRC).

(ii)   Every University shall constitute such number of Students' Grievance Redressal Committees (SGRC), as may be required to consider grievances of the students, with the following composition, namely:

(a)   A Professor – Chairperson

(b)   Four Professors/ Senior Faculty Members of the University as Members.

(c)   A representative from among students to be nominated on academic merit/ excellence in sports/ performance in co-curricular activities -Special Invitee.

(iii)   At least one member or the Chairperson shall be a woman and at least one member or the Chairperson shall be from SC/ ST/ OBC category.

(iv)   The term of the chairperson and members shall be for a period of two years.

(v)   The term of the special invitee shall be one year.

(vi)   The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.

(vii)   In considering the grievances before it, the SGRC shall follow principles of natural justice.

(viii) The SGRC shall send its report with recommendations, if any, to the competent authority of the University and a copy thereof to the aggrieved student, preferably within a period of 15 working days from the date of receipt of the complaint.

(ix)   Any student aggrieved by the decision of the Students' Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.

7.6.4   Ombudsperson

(i)   Each University shall appoint Ombudsperson for redressal of grievances of students of the University.

(ii)   There shall be one or more part-time functionaries designated as Ombudspersons to hear, and decide on the appeal preferred against the decisions of the SGRCs.

(iii)   The Ombudsperson shall be a retired Vice-Chancellor or a retired Professor (who has worked as Dean/ HOD) and has 10 years' experience as a Professor in a higher educational institution or a former District Judge.

(iv)   The Ombudsperson shall not, at the time of appointment, during one year before appointment, or in the course of his/her tenure as Ombudsperson, be in conflict of interest with the University where his/her personal relationship, professional affiliations or financial interest may compromise or reasonably appear to compromise, the independence of judgment towards the University.

(v)   The Ombudsperson shall be appointed for a period of three years or until he/she attains the age of 70 years, whichever is earlier, from the date of assuming office, and shall be eligible for reappointment for another one term.

(vi)   For conducting the hearings, the Ombudsperson shall be paid a sitting fee, per diem, in accordance with the norms fixed by the respective university and shall, in addition, be eligible for reimbursement of the expenditure incurred on conveyance.

(vii)   The University may remove the Ombudsperson from office, on charges of proven misconduct or misbehavior.

(viii) No order of removal of Ombudsperson shall be made except after an inquiry made in this regard by a person, not below the rank of a retired judge of the High Court in which a reasonable opportunity of being heard is given to the Ombudsperson.

7.6.5   Functions of Ombudsperson

(i)   The Ombudsperson shall hear appeals from an aggrieved student, only after the student has availed all other remedies provided under the Ordinance.

(ii)   While issues of malpractices in the conduct of examination or in the process of evaluation may be referred to the Ombudsperson, no appeal or application for revaluation or re-totaling of answer sheets from an examination, shall be entertained by the Ombudsperson unless specific irregularity materially affecting the outcome or specific instance of discrimination is indicated.

(iii)   The Ombudsperson may avail assistance of any person, as *amicus curiae*, for hearing complaints of alleged discrimination.

(iv)   The Ombudsperson shall make all efforts to resolve the grievances within a period of 30 days of receiving the appeal from the aggrieved student(s).

7.6.6   Procedure for Redressal of Grievances by Ombudsperson and Student Grievance Redressal Committee

(i)   The University shall maintain an Online Portal where any aggrieved student may submit an application seeking redressal of grievance.

(ii)   On receipt of an online complaint, the University shall refer the complaint to the appropriate Students' Grievance

Redressal Committee, along with its comments within 15 days of receipt of complaint on the online portal.

(iii)   The Students' Grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the University and the aggrieved student.

(iv)   An aggrieved student may appear either in person or authorize a representative to present the case.

(v)   Grievances not resolved by the Students' Grievance Redressal Committee within the time period provided in these regulations may be referred to the Ombudsperson by the University.

(vi)   The University shall extend co-operation to the Ombudsperson or the Student Grievance Redressal Committee, in early redressal of grievances.

(vii)   The Ombudsperson shall, after giving reasonable opportunities of being heard to the parties concerned, on the conclusion of proceedings, pass such order, with reasons thereof, as may be deemed fit to redress the grievance and provide such relief as may be appropriate to the aggrieved student

(viii)   The University, as well as the aggrieved student, shall be provided with copies of the order under the signature of the Ombudsperson.

(ix)   The University shall comply with the recommendations of the Ombudsperson.

The Ombudsperson may recommend appropriate action against the complainant, where a complaint is found to be false or frivolous.Redressal Committee, along with its comments within 15 days of receipt of complaint on the online portal.

(iii)   The Students' Grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the University and the aggrieved student.

(iv)   An aggrieved student may appear either in person or authorize a representative to present the case.

(v)   Grievances not resolved by the Students' Grievance Redressal Committee within the time period provided in these regulations may be referred to the Ombudsperson by the University.

(vi)   The University shall extend co-operation to the Ombudsperson or the Student Grievance Redressal Committee, in early redressal of grievances.

(vii)   The Ombudsperson shall, after giving reasonable opportunities of being heard to the parties concerned, on the conclusion of proceedings, pass such order, with reasons thereof, as may be deemed fit to redress the grievance and provide such relief as may be appropriate to the aggrieved student.

(viii)   The University, as well as the aggrieved student, shall be provided with copies of the order under the signature of the Ombudsperson.

(ix)   The University shall comply with the recommendations of the Ombudsperson.

(x)   The Ombudsperson may recommend appropriate action against the complainant, where a complaint is found to be false or frivolous.

NATIONAL EDUCATION POLICY 2020

Sharda University has implemented the curriculum at the UG and PG levels based on the National Education Policy (NEP-2020). The curriculum is broad-based, multi-disciplinary, and holistic in nature with in-built flexibility, creative combinations of courses, and integration of vocational education, with the provision of multiple entry and exit options.

The Undergraduate Education is of both three and four years' duration with appropriate certifications within this period. For example, certificate after 1 year, Diploma after 2 years, Bachelor's degree after 3 years, and Honours with Research after 4 years.(75% in previous six semesters).

Commensurate with the Undergraduate Education the Postgraduate programmes are also of either 1 year or 2 years' period. A 2-year master's degree programme, with the second year, devoted entirely to research, is offered for those who have completed only 3-year Bachelor's programme. However, for students completing a 4-year Bachelor's programme honours with Research, there is a 1-year Master's programme. Undertaking a Ph.D. shall require either a Master's degree or a 4-year Bachelor's degree with Honours.

Having intensive teaching pedagogies like Applied Learning/problem-solving/participatory/ experiential/Project-based learning, Industry Problem Solving our flexible curricula focus strongly on employability courses such as Vocational courses, Research Based Learning (RBL) courses, Project/Dissertation/Survey/ Capstone project, Community connects, and Industry connect. It is well supported by Industrial training/ apprenticeship, Organization of Bootcamp, Mock interview program (MIP), Soft skill and career counselling, Hackathon for job preparedness, Industry visits, and industry expert talks.

Moreover, Value-added and ability enhancement courses like sustainable development, health, and hygiene, nutrition, digital awareness, personal development, etc. are offered for the holistic development of the students.

In addition, various Cross Cutting domain-specific courses like Arts/ Sports/ Yoga/ Music/Theatre/Human Values, Ethics and Gender, Indian Knowledge System etc., Discipline-specific major, elective, and inter/cross-disciplinary open elective, and minor courses are provided to students under the National Curriculum & Credit Framework.

HOSTEL RULES AND REGULATIONS

For Students:

1. Ragging is strictly prohibited in any form. If anyone is found guilty, strict action will be taken against defaulters, under the Ragging Prevention Act (as per the supreme court of India ruling).

2. Substance abuse, Smoking/chewing of tobacco and related substances, consumption of alcohol, use of drugs and narcotics and even possession of such things is strictly banned in the hostel. Disciplinary action will be taken against anyone found indulging in the use of such things as per University policy prevalent.

3. Possession of any lethal weapons or any instrument / contrivance, which is likely to cause physical harm to others, is strictly prohibited.

4. All girl students are expected to be back in the hostel by 9.00 pm (in summers) & by 8.00 pm (in winters) in the night. Any student who fails to do so/refuses will be liable for disciplinary action. The parents and guardians will also be notified regarding their absence and explanations will be sought in writing.

5. Students on maternity ward postings have to submit the schedule signed by concerned HoD well in advance to the warden and seek permission for the same.

6. External/unauthorized person/student are not permitted in the hostel room/mess without prior permission of Warden/Manager.

7. The Permission of the warden should be obtained in advance while going out of the hostel. The student will have to make entry to that effect in the register maintained at the hostel office. She must write the address of the place where she is going, along with contact telephone number.

8. Students are not authorized to go out of station/leave station/night leave without prior Parents' approval and permission of the Warden. Any student going on leave/home or somewhere else without prior permission from the Hostel Warden / Manager will be dealt seriously as per University norms.

9. Students are responsible for the safekeeping of their valuables like Cash, Jewelry, Laptop, Mobiles and any other expensive items. Students should use their own locks and should take proper care of their belongings.

10. Students are not allowed to take Hostel's newspapers to their room at any time.

11. Students should handle hostel equipments, furniture, mess property carefully and not abuse or tamper with it. If they do so, then applicable fine will be charged by the hostel management.

12. Students must switch off all lights and fans, and electrical appliances including mosquito repelling machines, if any, before leaving their rooms.

13. Care is to be taken to avoid misuse of water coolers.

14. Students are not supposed to use any electrical Equipments / Gadgets in the hostel room such as Induction Plate, Room Heater, Electric Kettle, Electric Iron, Immersion Rod, Refrigerator etc. without prior permission of authority.

15. Private cooking is not allowed in the hostel premises. If anyone is found guilty, disciplinary action will be taken as decided by authority.

16. Every case of illness and accident must be reported immediately to the hostel authorities. Students suffering from contagious disease will not be allowed to stay at hostel. Decision of the Warden in this regard will be final and binding.

17. No function or celebration shall be organized at hostel premises except with the permission of the Warden.

18. Playing music/record player etc. loud enough to cause disturbance to his/her neighbor(s) is prohibited. Defaulters will be punished. Repeated acts will render cancellation of allotment of Hostel room.

19. Students are not permitted to take mess utensils in their rooms.

20. Students will not enter rooms of other students without permission of the inmates.

21. All matters relating to differences among students and complaints against theft shall be brought to the notice of the hostel management. No police complaint will be lodged by the student before taking prior permission from the hostel management.

22. Students indulging in use of abusive and threatening language, physical fights, use of force to get unfair act accomplished, etc. will be punished. Further, they are liable to be expelled from the hostel/Institute.

23. Students are requested not to paste or sketch on the walls and doors of their rooms. The furniture and fixture as per inventory list must be handed over to the designated staff member. Any damage/breakage to hostel property will be charged to the occupants of the room along with penalty from the   security fees. Disciplinary action will also be initiated.

24. Enter your complete details in the in-out register. Wrong entry, improper / lack of entry in exit register, signing on behalf of another person, tampering with the entries, proxy attendance and misguidance of any nature are punishable.

25. Students during their stay in the hostel will be governed by the hostel management rules. Students are instructed to co-operate with Warden/Manager as well as other staff of the Hostel/Institute.

26. Maintain discipline and keep hostel neat and clean. Spitting is strictly prohibited

27. The University / Hostel authorities will conduct surprise checks periodically and if anyone is found violating the above rules, disciplinary action will be taken against him/her.

28. Students are requested to read the notice board regularly. All instructions/ notices displayed on notice boards in the hostels will be deemed to have been read by all students and excuses for non-compliance of rules and instructions put up from time to time will not be accepted.

For Guests/ Visitors:

1. Guests are not allowed to stay in the hostel.

2. Visitors (Parents, relatives, local guardians) are allowed to visit the hostellers in the Guest Room only with permission of warden/manager after entering their details in the visiting Register available at the Hostel Reception with the security guard.

3. Visitors must leave the premises before 7.00 P.M. except on special occasion on which the Warden has given permission for a longer stay.

Regarding Room Allotment:

1. Allotment of room will be entirely at the discretion of IHA authorities.

2. Hostel accommodation (room) can be changed by the university at the end of every academic year or if necessary at any point of time in exceptional circumstances.

3. Hostel available for 2nd year onwards depends on rules formulated by IHA & published from time to time.

Student & Parents are expected to comply with the same, violation of rules and regulations of the Hostel will lead to disciplinary action including punishment as per University policy.

Mr. Sharat Chandra, Chief Warden   Contact Number: **9205586069**

PROCTORIAL COMMITTEE

The role of the Proctorial Committee is to help the Vice Chancellor of the University in taking appropriate steps & timely actions against the erring students for maintaining student discipline.

The Proctorial Committee of the University is headed by the Chief Proctor as chairperson, consists of nominated faculty members from various schools of University as members and is assisted by an Administrative officer.

On the receipt of any complaint of misconduct from any Student/ School Disciplinary Committee/Faculty Member/ HoDs / Dean/ IHA/ Security Department against any student/s, a detailed scrutiny of the complaint is done. Based on the nature of the complaint, Proctorial Committee conducts inquiry in online/offline mode based upon law of natural justice in which a fair opportunity for hearing is provided to the accused to explain his conduct, besides examination of evidence placed on record and cross examination of witnesses, recording of statements of both complainant & accused are also ensured.

Once the inquiry is completed to satisfaction of the committee members, the Proctorial Committee submits their recommendations/ report to Hon. Vice Chancellor along with the proposed punishment as provided in the constituent documents of the University. After the approval is accorded by the Vice chancellor, the recommendations are forwarded to Registrar for issue of relevant administrative orders. The orders are conveyed to the student and all concerned offices of the University. The copies are also marked to Parents, student's mentors and pasted on the notice boards of the respective hostels and schools for information of all. The completion of inquiry on an average takes 10-15 days from receiving the complaint depending upon nature of misconduct and cooperation of students involved in the inquiry process.

The Office of the Chief Proctor is presently located in Student Centric Cell, Room No 005, Gr. floor, School of Dental Science Building. The contact no of the Chief Proctor is 8826998035, and internal phone numbers are 1024 (Chief Proctor) & 2820 (Office). The chief Proctor's office can be also reached on chief.proctor@sharda.ac.in and proctor.office@sharda.ac.in

Location: Student Centric Cell, Room No 005, Gr. floor, School of Dental Science Building
Email: *chief.proctor@sharda.ac.in; proctor.office@sharda.ac.in*

- Prof. Alok Gupta, SSAS & Chief Proctor, Chairman
- Dr. Harsh Mahajan, Professor, SMS&R & Associate Proctor, Member
- Col. Vivek Shankar Mathur, Assoc. Prof., SSET & Assistant Proctor, Member
- Dr. Shradha, Assistant Professor, SSHSS, Member
- Dr. Manmohan Rahul, Professor, SSBS, Member
- Dr. Gaurav Kaushik, Professor, SSAHS, Member
- Dr. Sukhdeep Singh, Professor, SDS, Member
- Prof. Anjali Verma, SSDAP, Member
- Prof. R. Sreeraja Kumar, Assoc. Dean, SSNSR, Member
- Dr. Sonia Setia, Associate Professor, SSET, Member
- Dr. Dhruv Sabharwal, Professor, SSMFE, Member
- Dr. Akansha Srivastava, Associate Professor, SOE, Member
- Dr. Avinash Kumar Goswami, Assistant professor, SSOL, Member
- Dr. Krishna Kumar Pandey, Assistant Professor, SSBS&R, Member
- Mr. Ravi Sharma, Assistant Professor (Adhoc), SOP, Member

Proctorial Committee

Prof. Alok Gupta, Chief Proctor: 8826998035

MENTORING CELL

Sharda University caters to a student community of diverse nationalities, linguistic backgrounds, economic backgrounds, and academic competencies. As these students embark on their academic careers at the University, they not only have various expectations and apprehensions about learning but also have to cope with the diverse culture around them in the University. In addition, the students face various kinds of academic and psycho-socio experiences. Therefore, having somebody to discuss things with within the University helps them. The students need to receive guidance and support to facilitate their academic performance in the classroom and develop the ability to adapt to the diversity around them. Realizing the importance of such a guiding hand to help students navigate their academic careers and adapt to the new environment, the University has put in place a system of mentoring whereby the mentor plays the role of the guiding hand to help them transform into individuals with greater self-confidence and ready to face the future challenges. Also, the role of a mentor during the student's academic career is manifold and essential to the student's well-being in a new environment. Students can interact on 'Paramarsh' portal even with mentors.

OBJECTIVES

The mentoring program at Sharda University has been designed with the following objectives:

- Acclimatizing students from diverse backgrounds
- All-round holistic development of students
- Personal attention
- Identifying reasons for decreased attendance and performance
- Providing neutral space for expression of academic and personal challenges
- Helping the University get constructive feedback on areas requiring attention
- Helping academics beyond the classroom

Mentoring Process

Every student is assigned a mentor during the first day of the orientation and remains the mentor of the student till the student leaves the University. Each mentor meets the student during the orientation to familiarize with the student and answer questions that arise. The mentor details are also shared with the parents of the wards if necessary. The mentor-mentees are then enrolled in the online mentoring portal –"Paramarsh - Our Mentoring Portal", that helps in the documentation of the concerns of mentees and schedules mentoring sessions with mentees. The student will receive a mail from the portal containing the mentor's name assigned via official email. The student can log in to the portal using their official email ID. The students can view their interactions with the mentor and also can make requests to meet with the mentor. Further, the mentor-mentee list will be displayed on the notice board, along with the contact details of the respective mentors.

Mentoring Framework

The University has a Mentoring Cell, which, in tandem with mentoring program co-ordinators at the school level, facilitates the smooth functioning of the program at the school/department level.

The members of the Mentoring Cell are:

- Prof. Kiran Sharma, Sharda School of Nursing Sciences and Research, Chief Mentoring Co-ordinator
- Dr. Urmila Yadav, Associate Professor, Sharda School of Law
- Dr. Santhi Narayanan, Assistant Professor, Sharda School of Business Studies

Contact: *mentoringcell@sharda.ac.in*

PSYCHOLOGICAL COUNSELLING CELL (PCC)

The Psychological Counselling Cell (PCC) not only emphasizes mental health and wellbeing but also focuses on the positive and holistic growth of students. Its aim is to provide a supportive and conducive environment where students can approach counsellors without hesitation. Counselling sessions can be booked via the portal or through open-door visits.

The PCC is dedicated to enhancing students' personality, behavioral, and emotional development. It helps students manage academic anxieties, fear of failure, & day to day life stress etc. and offers coping techniques to improve grades and encourage active participation in co-curricular activities. Additionally, the PCC provides guidance on self-doubt and vocational concerns.

The Head of PCC, Dr. Ruchi Gautam has more than 15 years of rich experience in counselling, teaching, research, and mentoring, leads the PCC. She holds a Ph.D. in Psychology from IIT Kanpur and has been trained at the Oxford Mindfulness Centre in London, UK. Dr. Gautam teaches students how to apply mindfulness in daily life to foster a positive mindset, resilience, gratitude, self-compassion, and effective coping strategies for everyday challenges.

The PCC also offers students opportunities to participate in and coordinate research activities, awareness programs, certificate courses, workshops, lectures, and internships. In addition, it provides counselling services to the Police Commissionerate of Gautam Buddha Nagar and has received numerous recognition awards from government organizations such as the NCW, Delhi Police Commissionerate, Women Safety Cell, Noida, and the Ministry of Ayush.

Furthermore, the PCC has launched Family and Couple Counselling Services to serve and connect with the community. For more information, visit FCCS *(Link: https://fccs.sharda.ac.in/)*.

Students can engage with the PCC by coordinating and volunteering in various mental health and wellbeing activities, gaining valuable experience and contributing to a supportive campus environment. PCC portal: ***https://psycounselling.sharda.ac.in/***

| **Dr. Ruchi Gautam, Chief Counsellor, Psychological Counselling Cell Associate Professor, SSHSS** | ruchi.gautam@sharda.ac.in | **Contact No. 8527746563** |

CONTINUATION OF SCHOLARSHIP IN SUBSEQUENT YEARS

Continuation of Scholarship will be based on student's performance in the previous year. To be eligible for scholarship, student will have to deposit fees as per schedule, maintain a minimum CGPA of 8.0 in each semester without any backlog and have 75% attendance in all courses in each semester. Disbursement of scholarship would be in the even semester every year.

- The academic performance of a student shall be the sole criteria for the continuation of the scholarship. Scholarships starting from the highest slab shall be granted based on the position in the merit list prepared School wise.

SCHOLARSHIP SLABS

10%   20%   40%   60%   100%
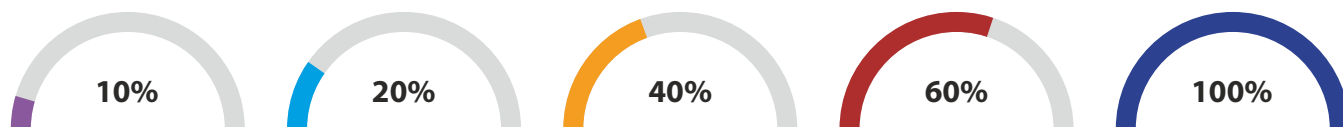
- Scholarships will be awarded on Tuition Fees only. (Foreign Tour or any other charges shall not be included)
- Maximum one Scholarship can be availed by the students. If the student is eligible for higher amount of Scholarship, he/she will receive the same.
- Detailed Scholarship Continuation Policy with programme wise number of scholarship will be Notified by the Registrar.
- The Scholarship committee reserve the right to review, modify or cancel the awarded scholarship due to any given circumstances as notified by the University.

POLICY FOR PERMITTING CHANGE IN SPECIALIZATION (MBA)/B.Tech & SPECIAL CARE CATEGORY RULES

For Change in Specialization in MBA/BBA Programmes

Case	Remarks
A student who has opted for dual specialization and needs to change to single specialization.	The student is allowed to change the specialization by the end of the first semester, no change will be allowed there after. However, the fee paid will not be refunded or adjusted.
A student who has opted for single specialization and needs to change to dual specialization.	The student is allowed to change the specialization by the end of the first semester, no change will be allowed there after. The student would be required to pay the fee for dual specialization program.
A student can change from single specialization to other single specialization	The student is allowed to change the specialization by the end of the first semester, no change will be allowed there after.

Note: A student who wishes to change his/her specialization (dual to single, single to dual & single to single) is required to submit an application for the change to the Assistant Registrar, Sharda School of Business Studies by the end of the first semester.

For Change in Specialization in B.Tech.: In second year, change in specialization in B.Tech. is allowed only if a student has secured more than 8.00 CGPA and for B.Tech (CS) 8.50 CGPA in first year after getting due permission from HoD/Dean/Director Admission.

Special Care Category: If a candidate is admitted in Special Care Category, He/She would be charged Rs. 25,000/- additional fee per semester. He/She will remain in Special Care Category in entire duration of programme. However it's he/she attains/maintains CGPA of 7 or more in any academic year during the study, Special Care fee of Rs 25,000/- fee per semester would be waived off for that particular year.

Sharda University Scholarship Continuation Policy: Sharda University would announce, Scholarship Continuation Policy 2024-25, in which the number of Scholarship in each programme/School in second and subsequent year would be announced and notified by 2025.

ANTI-RAGGING COMMITTEE

The Committee shall continue with **'Zero Tolerance'** policy against ragging of any kind, within and outside the University. The term of the Anti-Ragging Committee shall expire at the time of re-constitution of the Committee as and when required. Students are advised to report any incident / act of ragging to the mail id: antiragging@sharda.ac.in for immediate appropriate action.

S.No.	Name(s)	Designation(s)	E-mail ID(s)	Mobile No's
1.	Prof. (Dr.) Bhim Singh	Professor, Dept. of Mechanical Engineering (SSET) and Chairman of the Committee	antiragging@sharda.ac.in	9812673940
2.	Prof. (Dr.) Anita Singh	Professor In-charge, Sharda School of Law	anita.singh2@sharda.ac.in	
3.	Prof. (Dr.) Pooja Rastogi	Assoc. Dean, School of Medical Sciences & Research	pooja.rastogi@sharda.ac.in	9560234171
4.	Dr. Ashish Choudhary	Professor & Head of Dept., Prosthodontics (SDS)	ashish.choudhary@sharda.ac.in	9818426251
5.	Dr. Geeta Durga	Professor (SSBS&R)	geeta.durga@sharda.ac.in	9811388026
6.	Dr. Pallavi Gupta	Professor (SSET)	pallavi.gupta2@sharda.ac.in	8800998813
7.	Dr. Pramod Kumar	Professor (SSHSS)	pramod.kumar1@sharda.ac.in	9818044504
8.	Dr. Manmohan Rahul,	Professor (SSBS)		9873002179
9.	Col. Vivek Shankar Mathur	Associate Professor (SSET)	vivek.mathur@sharda.ac.in	
10.	Dr. Suman Lata Dhar	Associate Professor (SSET)	suman.lata@sharda.ac.in	9871252413
11.	Dr. Divya Singh	Associate Professor (SMS&R)	divya.singh2@sharda.ac.in	
12.	Dr. Sandeep Kumar Singh	Assistant Professor (SSET)	sandeepsingh.ec@sharda.ac.in	9891833637
13.	Col. Rakesh Arora	Senior Security Officer (SSO)	security@sharda.ac.in	9205586069
14.	Mr. Sharat Chandra	Chief Warden (IHA) and Member Secretary	sharat.chandra1@sharda.ac.in	9205586069

The members of Anti Ragging Committee perform following duties:-
• The students are advised to report any incident/act of ragging to the mail id: ***antiragging@sharda.ac***.in for immediate appropriate action.

ANTI RAGGING SQUAD

In continuation of notification no. SU/Reg./Notification/2024/027 dated June 21, 2024 regarding constitution of Anti Ragging Committee, the 'Anti-Ragging Squad' is also constituted to engage in checking places like hostels, buses, canteens, grounds, classrooms and other places of student congregation to keep a vigil and stop the incidences of ragging, if any. The Anti-Ragging Squad work under the supervision and guidance of the Anti-Ragging Committee:

S.No.	Name of the Committee Member(s)	Designation(s)/ Depts.	S.No.	Name of the Committee Member(s)	Designation(s)/ Depts.
1.	Dr. Vineet Kumar	Associate Professor, ME, SSET	6.	Dr. K.K. Pandey	Assistant Professor, Physics, SSBS&R
2.	Dr. Shiraz Khurana	Associate Professor, CSE, SSET	7.	Dr. Richa Tomer	Assistant Professor, Chemistry, SSBS&R
3.	Dr. Pooja Tiwari	Associate Professor, SSBS	8.	Dr. Kapil Dave	Director, Sports
4.	Dr. Subrata Sahana	Associate Professor, (SSET)	9.	Warden(s)	All the hostels
5.	Dr. Faizanul Haque	Assistant Professor, CE, SSET	10.	Transport In-charge(s)	All the buses

INTERNAL COMPLAINTS COMMITTEE (ICC)

The Internal Complaints Committee (ICC) for the Academic Year 2024-25 is constituted as follows:

S.No.	Name of the Committee Member(s)	Designation(s)/ Depts.	Women/ Men	Composition(s)	Term of Office	Mobile No's
1.	Dr. Ekta Choudhary	Professor, SDS	W	Presiding Officer	Three years	9818452508
2.	Dr. Pooja Rastogi	Professor, SMS&R	W	Faculty Member	Two year	9560234171
3.	Dr. Santhi Narayanan	Asst. Professor, SSBS	W	Faculty Member	One years	9811597665
4.	Lieutenant Yashodhara Raj	Assoc. NCC Officer	W	Non-Teaching Member	Two years	8130621456
5.	Dr. Sanjeev Kumar	OSD, SAHS	M	Non-Teaching Member	Three years	8800104573
6.	Ms. Krushnika	2nd yr. MBBS of SMS&R	W	UG Student	One year	9416156385
7.	Dr. Vanshika Nagar	3rd yr. MDS of SDS	W	PG Student	One year	9654312996
8.	Ms. Chandni	Ph.D. Scholar of SSAHS	W	Research Scholar	One year	9315575485
9.	Dr. Rahul Singh*	Member	M	NGO-Manavata Foundation*	One year	9311835096
*One Member from NGO/ Social Worker/ Public Representative (committed to the cause of women).						

The Faculty/Staff and Students are advised to report any complaints of sexual harassment to the mail id: **icc@sharda.ac.in.**

IMPORTANT CONTACT DETAILS

Name	Designation	Email-ID	Ext.	Contact No.
OFFICE OF THE VICE-CHANCELLOR (BLOCK-2)				
Prof. (Dr.) Sibaram Khara	Vice Chancellor	vc@sharda.ac.in	2939	0120-4622999
Mr. R.D. Sahay	Advisor Policy	rd.sahay@sharda.ac.in	2933	0120-4622999
Mr. Karunakar Senapati	Asst. Registrar	vcoffice@sharda.ac.in	2938	0120-4622999
Mr. Tarun Juyal	Admin Officer	vcoffice@sharda.ac.in	2938	0120-4622999
OFFICE OF THE PRO VICE-CHANCELLOR (BLOCK-3)				
Prof. (Dr.) Parma Nand	Pro Vice-Chancellor	provice.chancellor@sharda.ac.in	9810	0120-4622999
Mr. Sachin	Admin Officer	provc.office@sharda.ac.in	2526	0120-4622999
Mr. Sachin Gaur	Sr. Executive Assistant	provc.office@sharda.ac.in	2526	0120-4622999
OFFICE OF DEAN ACADEMIC AFFAIRS (BLOCK-3)				
Prof. (Dr.) R.C. Singh	Dean, Academic Affairs (Offg.)	dean.academics@sharda.ac.in	2529	0120-4622999
Prof. (Dr.) Rashmi Priyadarshini	Assoc. Dean Academic Affairs (LMS)	rashmi.priyadarshini@sharda.ac.in	2539	0120-4622999
Prof. (Dr.) Pallavi Gupta	Assoc. Dean Academic Affairs	pallavi.gupta@sharda.ac.in	2534	0120-4622999
OFFICE OF DEAN RESEARCH (BLOCK-1)				
Prof. (Dr.) Bhuvnesh Kumar	Dean, Research	dean.research@sharda.ac.in	9730	0120-4622999
Prof. (Dr.) Mohit Sahni, SSBS&R	Assoc. Dean, Research & Head, Ph.D Coordination Cell	associate.dean.research@sharda.ac.in	2305	0120-4622999
Dr. Lalit Pratap C., SSAHS	Asst. Dean, Research	lalit.chandravanshi@sharda.ac.in	-	0120-4622999
Ms. Surabhi Singh	Executive Asst.	surabhi.singh@sharda.ac.in	2308	0120-4622999
Mr. Satish Kumar	Executive Asst.	satish.singh@sharda.ac.in	2308	0120-4622999
OFFICE OF DEAN STUDENTS' WELFARE (BLOCK-3)				
Prof. (Dr.) Pramod Kumar	Dean of Students' Welfare	dsw@sharda.ac.in	2538	9818044504
Dr. Suman Lata Dhar	Assoc. Dean of Students' Welfare	suman.lata@sharda.ac.in	-	9871252413
Dr. Santhi Narayanan	Asst. Dean of Students' Welfare & NSS Co-ordinator	santhi.narayanan@sharda.ac.in	-	9811597665
Dr. Rachna Bansal	Asst. Dean of Students' Welfare	rachna.bansal@sharda.ac.in	-	8826803330
Lt. Yashodhara Raj	Assoc. NCC Officer (ANO)	yashodhara.raj@sharda.ac.in	-	8851464414
Dr. Ruchi Gautam	Chief Counsellor, Psychological Counselling Cell	ruchi.gautam@sharda.ac.in	-	8527746563
Dr. K.K. Pandey	NSS Co-ordinator	krishnakumar.pandey2@sharda.ac.in	-	8953258935
Dr. Kapil Dave	Director, Sports	kapil.dave@sharda.ac.in	-	8826892402
Mr. Akshit	Sports Officer	akshit@sharda.ac.in	-	9518485326

Name	Designation	Email-ID	Ext.	Contact No.
Dr. Shivom	Yoga Teacher	shivom.2@sharda.ac.in	-	9258583388
Mr. Rishu Sangal	Administrative Officer	dswoffice@sharda.ac.in	2538	9811215162
Ms. Ritu Nagar	Office Assistant	dswoffice@sharda.ac.in	2538	9911421520
OFFICE OF REGISTRAR (BLOCK-2)				
Mr. Vivek Kumar Gupta	Registrar	registrar@sharda.ac.in	2900	0120-4622999
Mr. Sandeep Rana	Dy. Registrar	registrar.office@sharda.ac.in	2554	0120-4622999
Mr. Surya Prakash Narang	Asst. Registrar	registrar.office@sharda.ac.in	2901	0120-4622999
Mr. Kavya Arora	Sr. Executive Asst	registrar.office@sharda.ac.in	2951	0120-4622999
FINANCE & ACCOUNTS (BLOCK-2)				
CA Ajay Kumar Agarwal	Finance Officer	fo@sharda.ac.in	2052	0120-4622999
CA Gopal Krishan Gupta	Jt. Registrar	gopal.gupta@sharda.ac.in	2009	0120-4622999
Mr. Mayank Gupta	Sr. Executive Asst.	mayank.gupta@sharda.ac.in	2059	0120-4622999
OFFICE OF CONTROLLER OF EXAMINATIONS (BLOCK-3)				
Prof. (Dr.) Vinay Kumar Verma	Controller of Examinations	coe@sharda.ac.in	2501	0120-4622999
Dr. Munendra Singh	Dy. Controller of Examination	deputycoe@sharda.ac.in	2545	0120-4622999
ADMISSION CELL (BLOCK-2)				
Mr. Rajeev Gupta	Director Admission & Marketing	admissiondirector@sharda.ac.in	2034	0120-4060234
Ms. Reema Anand	Associate Director	admission.dydirector@sharda.ac.in	2019	0120-4060219
Mr. Ahtesham Uz Zahan	Dy. Director	ahtesham.uzzahan@sharda.ac.in	-	8826998009
Mr. Amit Mishra	Admission Manager	amitkumar.mishra2@sharda.ac.in	2031	8800998838 8800998980
INTERNATIONAL RELATIONS DIVISION - IRD (BLOCK-2)				
Dr. Ashok Daryani	Director	ashok.daryani@sharda.ac.in	2903	0120-4622999
Dr. Michail Barmpas	Professor	michail.barmpas@sharda.ac.in	2918	8448896178
Mr. Dalip Kumar	Asst. Director	dalip.kumar1@sharda.ac.in	2027	8800998807
Mr. Ajetak Singh	Asst. Director	ajetak.singh@sharda.ac.in	2029	8800998925
Mr. Anuj Dubey	Asst. Director	anuj.dubey@sharda.ac.in	2911	9310343311
Mr. Sanjay Verma	Regional Manager	sanjay.verma1@sharda.ac.in	2908	8800998959 9999993905
INTERNAL QUALITY ASSURANCE CELL - IQAC (BLOCK-2)				
Prof. (Dr.) Sally Lukose	Director	director.iqac@sharda.ac.in	2944	0120-4622999
Dr. Parul Saxena	Overall Co-ordinator	iqac.coordinator@sharda.ac.in	2929	0120-4622999

*Kindly dial university helpline number 0120-4622999/ 4060210, 211 to connect to various extensions that are mentioned above.

Name	Designation	Email-ID	Ext.	Contact No.
NATIONAL & INTERNATIONAL RANKINGS (BLOCK-3)				
Prof. (Dr.) R.C. Singh	Director	rcsingh@sharda.ac.in	2529,2542	0120-4622999
Dr. Sudeep Varshney	Dy. Director	sudeep.varshney@sharda.ac.in	2942	0120-4622999
Dr. Varun Mohan	Assoc. Professor	varun.mohan@sharda.ac.in	2940	0120-4622999
CAREER SERVICES & TRAINING PLACEMENT DEPARTMENT (BLOCK-2)				
Mr. Deepak Kumar	Director, Career Services	deepak.kumar11@sharda.ac.in careercounseling@sharda.ac.in	2315	0120-4622999
Dr. Vibha Thakur	Jt. Director, T&P & Assoc. Professor, SSET	vibha.thakur@sharda.ac.in	-	0120-4622999
TEACHING LEARNING CENTER - TLC (BLOCK-2)				
Prof. (Dr.) Bhawna Mallick	Director	director.tlc@sharda.ac.in bhawna.mallick@sharda.ac.in	2954	0120-4622999
INDUSTRY INTEGRATION & KNOWLEDGE EXCHANGE CELL - IIKEC (BLOCK-1)				
Prof. (Dr.) Madhukar Deshmukh	Director	madhukar.deshmukh@sharda.ac.in	2910	9975516170
Mr. Vikram Singh	Addl. Director	vikram.singh1@sharda.ac.in	-	8800998830 9999058400
Mr. Vikrant Choudhary	Admin. Officer	vikrant.choudhary@sharda.ac.in	-	8527360606
IT SERVICES (BLOCK-21)				
Dr. Om Prakash	Head	om.prakash2@sharda.ac.in	2803	9990634001 8800998829
Mr. Dharmendra Kumar	Sr. Manager	dharmendra.kumar1@sharda.ac.in	2857	9811337879
Mr. Vineet Kumar	Sr. Manager	vineet.kumar6@sharda.ac.in	2860	8130279222
Mr. Smruti Ranjan Behera	Sr. System Administrator	ithelpdesk@sharda.ac.in	2856	6371225900 9810496548
SHARDA SKILLS (BLOCK-3)				
Mr. Dheeraj Sharma	Director	dheeraj.sharma1@sharda.ac.in	2662	9313068580
ALUMNI CELL (BLOCK-21)				
Dr. Satya Vir Singh	Director	satyavir.singh@sharda.ac.in in shardaalumni.office@sharda.ac.	1025	8800998990
Mr. Sunil Kumar Gupta	Admin. Officer	alumni@sharda.ac.in	1026	8826998001
OFFICE OF PUBLIC RELATIONS (BLOCK-2)				
Dr. Ajit Kumar	Director	ajit.kumar@sharda.ac.in	2222	8800998888 9555975559
Ms. Akanksha Sehgal	Admin. Officer	pro@sharda.ac.in	2377	9582329471
Mr. Ajab Singh	Office Asst.	pro@sharda.ac.in	2930	8800998847

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Name	Designation	Email-ID	Ext.	Contact No.
SHARDA LAUNCHPAD (BLOCK-2)				
Prof. (Dr.) Amit Sehgal	Director	launchpad@sharda.ac.in	2523	9311220647
TRANSPORT UNDER THE ESTATE DEPARTMENT (BLOCK-3)				
Ms. Satyam	Dy. Registrar	estate@sharda.ac.in	2424	0120-4622999
Mr. Abhai Kumar Rai (Transport)	Sr. Executive Asst.	abhai.rai@sharda.ac.in	2020	8700105745
Mr. Raju Kumar (Transport)	Sr. Executive Asst.	raju.kumar@sharda.ac.in	2020	7217657011
OFFICE OF CHIEF PROCTOR (BLOCK-21)				
Prof. Alok Gupta	Chief Proctor	chief.proctor@sharda.ac.in	1024	8826998035
Ms. Trupti Gujrati	Admin. Officer	proctor.office@sharda.ac.in	2820	0120-4622999
SAFETY & SECURITY SERVICES (BASEMENT OF BLOCK-2 & GATE NO. 3)				
Col. Rakesh Arora	Sr. Security Officer	security@sharda.ac.in	-	9310549312
Mr. Lakhpat Singh	Asst. Security Officer	security@sharda.ac.in	-	9205586062
Mr. Binay Kumar Srivastava	Asst. Security Officer	security@sharda.ac.in	-	8826998010
Mr. Sanjay Kumar Singh	Asst. Security Officer	security@sharda.ac.in	-	8826998014
Mr. Anil Singh	Security Asst.	security@sharda.ac.in	-	8700008767
Mr. Yogendra Singh	Security Asst.	security@sharda.ac.in	-	9990554332
SWAMI VIVEKANANDA CENTRAL LIBRARY (BLOCK-45)				
Dr. Sushanta Kumar Sahoo	Librarian	librarian@sharda.ac.in	45013	9937199713
Mr. Satish Shrivastav	Asst. Librarian	library@sharda.ac.in	45015	7428435963
Mr. Pankaj Kumar Dengre	Asst. Librarian	library@sharda.ac.in	45016	7532039108
Mr. Himanshu	Sem-Professioanl Asst. Library	library@sharda.ac.in	45012	8685099320
Mr. Naresh Kumar	Sem-Professioanl Asst. Library	library@sharda.ac.in	45018	9266711074
Mr. Rashid Ali	Sem-Professioanl Asst. Library	library@sharda.ac.in	45019	9990470555
Mr. Rahat Alam	Sem-Professioanl Asst. Library	library@sharda.ac.in	45014	9899669553
Ms. Neelam Narang	Sr. Executive Asst. Library	library@sharda.ac.in	45017	9911677976
Mr. Bhuvanesh Kumar	Jr. Executive	library@sharda.ac.in	45012	8595499020
Mr. Manoj Kumar	System Adminstrator	library@sharda.ac.in	45021	8755183570

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INTER HOSTEL ADMINISTRATION - IHA (PG HOSTEL)

Mr. Sharat Chandra	Chief Warden	sharat.chandra1@sharda.ac.in	45051	9205586069
Mr. Anil Kumar Shishodia	Asst. Registrar	ak.shishodia@sharda.ac.in	45052	8826998012
Ms. Kanchan Attri	Indira Hostel (Girls)	wdn.indira@sharda.ac.in		9115731973
Ms. Shalu Madaan	Kasturba Hostel (Girls)	wdn.kasturba@sharda.ac.in		8826998031
Ms. Shalu Madaan	Mother Tersa (Girls)	wdn.motherteresa@sharda.ac.in		8826998031
Ms. Shraddha Saxena	Sarojini Hostel (Girls)	wdn.sarojini@sharda.ac.in		6392226403
Ms. Poonam Rajora	Mandela Hostel (Girls)	wdn.mandelagirls@sharda.ac.in		9311032829
Mr. Rajesh Kumar	Mandela Hostel (Boys)	wdn.mandelaboys@sharda.ac.in		6230039705
Mr. Nitin Tripathi	Vivekanand Hostel (Boys)	wdn.vivekanand@sharda.ac.in		9625962285
Mr. Pritaj Mishra	Jawahar Hostel (Boys)	wdn.jawahar@sharda.ac.in		8448198396
Mr. Gopal Krishan Mishra	Tagore Hostel (Boys)	wdn.tagore@sharda.ac.in		9311220635
Mr. Anil Pandey	PG Hostel (Boys)	wdn.pg@sharda.ac.in		7428292454
Mr. Manish Kapoor	Vardhman Hostel (Boys)	wdn.vardhman@sharda.ac.in		8168447375

SHARDA SCHOOL OF ENGINEERING & TECHNOLOGY - SSET (BLOCK-1)

Prof. (Dr.) Parma Nand	Dean (Offg.)	dean.set@sharda.ac.in parm.nand@sharda.ac.in	2437	0120-4622999
Prof. (Dr.) Geeta Durga	Dean, UGS - First year	dean.ugs@sharda.ac.in geeta.durga@sharda.ac.in	2433	0120-4622999
Dr. Arvind Kumar	Dy. Registrar	admin.set@sharda.ac.in	2432	0120-4622999
Mr. Mohd Ajmal	Admin Officer	admin.set@sharda.ac.in	2439	0120-4622999
Ms. Priyanka Gupta	Sr. Executive Asst.	admin.set@sharda.ac.in	2438	0120-4622999
Mr. Rajesh Kumar	Sr. Executive Asst.	admin.set@sharda.ac.in	2435	0120-4622999

SHARDA SCHOOL OF MEDIA, FILM & ENTERTAINMENT - SSMFE (BLOCK-2)

Prof. (Dr.) Ritu Sood	Dean	dean.smfe@sharda.ac.in	2986	0120-4622999
Mr. Sachin Gupta Ms. Paromita Saha Dey	Executive Assistant Executive Assistant	admin.smfe@sharda.ac.in	2922	0120-4622999

SHARDA SCHOOL OF ALLIED HEALTH SCIENCES - SSAHS (BLOCK-4)

Prof. (Dr.) Karuna Singh	Dean	dean.sahs@sharda.ac.in karuna.singh@sharda.ac.in	1001	0120-4622999
Prof. (Dr.) Prashant Agrawal	Assoc. Dean	prashant.agrawal@sharda.ac.in	1002	0120-4622999
Col. Sanjeev Kumar	Officer on Special Duty (OSD)	admin.sahs@sharda.ac.in	1003	0120-4622999
Mr. Ajay Rana	Admin Officer	admin.sahs@sharda.ac.in	1004	0120-4622999
Mr. Riyazuddin	Sr. Executive Asst.	admin.sahs@sharda.ac.in	1005	0120-4622999

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Name	Designation	Email-ID	Ext.	Contact No.
SHARDA SCHOOL OF BASIC SCIENCES & RESEARCH - SSBS&R (BLOCK-1)				
Prof. (Dr.) Shyamal K. Banerjee	Dean	dean.sbsr@sharda.ac.in shyamal.kumar@sharda.ac.in	2452	0120-4622999
Ms. Anjana Kishore	Admin Officer	admin.sbsr@sharda.ac.in	2412	0120-4622999
Mr. Vipin Kumar Sharma	Executive Asst.	admin.sbsr@sharda.ac.in	2407	0120-4622999
Mr. Dharmveer Singh	Office Asst.	admin.sbsr@sharda.ac.in	2406	0120-4622999
SHARDA SCHOOL OF DESIGN, ARCHITECTURE & PLANNING - SSDAP (BLOCK-2)				
Prof. (Dr.) Dipti Parashar	Assoc. Dean	dean.sap@sharda.ac.in dipti.parashar@sharda.ac.in	2364	0120-4622999
Ms. Pooja Rawat (SSAP)	Executive Asst.	admin.sap@sharda.ac.in	2362	0120-4622999
Ms. Ritu Gautam (SSAP)	Executive Asst.	admin.sap@sharda.ac.in	2363	0120-4622999
Ms. Bharti Oberoi (Design)	Executive Asst.	admin.sap@sharda.ac.in	2388	0120-4622999
SCHOOL OF EDUCATION - SOE (BLOCK-4)				
Prof. (Dr.) Arti Koul Kachroo	Dean	dean.soe@sharda.ac.in arti.kachroo@sharda.ac.in	1022	0120-4622999
Ms. Neha Goel	Executive Asst.	admin.soe@sharda.ac.in	2886	0120-4622999
Ms. Manisha Bansal	Executive Asst.	admin.soe@sharda.ac.in	1021	0120-4622999
SHARDA SCHOOL OF NURSING SCIENCES AND RESEARCH - SSNS&R (BLOCK-4)				
Prof. R. Sreeraja Kumar	Assoc. Dean	dean.snsr@sharda.ac.in rs.kumar@sharda.ac.in	2212	0120-4622999
Mr. Rajender Singh	Executive Asst.	admin.snsr@sharda.ac.in	2201	0120-4622999
Mr. Rohit Rajput	Office Asst.	admin.snsr@sharda.ac.in	2201	0120-4622999
Mr. Jugendra Sharma	Data Entry Operator	admin.snsr@sharda.ac.in	2201	0120-4622999
SHARDA SCHOOL OF AGRICULTURAL SCIENCES - SSAS (BLOCK-4)				
Prof. (Dr.) Dolly Wattal Dhar	Dean	dolly.wattal@sharda.ac.in dean.sas@sharda.ac.in	1015	0120-4622999
Ms. Savita Sharma	Executive Asstt.	admin.sas@sharda.ac.in	-	0120-4622999
SCHOOL OF MEDICAL SCIENCES & RESEARCH - SMS&R (BLOCK-22)				
Dr. Nirupma Gupta	Dean	dean.smsr@sharda.ac.in nirupma.gupta@sharda.ac.in	3969	0120-4622999
Dr. Pooja Rastogi	Assoc. Dean	pooja.rastogi@sharda.ac.in	3995	0120-4622999
Ms. Ashmita Gupta	Asst. Registrar	admin.smsr@sharda.ac.in	3967	0120-4622999
Mr. Santosh Kumar Singh	Admin Officer	admin.smsr@sharda.ac.in	3952	0120-4622999

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Name	Designation	Email-ID	Ext.	Contact No.
SCHOOL OF PHARMACY - SOP (BLOCK-4)				
Prof. (Dr.) Amrish Chandra	Dean	dean.sop@sharda.ac.in amrish.chandra@sharda.ac.in	2219	0120-4622999
Ms. Taruna	Admin. Officer	admin.sop@sharda.ac.in	2217	0120-4622999
Ms. Anchal Bhat	Executive Asstt.	admin.sop@sharda.ac.in	2217	0120-4622999
SHARDA SCHOOL OF BUSINESS STUDIES - SSBS (BLOCK-7)				
Prof. (Dr.) Kapil Pandla	Dean	dean.sbs@sharda.ac.in kapil.pandla@sharda.ac.in	2784,2780	0120-4622999
Mr. Vivek Choudhri	Asst. Registrar (Admin Office)	admin.sbs@sharda.ac.in	2774,2764	0120-4622999
Ms. Nirmala MP	Asst. Registrar (Dean Office)	admin.sbs@sharda.ac.in	2780,2763	0120-4622999
Mr. Rajan Saksaina	Executive Asst.	admin.sbs@sharda.ac.in		
SHARDA SCHOOL OF HUMANITIES & SOCIAL SCIENCES - SSHSS (BLOCK-7)				
Prof. (Dr.) Anviti Gupta	Dean	dean.shss@sharda.ac.in anviti.gupta@sharda.ac.in	2788	0120-4622999
Dr. Hari Om Sharma	Assoc. Dean	hariom.sharma1@sharda.ac.in	-	0120-4622999
Mr. Awdhesh Tomer	Admin. Officer	admin.shss@sharda.ac.in	2741	0120-4622999
Mr. Sunil Kumar	Sr. Technical Assistant	admin.shss@sharda.ac.in		0120-4622999
Mr. Shashank Sharma	Executive Assistant	admin.shss@sharda.ac.in		0120-4622999
Mr. Sachin Kumar	Technical Assistant	admin.shss@sharda.ac.in		0120-4622999
Ms. Sweta Gupta	Dy. Manager	admin.shss@sharda.ac.in		0120-4622999
SHARDA SCHOOL OF LAW - SSOL (BLOCK-7)				
Prof. (Dr.) Anita Singh	Professor In-charge	dean.sol@sharda.ac.in anita.singh2@sharda.ac.in	2791	0120-4622999
Mr. Sudesh Kumar	Executive Assistant	admin.sol@sharda.ac.in	2736	0120-4622999
Mohd. Mohsin Khan	Executive Assistant	admin.sol@sharda.ac.in	2995	0120-4622999
SCHOOL OF DENTAL SCIENCES - SDS (BLOCK-21)				
Prof. (Dr.) M. Siddharth	Dean	dean.sds@sharda.ac.in m.siddharth@sharda.ac.in	2828/ 2829	0120-4622999
Ms. Purnima Kumari Roy	Asst. Registrar	admin.sds@sharda.ac.in	2879	0120-4622999
Mr. Ashish Kumar Mathew	Executive Asst.	admin.sds@sharda.ac.in	2890	0120-4622999
Mr. Dileep Kumar	Executive Asst.	admin.sds@sharda.ac.in	2890	0120-4622999
Mr. Veer Bahadur Singh	Office Asst.	admin.sds@sharda.ac.in	2890	0120-4622999
Mr. Deepak Kumar	Office Asst.	admin.sds@sharda.ac.in	2890	0120-4622999

Academic Calendar 2024-25
(SMS&R, SNS&R, SDS & SSAHS (Yearly) are not included)

ODD Semester				
Weeks	**Description(s)**	**Date(s) & Day(s)**		**Week**	**Remark**
24 June - 30 June	Last Date for Payment of Annual/Odd - Semester Tuition Fee for 02nd Year onward students	30 June	Sun		
01 July – 07 July	Online Registration – all UG & PG Programmes without penalty/fine	01 July – 06 July	Mon - Sat	1	
08 July – 14 July	Last Date of Online Registration for 2nd Year onward students with penalty/fine	11 July	Thu	2	*Special permission of VC
15 July – 21 July	Commencement of Classes – 2nd Year onward students for all UG & PG Programmes	15 July	Mon	3	
	Instructional Days	15 July – 19 July	Mon – Fri		
	Holiday – Muharram	**17 July**	**Wednesday**		
22 July – 28 July	Instructional Days	22 July – 26 July	Mon – Fri	4	
	Orientation of Lateral Entry Students	23 July	Tue		
29 July – 04 Aug	Instructional Days	29 July – 02 Aug	Mon - Fri	5	
	Last Date of Add/Drop of Courses for 2nd year onward students	29th July	Mon		*With the permission of PC/HoD/Dean*
	Commencement of Bridge Courses for 1st Year	31 July – 02 Aug	Wed – Fri		*3rd Aug, the 1st Saturday shall be off & in lieu of this, 10th Aug will be working day.*
	Last date of Registration of Back Log Courses	31 July	Wed		
05 Aug – 11 Aug	Instructional Days	05 Aug – 09 Aug	Mon - Fri	6	
	Matriculation – 1st Year of all UG & PG Programmes	05 Aug – 10 Aug	Mon – Sat		*All Delhi NCR/Campus Admission*
	Last teaching day of Bridge Courses for 1st Year	08 Aug	Friday		*Extra classes required, if any shall be taken as per free time slot of students. After completion of bridge course examination shall be conducted by concerned faculty with the prior permission of CoE Office.*
	School Level Orientation Programme for 1st Year	09 Aug - 10 Aug	Fri - Sat		

Weeks	Description(s)	Date(s) & Day(s)		Week	Remark
12 Aug – 18 Aug	School Level Orientation Programme/ Commencement of 1st Year Classes	12 Aug – 16 Aug	Mon – Fri	7	
	Instructional Days	12 Aug – 16 Aug	Mon – Fri		
	Holiday - Independence Day	**15 Aug**	**Thu**		
19 Aug – 25 Aug	**Holiday - Raksha Bandhan**	**19 Aug**	**Mon**	8	
	University Orientation Programme-1st year students	20 Aug	Tue		
	Instructional Days	21 Aug – 23 Aug	Wednesday		
	Last date of bridge courses examination	23 Aug	Friday		
26 Aug – 01 Sep	**Holiday – Janmashtami**	**26 Aug**	**Mon**	9	*On 31st Aug, Monday's timetable shall be followed for the First Year Classes only*
	Instructional Days	27 Aug – 30 Aug	Tue – Fri		
02 Sep – 08 Sep	Instructional Days	02 Sep – 06 Sep	Mon – Fri	10	*On 7th Sep, Monday's timetable shall be followed for the First Year Classes only*
09 Sep – 15 Sep	Instructional Days	09 Sep – 13 Sep	Mon – Fri	11	
16 Sep – 22 Sep	**Holiday – Milad –Un- Nabi**	**16 Sep**	**Mon**	12	*Feedback analysis must be shared with individual faculties after HoDs/ Deans observations within 10 days*
	Instructional Days	17 Sep – 20 Sep	Tue – Fri		
	Online Formative Feedback on Teaching Learning Process	17 Sep – 20 Sep	Tue – Fri		
	Remedial Classes/ Declaration of List of Debarred Students/Generation of Admit Card for MSE	21 Sep	Sat		*On 21st Sep, Wednesday's timetable shall be followed for the First Year Classes only*
23 Sep – 29 Sep	Remedial Classes	23 Sep	Mon	13	
	Mid-Semester Examination (MSE)	24 Sep – 27 Sep	Tue – Fri		
30 Sep – 06 Oct	**Mid-Semester Examination (MSE)**	30 Sep – 01 Oct	Mon - Tue	14	*On 05 Oct, Friday's timetable shall be followed for the First Year Classes only*
	Holiday- Mahatma Gandhi Jayanti	**02 Oct**	**Wednesday**		
	Instructional Days	03 Oct – 04 Oct	Thu - Fri		
07 Oct – 13 Oct	Instructional Days	07 Oct- 11 Oct	Mon- Fri	15	
	Holiday - Dussehra	**12 Oct**	**Saturday**		
14 Oct – 20 Oct	Instructional Days	14 Oct – 18 Oct	Mon - Fri	16	*On 19 October, Wednesday's timetable shall be followed for the First Year Classes only*
	Last date for CO-PO Attainment calculation after MSE	17 Oct	Thu		
	MSE result analysis	17 Oct	Thu		
	8th Convocation	**18 Oct**	**Fri**		

Weeks	Description(s)	Date(s) & Day(s)		Week	Remark
21 Oct – 27 Oct	Instructional Days	21 Oct – 25 Oct	Mon – Fri	17	
28 Oct – 03 Nov	Instructional Days	28 Oct- 29 Oct	Mon - Tue	18	
	Holiday – Diwali	**30 Oct – 02 Nov**	**Wed - Sat**		
04 Nov – 10 Nov	Instructional Days	04 Nov – 08 Nov	Mon – Fri	19	*On 4th November, Tuesday's timetable shall be followed for the 1st Year Classes only*
04 Nov – 10 Nov	Instructional Days	04 Nov – 08 Nov	Mon – Fri	19	*On 4th November, Tuesday's timetable shall be followed for the 1st Year Classes only*
11 Nov – 17 Nov	Instructional Days	11 Nov – 14 Nov	Mon – Thu	20	*Feedback analysis must be shared with individual faculties after HoDs/ Deans observations within 10 days*
	Online Summative Feedback				
	Annual Tech Fest – Contrivance	13 Nov – 14 Nov	Wed - Thu		
	Holiday – Guru Nank Jayanti	**15 Nov**	**Friday**		*On 16th November, Friday's timetable shall be followed for the 1st Year Classes only*
18 Nov – 24 Nov	Instructional Days	18 Nov – 20 Nov	Mon - Wed	21	
	Last Instructional Day	20 Nov	Wed		
	Remedial Classes/ Declaration of List of Debarred Students	21 Nov	Thu		
	Remedial Classes/ Generation of Admit Card for ESE	22 Nov	Friday		
25 Nov – 01 Dec	Remedial Classes	25 Nov	Mon	22	
	Practical Examinations	26 Nov – 30 Nov	Tue – Sat		
02 Dec – 08 Dec	End-Semester Examination (ESE)	02 Dec – 07 Dec	Mon – Sat	23	
09 Dec – 15 Dec	End-Semester Examination (ESE)	09 Dec – 13 Dec	Mon – Fri	24	
16 Dec – 22 Dec	End-Semester Examination (ESE)	16 Dec – 19 Dec	Mon – Thu	25	
	Online Registration of all UG & PG Programmes (Even Semester)	20 Dec – 21 Dec	Fri - Sat		
23 Dec – 29 Dec	Last date of online registration of all UG & PG Programmes (Even Semester)	23 Dec	Mon	26	
	Last date of Evaluation	23 Dec	Mon		
	Winter Camp/Placement Drive for final yr. students	23 Dec – 27 Dec	Mon – Fri		
	Holiday – Christmas Day	**25 Dec**	**Wed**		
	Winter Break*	23 Dec – 27 Dec	Mon – Fri		

Student appearing for Summer Term will be provisionally promoted till the declaration of result of Summer Term.

Weeks	Description(s)	Date(s) & Day(s)		Week	Remark
30 Dec – 05 Jan	Declaration of Result	28 Dec - 31 Dec	Sat - Tue	27	
	Winter Camp/ Placement Drive for final year students	30 Dec - 03 Jan	Mon - Fri		
	Winter Break*	30 Dec - 03 Jan	Mon - Fri		
	Last Date for Payment of Even Semester Tuition fee	31 Dec	Tue		
	Holiday – New Year's Day	**01 Jan**	**Wed**		
	Online Registration with penalty/fine	02 Jan - 04 Jan	Thu - Sat		
	Showing of end semester examination answer sheets	03 Jan	Fri		
Even Semester - 2024-25					
06 Jan- 12 Jan	Commencement of classes of all UG/PG Programmes	06 Jan- 10 Jan	Mon - Fri	1	
	Instructional Days				
13 Jan -19 Jan	Instructional Days	13 Jan – 17 Jan	Mon – Fri2	2	
	Holiday - Pongal, Makar Sankranti and Hazarat Ali's Birthday	**14 Jan**	**Tue**		
	Last Date for Add/Drop of Courses	17 Jan	Fri		
20 Jan – 26 Jan	Instructional Days	20 Jan – 24 Jan	Mon – Fri	3	
	Last date of CO-PO Attainment calculation	24 Jan	Fri		
	ESE Result Analysis	24 Jan	Fri		
	Republic Day	**26 Jan**	**Sun**		
27 Jan – 02 Feb	Instructional Days	27 Jan – 31 Jan	Mon – Fri	4	*Classes will be suspended from Thursday, 02:00 PM onwards during the Chorus*
	Annual Cultural Fest – Chorus	30 Jan – 01 Feb	Thu - Sat		
03 Feb – 09 Feb	Instructional Days	03 Feb – 07 Feb	Mon – Fri	5	*Feedback analysis must be shared with individual faculties after HoDs/Deans observations within 10 days*
	Online formative feedback on teaching learning process				
	Remedial Classes/Declaration of List of Debarred Students/ Downloading of admit card for MSE	07 Feb	Fri		
10 Feb – 16 Feb	**Remedial Classes**	10 Feb	Mon	6	
	Mid-Semester Examination (MSE)	11 Feb – 15 Feb	Tue - Sat		
17 Feb – 23 Feb	**Mid-Semester Examination (MSE)**	17 Feb	Mon	7	
	Instructional Days	18 Feb - 21 Feb	Tue - Fri		

Weeks	Description(s)	Date(s) & Day(s)		Week	Remark
24 Feb – 02 Mar	Instructional Days	24 Feb - 25 Feb	Mon - Tue	8	
	Holiday- Maha Shivaratri/Shivaratri	**26 Feb**	**Wed**		
	Instructional Days	27 Feb - 28 Feb	Thu - Fri		
03 Mar – 09 Mar	Instructional Days	03 Mar - 07 Mar	Mon -Fri	9	
10 Mar – 16 Mar	Instructional Days	10 Mar – 12 Mar	Mon - Wed	10	
	Last date for CO-PO attainment calculation after MSE	11 Mar	Tue		
	MSE result analysis	12 Mar	Wed		
	Holiday - Holika Dahana	**13 Mar**	**Thu**		
	Holiday - Holi	**14 Mar**	**Fri**		
17 Mar – 23 Mar	Instructional Days	17 Mar – 21 Mar	Mon - Fri	11	
24 Mar – 30 Mar	Instructional Days	24 Mar – 28 Mar	Mon - Fri	12	
31 Mar – 06 Apr	Instructional Days	01 Apr – 04 Apr	Tue - Fri	13	
	Holiday - Ramzan Id/Eid-ul-Fitar, Jamat Ul-Vida	**31 Mar**	**Mon**		
07 Apr – 13 Apr	Instructional Days	07 Apr - 09 Apr	Mon - Wed	14	
	Holiday – Mahavir Jayanti	**10 Apr**	**Thu**		
	Instructional Days	11 Apr	Fri		
14 Apr – 20 Apr	**Holiday – Vaisakhi and Dr. Ambedkar Jayanti**	**14 Apr**	**Mon**	15	
	Instructional Days	15 Apr – 16 Apr	Tue – Wed		
	Online summative feedback/programme exit survey	15 Apr – 17 Apr	Tue - Thu		
	Last Instructional Day	16 Apr	Wed		
	Remedial Classes/Declaration of List of Debarred Students/ Generation of Admit Card for ESE	17 Apr	Thu		
	Holiday - Good Friday and Easter Day	**18 Apr**	**Fri**		
21 Apr – 27 Apr	Remedial Classes	21 Apr	Mon	16	
	Practical Examination	22 Apr - 25 Apr	Tue - Fri		
28 Apr – 04 May	End – Semester Examination (ESE)	28 Apr – 03 May	Mon - Sat	17	

Weeks	Description(s)	Date(s) & Day(s)		Week	Remark
05 May – 11 May	End – Semester Examination (ESE)	05 May – 09 May	Mon – Fri	18	
12 May – 18 May	**Holiday – Buddha Purnima**	**12 May**	**Mon**	19	
	End – Semester Examination (ESE)	13 May – 17 May	Tue – Sat		
19 May – 25 May	Last date of Evaluation	22 May	Thu	20	
26 May – 01 June	Summer Vacation*/ Internship	26 May – 12 July	Mon – Sun	21	
	Declaration of Even Semester Result	28 May - 30 May	Wed - Fri		
02 June – 08 June	Showing of Answer Sheets	03 June	Tue	22	
	Holiday – Bakrid/Eid ul-Adha	**07 June**	**Sat**		
23 June- 06 July	Last Date for Payment of Annual/Odd - Semester Tuition Fee for 02nd Year onward students	30 June	Mon	23	
	Online Registration for Academic Year 2025-26	01 July – 06 July	Tue - Sun		
	Issuance of Degree to Eligible International Students	03 July onwards	Thu		
	Holiday- Muharram/Ashura	**06 July**	**Sun**		
07 July – 13 July	Last date of CO-PO attainment and calculation of Programme attainment	09 July	Wed	24	
	ESE Result analysis				
	Last date of Online Registration for 2nd year onwards with penalty/fine	11 July	Fri		
14 July – 20 July	Commencement of Classes for 2nd Year onwards	14 July	Mon	25	

In lieu of the additional holiday on 15.03.2025 (3rd Saturday), the February 22, 2025 (4th Saturday) will be the working day.

LIVING IN GREATER NOIDA

Sr. No.	Shopping Areas	Distance
1.	The Grand Venice Mall, Near Pari Chowk, Greater Noida	6.4 km
2.	Ansal Plaza Mall , Pari Chowk, Greater Noida	around 2 km
3.	MSX Mall, Swarn Nagari, Greater Noida	6.3 km
4.	Sector Alpha-I Commercial Centre	around 3 km
5.	Jagat Farm Shopping area in Sector Gama -I	around 2 km
6.	Rampur Jaggir Shopping area in Sector Beta-I	around 4 km
7.	Tugalpur Shopping area, behind Ansal Plaza Mall. It has the main vegetable market also	around 3 km
8.	Omaxe Connaught Place Mall, Beta II, Greater Noida	around 3.5 km

How to reach: Take an Auto/Shared OLA just outside the main gate of Sharda University and tell the driver the name of the place. It will cost you Rs. 50/- single trip. You can pay less if you share an auto with others.

Theatres/Movie Halls

• Omaxe   • Inox   • CP Mall   • The Grand Venice mall
• NRI City   • Ansal Plaza

More options for shopping/going out

Great Indian Place (*GIP*)**:** located in Noida, GIP is a very big shopping mall with a lot of hops and café/restaurants.

Mall of India: located in Noida, the first destination Mall of the country

Wave Mall Noida: located in Noida. Spread in an area of more than 3-lakh sq. ft with 5 movie theatres, kids' zone, food court etc.

How to reach: Take an auto from Sharda University to Pari Chowk (nearby Ansal Plaza). Go to Noida by bus. Take an auto to the destination. You may also hire the taxi online/shared cab.

Nehru Place: Nehru Place is a large commercial, financial, and business centre in Delhi, India. It is widely considered to be a major information technology hub of South Asia.

Palika Bazaar: Palika Bazaar, is an underground market located between the inner and outer circle of Connaught Place, Delhi, India.

LIST OF POPULAR RESTAURANTS
AROUND SHARDA UNIVERSITY

Restaurants	Address	Contact
Bikanervala	Plot No. 21 tower B IT Square, Knowledge Park III, Greater Noida	08754235698/8130396659
The Crème Castle	Ansal Plaza Mall, 2nd Floor, Pari Chowk, Greater Noida	0120-4263333
Haldiram's	MSX Mall, Swarn Nagari, Greater Noida	08588000504/7022681197
Swagath Restaurant	P-2, Omega 1, Opposite AWHO Apartment, Greater Noida	011-49981100
Sparkle	Jagat Farm, Greater Noida	08826308777
Dawat Restaurant & Bar	10, Shopping Complex, Gamma I, Greater Noida	09910631111/0120-4294801
Dominos Pizza	G-5-6, Om Tower , Alpha Commercial Belt, Alpha-1,Greater Noida	18602100000
Burger King	Block H, Beta II, Greater Noida/Plot-008, GF, Gamma, Greater Noida	011-33558000/9990270210
Pizza Hut	Ground Floor, Ansal Plaza, Greater Noida	18002022022/011-39883988
Barbeque Nation	Block H, Beta II, Greater Noida	08447216060/8061756025

HOTELS IN GREATER NOIDA

Hotels	Address	Contact
Radisson Blu*	C-8, 2nd Cross Avenue Road, Kasna, Greater Noida	0120-4517777
Crowne Plaza*	Surajpur Chowk, Near Yamaha Company, Greater Noida	0120-6735000
Jaypee Delcourt	G-Block, Surajpur Kasna Road, Greater Noida	0120-2324725
Savoy Suites	Noida-Greater Noida Expy, Amit Nagar, Sadarpur, Greater Noida	0120-3355600/0124-3986192
Hotel Caspia Pro	Wegman's Business Park Plot No. 3, Knowledge Park-III, Greater Noida	0120-6651711
The Stellar Gymkhana	R-1, Knowledge Park-II, Greater Noida	0120-4647500
Park Plaza	Kendriya Vihar-II, Sector 82, Noida	0120-4678888
Formule1	Wegman's Business Park Plot No. 3, Knowledge Park-III, Greater Noida	0120-6651711
Qube Studios-Habitech	Plot No 9, Knowledge Park III, Near Globus IT Park, Greater Noida	09910521779, 09910701589

Special Discount for Shardans

PROGRAMME AND FEE STRUCTURE

University fee fixation committee has fixed the fee for the session 2024-25 and onwards. Details of annual and semester wise fee, registration fee & Exam fee are given blow. Students needs to refer this fee structure during the entire programme of study.

SHARDA SCHOOL OF ENGINEERING & TECHNOLOGY

Programme	Duration in Yrs.	1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
B.Tech.-											
• Computer Science & Engineering (CSE)	4	2,40,000	2,47,200	2,54,616	2,62,254		1,22,500	1,26,100	1,29,808	1,33,627	
• (CSE) with Specialization in Block Chain Technology • Artificial Intelligence & Machine Learning • Augmented & Virtual Reality	4	2,50,000	2,57,500	2,65,225	2,73,182		1,27,500	1,31,250	1,35,113	1,39,091	
• CSE-Cyber Security & Forensics in association with **EC-Council** • CSE-AI for IoT applications in association with **AERIS Communications** • CSE-Cloud Technology & Virtualization in association with **AWS**	4	2,50,000	2,57,500	2,65,225	2,73,182		1,27,500	1,31,250	1,35,113	1,39,091	
• CSE- Data Science & Analytics in association with **Oracle** • CSE- Full Stack Development in association with **Xebia Academic Alliance**	4	2,73,000	2,81,190	2,89,626	2,98,314		1,39,000	1,43,095	1,47,313	1,51,657	
• Information Technology (IT)	4	2,00,000	2,06,000	2,12,180	2,18,545		1,02,500	1,05,500	1,08,590	1,11,773	
• Electrical and Electronics Engineering (EEE) • (EEE) Specialization in Electric Vehicle Technology/ Renewable Energy Systems.	4	1,85,400	1,90,962	1,96,691	2,02,592		95,200	97,981	1,00,845	1,03,796	
• Electronics & Communication Engineering (ECE) • (ECE) Specialization in Robotics and Automation/VLSI Design and Technology	4	1,85,400	1,90,962	1,96,691	2,02,592		95,200	97,981	1,00,845	1,03,796	
• Electronics & Computer Engineering - (IoT)/ AI and Machine Learning	4	1,85,400	1,90,962	1,96,691	2,02,592		95,200	97,981	1,00,845	1,03,796	
• Mechanical Engineering (ME) • (ME) Specialization in Automotive Electrical Vehicles / Mechatronics	4	1,85,400	1,90,962	1,96,691	2,02,592		95,200	97,981	1,00,845	1,03,796	
• Civil Engineering • Civil Engineering with minor in CS & Engineering	4	1,85,400	1,90,962	1,96,691	2,02,592		95,200	97,981	1,00,845	1,03,796	
• Biotechnology • Specialization in Stem Cell & Tissue Engineering/Genetic Engineering	4	2,00,000	2,06,000	2,12,180	2,18,545		1,02,500	1,05,500	1,08,590	1,11,773	
• Food Process Technology	4	2,00,000	2,06,000	2,12,180	2,18,545		1,02,500	1,05,500	1,08,590	1,11,773	

SHARDA SCHOOL OF ENGINEERING & TECHNOLOGY

Programme	Duration in Yrs.	1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
Eligibility	*Matriculation with-60% marks, Sr. Secondary (10+2) 60% marks (Aggregate) & minimum 60% marks in PCM/PCB without gap between 10th and 12th. + *SUAT (Online Test), Followed by Personal Interview or *JEE-Mains All India Rank upto 3 Lakh Bridge course option available for PCB students to opt for non-biotech branches.										
Bachelor of Computer Applications (BCA) • Artificial Intelligence and Machine Learning • Cloud Computing and IoT	3	1,65,000	1,69,950	1,75,049			85,000	87,475	90,024		
Eligibility	*Sr. Secondary (10+2) with minimum 50% marks. *PCM/PCMB/PCB. Commerce or Humanities with mathematics or IT in class 12th.										
B.Sc. - Computer Science • Artificial Intelligence and Machine Learning • Cloud Computing and IoT	3	1,10,000	1,13,300	1,16,699			56,500	58,150	59,850		
B.Sc. - Information Technology	3	1,10,000	1,13,300	1,16,699			56,500	58,150	59,850		
Eligibility	*Sr. Secondary (10+2) with minimum 50% in PCM and aggregate marks.										
MCA	2	1,65,000	1,69,950				84,000	86,475			
Eligibility	*BCA/B.Sc. Mathematics/IT/CS with minimum 50% marks *Must have studied Mathematics at graduation or Sr. Secondary level.										
M.Sc. (Computer Science)	2	1,15,000	1,18,450				59,000	60,725			
Eligibility	*B.Sc. IT/CS/Mathematics, BCA with minimum 50% marks										
M.Sc. - Genetic Engineering	2	1,15,000	1,18,450				59,000	60,725			
Eligibility	*UG/PG in Biotech/Medical/Dental, BAMS, BHMS with minimum 55% marks.										
M.Tech. - Biotechnology											
• Animal Biotechnology • Plant Biotechnology • Genetic Engineering • Bio-Engineering and Bio-Informatics	2	1,06,923	1,10,131				54,962	56,565			
Eligibility	*B.Tech. in Biotechnology, Biomedical Engg., B.Pharma with minimum 60% marks. *M.Sc. in Biotechnology, Agriculture, Genetics, Molecular Biology, Physiology, Life Sciences (Botany, Zoology, Biochemistry, Microbiology, Medicinal Chemistry) with minimum 60% marks. GATE/NET qualified students shall be preferred.										
M.Tech. - Food Process Technology	2	1,06,923	1,10,131				54,962	56,565			
Eligibility	*B.Tech. in Food Process Technology, Food Process Engg., Biotechnology, Biomedical Engg., B.Pharma with minimum 60% marks. *M.Sc. in Food Science Technology, Food Technology, Biotechnology, Agriculture, Genetics, Molecular Biology, Physiology, Life Sciences (Botany, Zoology, Biochemistry, Microbiology, Medicinal Chemistry) with minimum 60% marks. GATE/NET qualified students shall be preferred.										

SHARDA SCHOOL OF ENGINEERING & TECHNOLOGY

Programme	Duration in Yrs.	1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
M.Tech. - Civil Engineering											
• Environmental Engineering • Structural Engineering • Construction Management • Geotechnical and Earthquake Engineering • Remote Sensing and GIS	2	1,06,923	1,10,131				54,962	56,565			
Eligibility	*B.E./B.Tech. in Civil Engg. with minimum 60% marks. *GATE/NET Qualified students shall be preferred. (B.Tech. in Civil Engineering/Environmental Engineering/Chemical Engineering/Energy & Engineering/M.Sc. in Environment with minimum 60% for Environmental Engineering.)										
M.Tech. - Computer Science & Engineering											
• Networking & Cyber Security • Software Engineering • Data Science	2	1,06,923	1,10,131				54,962	56,565			
Eligibility	*B.Tech. in Computer Science, IT, Electronics & Communication, Electronics & Instrumentation and Electrical & Electronics with minimum 60% marks. *MCA/M.Sc. (Computer Sc.)/M.Sc. Mathematics with minimum 60% marks. *GATE/NET Qualified students shall be preferred.										
M.Tech. - Electrical and Electronics Engineering											
• Instrumentation and Control • Industrial Automation • Power System Engineering	2	1,06,923	1,10,131				54,962	56,565			
Eligibility	*B.Tech./B.E. in Electronics, E&C, E&E, E&I, E&TC with minimum 60% marks. *M.Sc. in Physics, Electronics with minimum 60% marks.										
M.Tech. - Electronics and Communication Engineering											
• Digital Communication • VLSI Technology	2	1,06,923	1,10,131				54,962	56,565			
Eligibility	*B.Tech./B.E in Electronics, E&C, E&E, E&I, E&TC with minimum 60% marks. *M.Sc. in Physics, Electronics with minimum 60% marks. *GATE/NET Qualified students shall be preferred.										
M.Tech. - Mechanical Engineering	2	1,06,923	1,10,131				54,962	56,565			
Eligibility	*B.Tech/B.E/B.Sc(Engg) 4 years in Mechanical, Automobile, Manufacturing, Energy Engineering, Materials Engineering, Production Engineering with minimum 60% marks. Gate/NET Qualified students shall be preferred.										
Ph.D. in all Engineering Branches (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				
Eligibility	*For eligibility and seats availability, Kindly refer our website.										

SHARDA SCHOOL OF BUSINESS STUDIES

Programme	Duration in Yrs.	ANNUAL FEE					SEMESTER FEE				
		1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st year	Sem. Fee 2nd year	Sem. Fee 3rd year	Sem. Fee 4th year	Sem. Fee 5th year
B.Com.	3	1,65,000	1,69,950	1,75,049			85,000	87,475	90,024		
B.Com. (Hons./Research)	4	1,65,000	1,69,950	1,75,049	1,80,300		85,000	87,475	90,024	92,650	
B.Com. - Finance & Accounting with ICA	3	1,90,000	1,95,700	2,01,571			97,500	1,00,350	1,03,286		
B.Com. - International Accounting & Finance (with ACCA, UK)*	3	1,90,000	1,95,700	2,01,571			97,500	1,00,350	1,03,286		
Eligibility	*Sr. Secondary(10+2) with minimum 50% marks. * Proficiency in English Communication. *Commerce/Mathematics as Sr. Secondary level.										
BBA • Banking & Finance • International Business • Marketing Management • Entrepreneurship • HRM • Health Care Management • Logistics & Supply Chain Management	3	2,10,000	2,16,300	2,22,789			1,07,500	1,10,650	1,13,895		
BBA (Hons./Research) • Banking & Finance • International Business • Marketing Management • Entrepreneurship • HRM • Health Care Management • Logistics & Supply Chain Management	4	2,10,000	2,16,300	2,22,789	2,29,473		1,07,500	1,10,650	1,13,895	1,17,236	
BBA - Finance & Accounting (with ACCA, UK)*	3	2,25,000	2,31,750	2,38,703			1,15,000	1,18,375	1,21,851		
Eligibility	*Sr. Secondary(10+2) with minimum 50% marks. * Proficiency in English Communication. *Commerce/Mathematics as a subject at Secondary/Sr. Secondary level.										
MBA (Integrated)	4	2,60,000	2,67,800	2,75,834	2,84,109		1,35,000	1,38,900	1,42,917	1,47,055	
Eligibility	*Sr. Secondary(10+2) with minimum 50% marks. *Proficiency in English Communication.										
M.Com.	2	1,15,000	1,18,450				59,000	60,725			
Eligibility	*Graduation with minimum 50% marks in Economics/Statistics/Mathematics/Commerce/Accounts as a subject.										
MBA- • Marketing Management • International Business • Business Analytics • Banking & Finance • Human Resources Management • Entrepreneurship & Family Business • Supply Chain Management & Logistics • Health Care & Hospital Administration	2	3,60,500	3,71,315				1,85,250	1,90,658			
MBA - Dual Specialization	2	4,10,500	4,22,815				2,10,250	2,16,408			

SHARDA SCHOOL OF BUSINESS STUDIES

Programme		Duration in Yrs.	ANNUAL FEE					SEMESTER FEE				
			1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st year	Sem. Fee 2nd year	Sem. Fee 3rd year	Sem. Fee 4th year	Sem. Fee 5th year
Eligibility	*Graduation with minimum 50% marks. *Proficiency in English Communication *SUAT (Online Test)/MAT with 75% percentile or above score/CAT & XAT with 65% percentile or above score. *Followed by Group Discussion & Personal Interview											
Programme		Duration in Yrs.	1st year	2nd year	3rd year	4th year	5th year	Sem. 1st	Sem. 2nd	Sem. 3rd	Sem. 4th	Sem. 5th
Executive MBA		2	50,000	41,000				25,000	25,000	25,000	16,000	
Eligibility	*Graduate with minimum 50% marks with 2 years of minimum experience.											
Ph.D. in Management (Full Time/Part Time)		Min. 3 Yrs.	75,000					40,000				
Eligibility	*For eligibility and seats availability, kindly refer our website.											

* BBA/B.Com.(with ACCA, UK)
 • *Exemption fee of £940 will be Waived off for 9 exempted papers only if student registers with ACCA via Sharda University* • **Subscription fee-** *Waived off for 1st year.*
  An amount of £134 for next two years to be paid to ACCA. • **Exam fee-** *To be paid as and when required, directly to ACCA. (i.) SBL paper - £238 (ii.) SBR to AAA per paper -£170*
  • *INR 2100- Registration fee to be paid to ISDC.*
* *Fee for BBA/MBA/B.Com. international immersion programme is separate and payable only at the time of visit.*

SHARDA SCHOOL OF LAW

Programme		Duration in Yrs.	ANNUAL FEE					SEMESTER FEE				
			1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st year	Sem. Fee 2nd year	Sem. Fee 3rd year	Sem. Fee 4th year	Sem. Fee 5th year
B.B.A. LL.B. (Hons.) Integrated B.A. LL.B. (Hons.) Integrated		5	2,25,000	2,31,750	2,38,703	2,45,864	2,53,239	1,15,000	1,18,375	1,21,851	1,25,432	1,29,120
Eligibility	* Sr. Secondary (10+2) with minimum 50% marks. * Refer BCI for eligibility guidelines.											
LL.M. • Corporate & Commercial Law • Criminal Law • Human Rights Law • International Law		1	1,60,000									
Eligibility	* LL.B from University/Colleges/Institutions recognized by UGC as eligible for enrolment as an advocate in India with minimum 50% marks. * Proficiency in English communication. * Candidate will have to pass University Entrance Exam.											
Ph.D. in Law (Full Time/Part Time)		Min. 3 Yrs.	75,000					40,000				
Eligibility	*For eligibility and seats availability, kindly refer our website.											

SHARDA SCHOOL OF HUMANITIES & SOCIAL SCIENCES

Programme	Duration in Yrs.	1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st year	Sem. Fee 2nd year	Sem. Fee 3rd year	Sem. Fee 4th year	Sem. Fee 5th year
B.A. - English	3	1,20,000	1,23,600	1,27,308			61,500	63,300	65,154		
B.A. (Hons./Research) - English	4	1,20,000	1,23,600	1,27,308	1,31,127		61,500	63,300	65,154	67,064	
B.A. • History • Sociology • Political Science • Psychology • Geography	3	1,20,000	1,23,600	1,27,308			61,500	63,300	65,154		
B.A. (Hons./Research) • History • Sociology • Political Science • Psychology • Geography	4	1,20,000	1,23,600	1,27,308	1,31,127		61,500	63,300	65,154	67,064	
Eligibility	* Sr. Secondary (10+2) with minimum 50% marks. * Proficiency in English Communication.										
B.A. - Economics	3	1,10,000	1,13,300	1,16,699			56,500	58,150	59,850		
B.A. (Hons./Research) - Economics	4	1,10,000	1,13,300	1,16,699	1,20,200		56,500	58,150	59,850	61,600	
Eligibility	*Sr. Secondary(10+2) with minimum 50% marks. * Proficiency in English Communication. *Commerce/Economics/Maths/Stats would be preferred at Sr. Secondary level.										
M.A. - English	2	95,000	97,850				49,000	50,425			
Eligibility	*B.A. (English) with minimum 50% marks										
Master of Arts • Modern History • Sociology • Applied Psychology	2	95,000	97,850				49,000	50,425			
Master of Arts - Clinical Psychology	2	95,000	97,850				49,000	50,425			
Eligibility	Eligibility- Bachelor's Degree in Psychology or Bachelors in any other discipline with one subject as Psychology with minimum 50% marks aggregate or above.										
Master of Arts - Political Science	2	95,000	97,850				49,000	50,425			
Eligibility	*B.A. with minimum 50% marks.										
M.A. - Economics	2	1,25,000	1,28,750				64,000	65,875			
Eligibility	*Graduation with minimum 50% marks in Economics/Statistics/Mathematics/Commerce/Accounts as a subject.										
Ph.D. - Humanities & Social Sciences (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				
Eligibility	*For eligibility and seats availability, kindly refer our website.										

SHARDA SCHOOL OF DESIGN, ARCHITECTURE & PLANNING

Programme	Duration in Yrs.	ANNUAL FEE					SEMESTER FEE				
		1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st year	Sem. Fee 2nd year	Sem. Fee 3rd year	Sem. Fee 4th year	Sem. Fee 5th year
Bachelor of Architecture (B.Arch.)##	5	2,12,180	2,18,545	2,25,102	2,31,855	2,38,810	1,08,590	1,11,773	1,15,051	1,18,427	1,21,905
Eligibility	*Sr. Secondary (10+2) with PCM as compulsory subjects. *(10+3) Diploma with Mathematics as compulsory subjects. *Must be NATA/JEE Paper-2 qualified. *Refer COA for eligibility guidelines.										
Bachelor of Visual Arts (Applied Art)	4	1,00,000	1,03,000	1,06,090	1,09,273		51,500	53,000	54,545	56,136	
Bachelor of Design • Interior Design • Fashion Design • Communication Design	4	2,57,500	2,65,225	2,73,182	2,81,377		1,31,250	1,35,113	1,39,091	1,43,189	
Eligibility	*Sr. Secondary (10+2) with minimum 50% marks. *Proficiency in English Communication. *Creative Personality.										
Masters in Design- • Interior Design • Fashion Design	2	2,50,000	2,57,500				1,27,500	1,31,250			
Eligibility	*Graduation in any discipline with minimum 50% marks. * Proficiency in English Communication. *Creative Personality.										
Ph.D. in Architecture (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				
Eligibility	*For eligibility and seats availability, kindly refer our website.										
Ph.D. in Design (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				
Eligibility	*For eligibility and seats availability, kindly refer our website.										

SHARDA SCHOOL OF MEDIA, FILM AND ENTERTAINMENT

Programme	Duration in Yrs.	1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st year	Sem. Fee 2nd year	Sem. Fee 3rd year	Sem. Fee 4th year	Sem. Fee 5th year
B.A. - Film Television & OTT Production	3	2,10,000	2,16,300	2,22,789			1,07,500	1,10,650	1,13,895		
B.A. (Hons./Research) - Film Television & OTT Production	4	2,10,000	2,16,300	2,22,789	2,29,473		1,07,500	1,10,650	1,13,895	1,17,236	
B.A. - Journalism & Mass Communication	3	1,75,000	1,80,250	1,85,658			90,000	92,625	95,329		
B.A. (Hons./Research) - Journalism & Mass Communication	4	1,75,000	1,80,250	1,85,658	1,91,227		90,000	92,625	95,329	98,114	
B.Sc. - Animation, VFX and Gaming Design • (Specialisation in Animation & VFX) • (Specialisation in Gaming Design)	3	1,75,000	1,80,250	1,85,658			90,000	92,625	95,329		
B.Sc. (Hons./Research) - Animation, VFX and Gaming Design • (Specialisation in Animation & VFX) • (Specialisation in Gaming Design)	4	1,75,000	1,80,250	1,85,658	1,91,227		90,000	92,625	95,329	98,114	

SHARDA SCHOOL OF MEDIA, FILM AND ENTERTAINMENT

Programme	Duration in Yrs.	1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st year	Sem. Fee 2nd year	Sem. Fee 3rd year	Sem. Fee 4th year	Sem. Fee 5th year
Eligibility	*Sr. Secondary (10+2) with minimum 50% marks. *Proficiency in English Communication.										
B.A. (Digital & Mass Media) - with ABP Network	3	2,00,000	2,06,000	2,12,180			1,02,500	1,05,500	1,08,590		
Eligibility	*10+2 from any recognized State Board / Central Board with minimum 50% marks. *English proficiency is must.										
M.A. - Media Management with ABP Network	2	2,00,000	2,06,000				1,02,500	1,05,500			
Eligibility	*Graduate from any recognized university with minimum 50% marks. *English proficiency is must.										
M.A. - Journalism & Mass Communication	2	1,60,000	1,64,800				82,500	84,900			
M.A. - Advertising, Public Relations and Corporate Communication	2	1,60,000	1,64,800				82,500	84,900			
Eligibility	*Graduation in any discipline with minimum 50% marks. *Creative Personality. * Proficiency in English Communication.										
Ph.D. in Mass Communication (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				
Eligibility	*For eligibility and seats availability, kindly refer our website.										

SHARDA SCHOOL OF BASIC SCIENCES & RESEARCH

Programme	Duration in Yrs.	ANNUAL FEE					SEMESTER FEE				
		1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st year	Sem. Fee 2nd year	Sem. Fee 3rd year	Sem. Fee 4th year	Sem. Fee 5th year
B.Sc. Physics	3	1,05,000	1,08,150	1,11,395			54,000	55,575	57,197		
B.Sc. - Physics • Computational Physics • Renewable Energy	3	1,05,000	1,08,150	1,11,395			54,000	55,575	57,197		
B.Sc. (Hons./Research) - Physics • Computational Physics • Renewable Energy	4	1,05,000	1,08,150	1,11,395	1,14,736		54,000	55,575	57,197	58,868	
B.Sc. - Chemistry	3	1,05,000	1,08,150	1,11,395			54,000	55,575	57,197		
B.Sc. (Hons./Research) - Chemistry	4	1,05,000	1,08,150	1,11,395	1,14,736		54,000	55,575	57,197	58,868	
B.Sc. - Computational Chemistry	3	1,05,000	1,08,150	1,11,395			54,000	55,575	57,197		
B.Sc. (Hons./Research) - Computational Chemistry	4	1,05,000	1,08,150	1,11,395	1,14,736		54,000	55,575	57,197	58,868	
B.Sc. - Environmental Science	3	1,29,000	1,32,870	1,36,856			66,000	67,935	69,928		
B.Sc. (Hons./Research) - Environmental Science	4	1,29,000	1,32,870	1,36,856	1,40,962		66,000	67,935	69,928	71,981	

SHARDA SCHOOL OF BASIC SCIENCES & RESEARCH

Programme	Duration in Yrs.	ANNUAL FEE					SEMESTER FEE				
		1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st year	Sem. Fee 2nd year	Sem. Fee 3rd year	Sem. Fee 4th year	Sem. Fee 5th year
Eligibility	*Sr. Secondary (10+2) with minimum 55% marks in PCM/PCB. Proficiency in English communication.										
B.Sc. - Computational Mathematics and Statistics	3	1,05,000	1,08,150	1,11,395			54,000	55,575	57,197		
B.Sc. (Hons/Research) - Computational Mathematics and Statistics	4	1,05,000	1,08,150	1,11,395	1,14,736		54,000	55,575	57,197	58,868	
B.Sc. - Mathematics	3	1,05,000	1,08,150	1,11,395			54,000	55,575	57,197		
B.Sc. (Hons/Research) - Mathematics	4	1,05,000	1,08,150	1,11,395	1,14,736		54,000	55,575	57,197	58,868	
Eligibility	*Sr. Secondary (10+2) with minimum 55% marks in PCM. Proficiency in English communication.										
B.Sc. - Data Science & Analytics	3	1,10,000	1,13,300	1,16,699			56,500	58150	59850		
B.Sc. (Hons/Research) - Data Science & Analytics	4	1,10,000	1,13,300	1,16,699	1,20,200		56,500	58150	59850	61,600	
Eligibility	*Sr. Secondary (10+2) with minimum 55% marks in PCM or PCB/Commerce/Humanities/Maths in 10th Standard with minimum 55% marks is mandatory. Bridge course mandatory for 10+2 PCB or Commerce/Humanities candidates.										
B.Sc. - Zoology	3	1,05,000	1,08,150	1,11,395			54,000	55,575	57,197		
B.Sc.(Hons/Research) - Zoology	4	1,05,000	1,08,150	1,11,395	1,14,736		54,000	55,575	57,197	58,868	
B.Sc. - Bio Chemistry	3	1,29,000	1,32,870	1,36,856			66,000	67,935	69,928		
B.Sc. (Hons/Research) - Bio Chemistry	4	1,29,000	1,32,870	1,36,856	1,40,962		66,000	67,935	69,928	71,981	
B.Sc. - Biotechnology	3	1,29,000	1,32,870	1,36,856			66,000	67,935	69,928		
B.Sc. (Hons/Research) - Biotechnology	4	1,29,000	1,32,870	1,36,856	1,40,962		66,000	67,935	69,928	71,981	
B.Sc. - Microbiology	3	1,29,000	1,32,870	1,36,856			66,000	67,935	69,928		
B.Sc. (Hons/Research) - Microbiology	4	1,29,000	1,32,870	1,36,856	1,40,962		66,000	67,935	69,928	71,981	
B.Sc. - Food Science & Technology	3	1,29,000	1,32,870	1,36,856			66,000	67,935	69,928		
B.Sc. (Hons/Research) - Food Science & Technology	4	1,29,000	1,32,870	1,36,856	1,40,962		66,000	67,935	69,928	71,981	
Eligibility	*Sr. Secondary (10+2) with minimum 55% marks in PCB										
M.Sc. - Biotechnology	2	1,20,000	1,23,600				61,500	63,300			
M.Sc. - Microbiology	2	1,20,000	1,23,600				61,500	63,300			
M.Sc. - Food Science & Technology	2	1,20,000	1,23,600				61,500	63,300			
Eligibility	*B.Sc. with Biology / Life science / Zoology / Botany / Biotechnology / Biochemistry / B.Sc. / Bioinformatics / Pharm / BPT / B.Sc. Food Science & Tech. / B.Sc. Microbiology / B.Sc. Nursing / BMIT or any other relevant discipline with minimum 55% marks.										
M.Sc. - Biochemistry	2	1,20,000	1,23,600				61,500	63,300			
Eligibility	*B.Sc. Chem./Biochem/Biology/Life Science/Zoology/Botany/Agriculture Science/Biotech/B.Sc./Pharma/B.Sc. Food Science & Tech./B.Sc. Microbiology/B.Sc. Nutrition & Dietetics/B.Sc. Forensic Science/BMLT with min. 55% marks.										
M.Sc. - Data Science & Analytics	2	1,20,000	1,23,600				61,500	63,300			
Eligibility	*B.Sc. IT/CS/Mathematics, BCA, B.Sc. Statistics/Data Science with minimum 55% marks										
M.Sc. • Chemistry • Physics • Mathematics	2	95,000	97,850				49,000	50,425			
Eligibility	* B.Sc. with minimum 55% marks as applicable.										

SHARDA SCHOOL OF BASIC SCIENCES & RESEARCH

Programme	Duration in Yrs.	ANNUAL FEE					SEMESTER FEE				
		1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st year	Sem. Fee 2nd year	Sem. Fee 3rd year	Sem. Fee 4th year	Sem. Fee 5th year
M.Sc. • Environmental Science • Water Resource & Environmental Management	2	1,20,000	1,23,600				61,500	63,300			
Eligibility	*Bachelor Degree in any discipline of Science/Engineering/Agriculture Sciences/Forestry/Veterinary Science from a recognized University with minimum 50% marks.										
Ph.D. in all Basic Sciences (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				
Eligibility	*For eligibility and seats availability, kindly refer our website.										

SHARDA SCHOOL OF ALLIED HEALTH SCIENCES

Programme	Duration in Yrs.	1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
Bachelor of Physiotherapy (BPT)	4+0.5	2,00,000	2,06,000	2,12,180	2,18,545		1,02,500	1,05,500	1,08,590	1,11,773	
B.Sc. in Radiological Imaging Techniques (Radiology/CT/MRI)	3+0.5	1,70,000	1,75,100	1,80,353			87,500	90,050	92,677		
B.Sc. in Medical Laboratory Technology (Techniques) (BMLT)	3+0.5	1,60,000	1,64,800	1,69,744			82,500	84,900	87,372		
Eligibility	* Sr. Secondary (10+2) with Physics, Chemistry and Biology/Life Sciences with minimum 60% marks.										
B.Sc. - Cardiovascular Technology	4	1,60,000	1,64,800	1,69,744	1,74,836		82,500	84,900	87,372	89,918	
B.Sc. - Forensic Science	3	1,60,000	1,64,800	1,69,744			82,500	84,900	87,372		
Bachelor of Optometry	4	1,60,000	1,64,800	1,69,744	1,74,836		82,500	84,900	87,372	89,918	
Bachelor of Science (Nutrition & Dietetics)	3	1,60,000	1,64,800	1,69,744			82,500	84,900	87,372		
Eligibility	* Sr. Secondary (10+2) with Physics, Chemistry and Biology/Life Sciences with minimum 60% marks. *For B.Sc. - Forensic Science - PCM/PCB with min 60% marks										
Master of Physiotherapy (MPT) • Orthopaedics • Neurology • Cardiopulmonary • Sports	2	1,85,000	1,90,550				95,000	97,775			
Eligibility	* BPT with minimum 50% marks.										
M.Sc. (Clinical Research)	2	1,48,526	1,52,982				76,763	78,991			
Eligibility	* MBBS/BDS/BVSc./B.Sc. Life Sciences/B.Sc. Biology with minimum 55% marks.										
M.Sc. (Forensic Science)	2	1,48,526	1,52,982				76,763	78,991			
Eligibility	B.Sc. (Forensic Science)/B.Sc. (Pass) with Biology/Biotechnology/Life Science compulsory & with any of the two subjects viz. Chemistry, Mathematics, Physics and Zoology or BDS with at least 50% marks in aggregate										

SHARDA SCHOOL OF ALLIED HEALTH SCIENCES

Programme	Duration in Yrs.	1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
M.Sc. (Nutrition & Dietetics) • Clinical Nutrition • Food Science and Nutrition • Public Health Nutrition	2	1,48,526	1,52,982				76,763	78,991			
Eligibility	B.Sc. with minimum 55% marks in Home Science/Nutrition & Dietetics/Food Science/Microbiology/Biochemistry/Life Science/BNYS (Naturopathy)/ BAMS (Ayurveda)										
Ph.D. in Allied Sciences (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				
Eligibility	*For eligibility and seats availability, kindly refer our website.										

SHARDA SCHOOL OF NURSING SCIENCES AND RESEARCH

Programme	Duration in Yrs.	1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
B.Sc. (Nursing)	4	2,00,000	2,06,000	2,12,180	2,18,545		1,02,500	1,05,500	1,08,590	1,11,773	
Eligibility	As per INC Guidelines-{Sr. Secondary (10+2) in PCB with minimum 50% marks in aggregate. Good knowledge of English with minimum 45% marks. *The candidate must have completed 17 years of age on or before 31st December of the year of admission.										
Post Basic B.Sc. (Nursing)	2	1,57,571	1,62,298				81,286	83,649			
Eligibility	*GNM with minimum 50% marks.										
M.Sc. (Nursing) • Community Health Nursing • Obstetrics & Gynecology Nursing • Child Health Nursing (Paediatrics) • Medical Surgical Nursing • Psychiatric Nursing	2	1,96,964	2,02,873				1,00,982	1,03,936			
Eligibility	* B.Sc. Nursing / B.Sc. Hons. Nursing / Post Basic B.Sc. Nursing with minimum of 55% aggregate marks. * Minimum 1 year of work experience after B.Sc. Nursing. * Minimum 1 year of work experience prior or after Post Basic B.Sc. Nursing. * Registration with any State Nursing Council is compulsory.										
Ph.D. in Nursing (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				
Eligibility	*For eligibility and seats availability, kindly refer our website.										

SCHOOL OF MEDICAL SCIENCES & RESEARCH

Programme	Duration in Yrs.	ANNUAL FEE					SEMESTER FEE				
		1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st year	Sem. Fee 2nd year	Sem. Fee 3rd year	Sem. Fee 4th year	Sem. Fee 5th year
Bachelor of Medicine & Bachelor of Surgery (MBBS)	4.5+1	12,69,319					*Misc. fee for MBBS Rs. 85,600/- per annum and for MD/MS Rs. 1,28,400/- per annum. This is the fee approved for 2023-24. DGME may fix new fee for 2024-25. Please refer website for updated fee.*				
MD/MS (Clinical Branches)	3	25,40,649									
MD/MS (Non-Clinical Branches)	3	9,77,116									
MD Pathology	3	13,68,025									
Eligibility	*As per NMC Guidelines, Must be NEET Qualified and allotted through UPDGME, Uttar Pradesh, Lucknow.										
M.Sc. • Medical Anatomy • Medical Bio Chemistry • Medical Microbiology • Medical Pharmacology • Medical Physiology	3	1,35,061	1,39,113	1,43,286			69,031	71,056	73,143		
Eligibility	*MBBS/BDS/BAMS/BHMS/BUMS/B.Pharma/BVSc/B.Sc. Life Sciences/B.Sc. Biology/B.Sc. Bio Chemistry/B.Sc. Nursing/BMLT/BPT/B.Tech. (Bio-Tech.) with minimum 55% marks.										
Ph.D. in Medical (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				
Eligibility	*For eligibility and seats availability, kindly refer our website.										

SCHOOL OF DENTAL SCIENCES

Programme	Duration in Yrs.	1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st year	Sem. Fee 2nd year	Sem. Fee 3rd year	Sem. Fee 4th year	Sem. Fee 5th year
Bachelor of Dental Surgery (BDS)	4+1	3,65,000					*Misc. fee of Rs. 40,000/- approved by DGME.*				
Master of Dental Surgery (MDS) • Periodontology • Oral Pathology & Microbiology • Oral & Maxillofacial Surgery & Oral Microbiology • Prosthodontics Including Crown & Bridge • Pediatric & Preventive Dentistry • Conservative Dentistry & Endodontics • Orthodontics & Dentofacial Orthopaedics	3	7,69,400					*Misc. fee for MDS Rs. 1,00,000/- per annum. This is the fee approved for 2023-24. DGME may fix new fee for 2024-25. Please refer website for updated fee.*				
Eligibility	*As per DCI guidelines, Must be NEET Qualified and allotted through UPDGME, Uttar Pradesh, Lucknow.										
Ph.D. in Dental (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				
Eligibility	*For eligibility and seats availability, kindly refer our website.										

SCHOOL OF PHARMACY

Programme	Duration in Yrs.	1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
Bachelor of Pharmacy (B. Pharm)	4	2,06,000	2,12,180	2,18,545	2,25,102		1,05,500	1,08,590	1,11,773	1,15,051	
Eligibility	* Sr. Secondary (10+2) in PCM/PCB with minimum 50% marks. The candidate must have completed 17 years of age on or before 31st December of the year of admission. * Refer PCI for eligibility guidelines.										
Diploma in Pharmacy (D. Pharm)	2	1,20,200	1,23,806				61,600	63,403			
Eligibility	* Sr. Secondary (10+2) in PCM/PCB with minimum 50% marks. The candidate must have completed 17 years of age on or before 31st December of the year of admission. * Refer PCI for eligibility guidelines.										

Programme	Duration in Yrs.	1st year	2nd year	3rd year	4th year	5th year	6th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.	Sem. Fee 6th Yr.
Pharm D	6	3,60,000	3,70,800	3,81,924	3,93,382	4,05,184	4,17,340	1,82,500	1,87,900	1,93,462	1,99,191	2,05,092	2,11,170
Eligibility	*10+2 with PCM/PCB with minimum 50% marks or D. Pharma from an Institute recognised by PCI with minimum 50% marks. The candidate must have completed 17 years of age on or before 31st December of the year of admission.												
M Pharm	2	1,65,000	1,69,950					85,000	87,475				
Eligibility	*B.Pharma degree from an institute approved by PCI with minimum 55% marks.												
Ph.D. in Pharmacy (Full Time/Part Time)	Min. 3 Yrs.	75,000						40,000					
Eligibility	*For eligibility and seats availability, kindly refer our website.												

ADDITIONAL FEE	*Admission Fee (One Time) Non Refundable	30,000
	*Examination Fee (Per Semester)	6,000
	*Registration Fee from Second Year onwards (Annually)	15,000

Caution money for MBBS | BDS | MD | MS | MDS students would be charged as per University guidelines and must be checked on website.

NOTE

* Medium of instruction at Sharda University is English. Proficiency in English Communication is desired for all courses.
* Minimum age for all Undergraduate Courses is 17 years as on 31st December of the admission year.
* As per recommendation of NEP-2020, Sharda University offers 4-year UG programmes having flexibility of multiple entry & exit flexible degree options with single & double major, minor, multi/inter disciplinary choices & the curriculum imbibing employability skills.
* Provided other eligibility criteria are met, relaxation of 5% in minimum eligibility qualifying marks will be considered for Differently Abled (PH), 2.5% for SC/ST and OBC Candidates.
* Relaxation in age upto 5 years if permitted by the Statutory Regulatory Bodies, will be considered for PH/SC/ST category of students and upto 2.5 years for OBCs.
* The University facilitates scholarship to SC/ST students through State Welfare Department (Samaj Kalyan Kendra) if eligible.
* Subject to fulfilment of basic eligibility conditions, No SC/ST/OBC or PH student is denied admission in the University.
* One time contribution of Rs. 1500/- towards Alumni Association will be payable in final year of the programme.
* Rs. 10,000/- per subject fees is chargeable if bridge course is required for fulfillment of the eligibility criteria.
* Minimum 75% attendance & CGPA above 7.5 till 6th semester is mandatory to qualify for Hons./Research degree and other such conditions as specified by Admission Committee from time to time.
* The University follows an approx 3% progressive fee structure, kindly visit **https://www.sharda.ac.in/course-fee** for detailed fee structure.
* Students are advised to pay fee in stipulated time duration to avoid late fee charge as notified from time to time by the University.
* Rs. 1000 fee for MOOC course if applicable (Maximum 2 courses only reimbursement based on conditions fullfilled).
* Direct Admission is offered to Integrated Law programmes based on CLAT Score of 90 and above.
* Students/Parents are advised not to pay fee in cash in any of our regional admission office. Easy online fee payment procedure is available on page no. 22
* For fee refund policy, kindly visit our website.
# For Fee details of MBBS/MD/MS/MDS programmes, kindly refer our website.

MODES OF FEE PAYMENT

APPLICATION FEE (Rs. 1500/-)

- **PayU MONEY / PayTM WALLET** • **VIA BANK CHALLAN**
- **ONLINE PAYMENT (www.sharda.ac.in)**
- **DEBIT CARD/CREDIT CARD AT CAMPUS FEE COUNTER & ONLINE**
- **CASH AT SHARDA UNIVERSITY FEE COUNTER**

POST ADMISSION FEE

ALL FEES PAYABLE POST CONDITIONAL ADMISSION
Tuition Fee, Admission Fee, Registration, Exam Fee, Hostel & Other Fee

Online

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ICICI Bank	HDFC BANK — We understand your world	kotak
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Account Number- **8844440 + Your System ID,** for E.g. 88444402024xxxxxx	Account Number - **SHUN99 + Your System ID,** for E.g. SHUN992024xxxxxx	Account Number - **SHARDA + Your System ID,** for E.g. SHARDA2024xxxxxx
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Via Bank Challan

DD in favor of "Sharda University" Payable at Gr. Noida

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Sharda University believes in making fee payment easier & less of a burden for parents. Now, they can pay fees in easy monthly instalments through GrayQuest & Financepeer. For more details visit *https://www.sharda.ac.in/payment-procedure.html*

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(Login-> Fee payment-> HDFC-> Pay) HDFC BANK — We understand your world

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Accounts Department Helpdesk : *su.finance.info@sharda.ac.in*

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Website: **www.sharda.ac.in**
Helpline: **0120-4570000**
Ph.: **0120-4060210/11**

AIZAWL
admission.aizawl@sharda.ac.in
+91-9311211519, +91-8826998009

BENGALURU
admission.bengaluru@sharda.ac.in
+91-8929321600

BHOPAL
admission.bhopal@sharda.ac.in
+91-7428292470, +91-9205471858

BHUBANESWAR
admission.odisha@sharda.ac.in
+91-8448897664, +91-8826998009

CHENNAI
admission.chennai@sharda.ac.in
+91-9205471858, +91-8826998009

DIMAPUR
admission.dimapur@sharda.ac.in
+91-8448897662, +91-8826998009

DEHRADUN
admission.dehradun@sharda.ac.in
+91-9205883454, +91-9205471858

GUWAHATI
admission.guwahati@sharda.ac.in
+91-9205883450, +91-8826998009

HYDERABAD
admission.hyderabad@sharda.ac.in
+91-9205883452, +91-9205471858

ITANAGAR
admission.itanagar@sharda.ac.in
+91-8448897663, +91-9205883450

IMPHAL
admission.imphal@sharda.ac.in
+91-8448897661, +91-9205883450

KOCHI
admission.kochi@sharda.ac.in
+91-8800398726, +91-8826998009

KOLKATA
admission.kolkata@sharda.ac.in
+91-9205883455, +91-8448198392

LUCKNOW
admission.lucknow@sharda.ac.in
+91-9205883451, +91-8448198397

PATNA
admission.patna@sharda.ac.in
+91-9205883453, +91-8448198394

RANCHI
admission.ranchi@sharda.ac.in
+91-8448198391, +91-9205883459

RAIPUR
admission.raipur@sharda.ac.in
+91-8448198398, +91-8448198397

SIKKIM
admission.sikkim@sharda.ac.in
+91-9205883458, +91-8826998009

SHILLONG
admission.shillong@sharda.ac.in
+91-8448897662, +91-8826998009

SRINAGAR
admission.srinagar@sharda.ac.in
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